

DOCUMENT RESUME

ED 296 118

CE 050 400

**AUTHOR** Gordon, Ruth, Comp.  
**TITLE** Special Needs Resources for Vocational Education.  
**INSTITUTION** Second Edition.  
**SPONS AGENCY** Ohio State Univ., Columbus. National Center for Research in Vocational Education.  
**PUB DATE** 88  
**GRANT** G008620030  
**NOTE** 116p.; For first edition, see ED 277 901.  
**PUB TYPE** Reference Materials - Directories/Catalogs (132)  
  
**EDRS PRICE** MF01/PC05 Plus Postage.  
**DESCRIPTORS** Adult Vocational Education; Advocacy; Clearinghouses; \*Disabilities; \*Disadvantaged; Libraries; \*Limited English Speaking; \*Online Systems; Postsecondary Education; Professional Associations; Rehabilitation Centers; Research and Development Centers; \*Resource Materials; Resources; Secondary Education; \*Vocational Education  
  
**IDENTIFIERS** ERIC; Vocational Education Curriculum Materials Database

**ABSTRACT**

Intended as a reference for vocational education personnel who serve special needs populations, this catalog identifies resource organizations that can provide information or technical assistance and recently developed materials for special needs groups and program areas. Section I includes organizations, arranged alphabetically and preceded by a title listing. They represent such diverse types as advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers. The information provided for each organization is as follows: organization name, director, contact person, address and telephone number, type of organization, subject terms (major descriptors) that indicate the focus of the organization, subject terms (minor descriptors) that generally denote the types of services offered, and a brief annotation. A subject index provides access to organizations. Section II provides examples of recently developed materials announced in the online databases Educational Resources Information Center (ERIC) and Vocational Education Curriculum Materials (VECM). These materials illustrate the types of resources available. An information sheet describes each database and gives instruction for accessing the databases to obtain curriculum materials for special needs students. A subject index to the ERIC and VECM materials is included. Appendixes include explanations of ERIC and VECM citations and addresses of Curriculum Coordination Centers. (YLB)

\*\*\*\*\*  
\* Reproductions supplied by EDRS are the best that can be made \*  
\* from the original document. \*  
\*\*\*\*\*

**SPECIAL NEEDS RESOURCES  
FOR VOCATIONAL EDUCATION  
SECOND EDITION**

**Compiled by**

**Ruth Gordon**

**The National Center for Research in Vocational Education  
The Ohio State University  
1960 Kenny Road  
Columbus, Ohio 43210-1090**

**1988**

**U S DEPARTMENT OF EDUCATION  
Office of Educational Research and Improvement  
EDUCATIONAL RESOURCES INFORMATION  
CENTER (ERIC)**

This document has been reproduced as received from the person or organization originating it.

Minor changes have been made to improve reproduction quality

Points of view or opinions stated in this document do not necessarily represent official OERI position or policy

**BEST COPY AVAILABLE**

## THE NATIONAL CENTER MISSION STATEMENT

The National Center for Research in Vocational Education's mission is to increase the ability of diverse agencies, institutions, and organizations to solve educational problems relating to individual career planning, preparation, and progression. The National Center fulfills its mission by:

- Generating knowledge through research
- Developing educational programs and products
- Evaluating individual program needs and outcomes
- Providing information for national planning and policy
- Installing educational programs and products
- Operating information systems and services
- Conducting leadership development and training programs

## FUNDING INFORMATION

Project Title: National Center for Research in Vocational Education, Clearinghouse

Grant Number: G008620030

Project Number: 051BH60001

Act under which Funds Administered: Education Amendments of 1976, P.L. 94-482

Source of Grant: Office of Vocational and Adult Education  
U.S. Department of Education  
Washington, D.C. 20202

Grantee: The National Center for Research  
in Vocational Education  
The Ohio State University  
1960 Kenny Road  
Columbus, Ohio 43210-1090

Executive Director: Ray D. Ryan

Disclaimer: This publication was prepared pursuant to a grant with the Office of Vocational and Adult Education, U.S. Department of Education. Grantees undertaking such projects under government sponsorship are encouraged to express freely their judgment in professional and technical matters. Points of view or opinions do not, therefore, necessarily represent official U.S. Department of Education position or policy.

Discrimination Prohibited: Title VI of the Civil Rights Act of 1964 states: "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Title IX of the Education Amendments of 1972 states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Therefore, the National Center for Research in Vocational Education Project, like every program or activity receiving financial assistance from the U.S. Department of Education, must be operated in compliance with these laws.

## CONTENTS

	Page
<b>FOREWORD.....</b>	<b>v</b>
<b>EXECUTIVE SUMMARY.....</b>	<b>vii</b>
<b>INTRODUCTION.....</b>	<b>1</b>
Background.....	1
How to Use the Catalog.....	1
<b>SECTION I. ORGANIZATIONS.....</b>	<b>3</b>
Title Listing.....	5
Sample Profile.....	9
Organization Profiles.....	11
Subject Index to Organizations.....	39
<b>SECTION II. MATERIALS.....</b>	<b>43</b>
ERIC.....	45
VECM.....	59
Subject Index to Materials.....	79
<b>APPENDICES.....</b>	<b>81</b>
A. Complete ERIC Citation.....	83
B. ERIC Document Reproduction Service (EDRS) Ordering Information.....	84
C. Complete VECM Citation .....	85
D. Curriculum Coordination Centers.....	86

## FOREWORD

Vocational educators need access to the various resources that are available for serving special needs populations. Through an effort called the Vocational Education Special Needs Exchange, this catalog of resource organizations and materials was compiled to meet this need. The catalog is intended for vocational education administrators, curriculum developers, teachers, and counselors at secondary, postsecondary, and adult levels.

The National Center is indebted to the Vocational Education Special Needs Exchange staff for their work in identifying and compiling these resources: Dr. Wesley E. Budke, Senior Research Specialist, Ruth Gordon, Program Associate, and Marjorie Dellinger, Typist.

We wish to thank the contact persons associated with the organizations for their help in supplying and verifying their profiles.

Judy Balogh provided the final editorial review.

Ray D. Ryan  
Executive Director  
National Center for Research  
in Vocational Education

## **EXECUTIVE SUMMARY**

This is the second edition of a catalog intended as a reference for vocational education personnel who serve special needs populations. It contains two types of resources: organizations and materials.

The organizations include advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers.

The materials were selected from two online databases: Educational Resources Information Center (ERIC) and Vocational Education Curriculum Materials (VECM). They exemplify the kinds of materials developed for use in working with special needs students.

Readers are encouraged to contact organizations of interest for detailed information on their products and services and to use the ERIC and VECM databases for locating needed materials.

## INTRODUCTION

### Background

This catalog is a product of the Vocational Education Special Needs Exchange, an activity that began in January 1986 to support vocational education special needs program improvement. Major objectives of the Exchange are the following:

- o Develop and maintain a resource network of organizations that serve handicapped, disadvantaged, and limited English-proficient populations.
- o Disseminate information of interest to the vocational education community about the programs, products, and services offered by these organizations.
- o Encourage individuals and organizations to share their expertise and resources related to special needs.
- o Encourage announcement and use of special needs print and nonprint materials in the online databases ERIC and VECM.
- o Provide professional and leadership development opportunities for people who serve special needs populations.

As part of its dissemination effort, the Exchange offers an electronic newsletter available on ADVOCNET, an electronic communication network maintained by the National Center on Dial-a-Com. Updated monthly, the newsletter announces upcoming professional meetings, conferences, and workshops; new products; current projects; exemplary programs; and other information of interest to vocational educators.

The catalog of organizations and materials is an update of the 1986 edition. It is designed to identify resource organizations that can provide information or technical assistance and recently developed materials for special needs groups and program areas.

### How to Use the Catalog

The catalog contains two types of resources: organizations that provide products or services for special needs populations

and materials appropriate for special needs students. The organizations included all agreed to be part of a resource network by completing a profile and submitting information about their products and services.

Section I includes organizations, arranged alphabetically and preceded by a title listing. They represent such diverse types as advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers. The information provided for each organization is as follows: organization name, director, contact person (if different from the director), address and telephone number, type of organization, subject terms (major descriptors) that indicate the focus of the organization, subject terms (minor descriptors) that generally denote the types of services offered, and a brief annotation. The subject terms were selected from the Thesaurus of ERIC Descriptors, 11th Edition.

A subject index provides access to the organizations. The subject index is composed of the major descriptors. Characteristics of special populations are indexed by the narrowest term that describes the condition. For example, organizations that serve deaf individuals have the ERIC descriptor "Deafness" and not "Disabilities". The numbers in the index refer to accession numbers of the organizations and not to page numbers.

Section II provides examples of recently developed materials announced in the online databases ERIC and Vocational Education Curriculum Materials (VECM). These materials were selected to illustrate the kinds of resources available. An information sheet describes each database and gives instruction for accessing the databases to obtain curriculum materials for special needs students. A subject index to the ERIC and VECM materials is included.

## **SECTION I. ORGANIZATIONS**

## Title Listing

ACCENT on Information (ADI), 1

ACLD, Inc., An Association for Children and Adults with Learning Disabilities, 2

Adult Learning Association (ALA), 3

AFL-CIO Human Resources Development Institute (HRDI), 4

AIM for the Handicapped, Inc., 5

Alexander Graham Bell Association for the Deaf (AGBAD), 6

American Association for Adult and Continuing Education, 7

American Association on Mental Retardation, 8

American Council of the Blind-National Alliance of Blind Students (ACB-NABS), 9

American Council on Rural Special Education (ACRES), 10

American Deafness and Rehabilitation Association (ADARA), 11

American Educational Research Association (AERA), 12

American Foundation for the Blind, Inc. (AFB), 13

American Horticultural Therapy Association, 14

American Language Academy (ALA), 15

American Occupational Therapy Association (AOTA), 18

American Optometric Association, 17

American Physical Therapy Association (APTA), 18

American Society for Deaf Children (ASDC), 19

Appalachian Educational Laboratory, Inc. (AEL), 20

Arkansas Rehabilitation Research and Training Center on Vocational Rehabilitation, 21

Association for Community Based Education (ACBE), 22

Association for Retarded Citizens of the United States (ARC), 23

Association of Community Organizations for Reform Now (ACORN), 24

Association of Mental Health Administrators, 25

Autism Services Center, 26

Autism Society of America, 27

Barrier Free Environments, Inc., 28

Bilingual Education Multifunctional Resource Center, University of Oklahoma, 28

Bilingual Vocational Education Project (BVEP), 30

Capacity Building for States, 31

Carroll Center for the Blind, 32

Center for Applied Linguistics (CAL), 33

Center for Bilingual/Bicultural Education, 34

Center for Rural Education and Small Schools, 35

Center for Social Policy and Practice in the Workplace, 38

Center for Special Education Technology, 37

Center for Vocational Personnel Preparation, 38

Chicano Studies Research Center (CSRC), 39

Clearinghouse on Adult Education, Office of Vocational and Adult Education, 40

Closing the Gap, 41

Council for Learning Disabilities (CLD), 42

Council of Citizens with Low Vision (CCLV), 43

Council of State Administrators of Vocational Rehabilitation (CSAVR), 44

Council on Rehabilitation Education, Inc. (CORE), 45

Cystic Fibrosis Foundation (CFF), 46

Deafpride, Inc., 47

EAC-West (Evaluation Assistance Center, Western Region), 48

ERIC Clearinghouse on Adult, Career, and Vocational Education, 49

ERIC Clearinghouse on Handicapped and Gifted Children, 50

ERIC Clearinghouse on Languages and Linguistics, 51

ERIC Clearinghouse on Rural Education and Small Schools (ERIC-CRESS), 52

ERIC Clearinghouse on Urban Education, Institute for Urban and Minority Education, 53

Extension Instruction and Materials Center, 54

Far West Laboratory for Educational Research and Development (FWL), 55

Fellendorf Associates, Inc. (FAI), 56

Foundation for Children with Learning Disabilities (FCLD), 57

Foundation for Exceptional Children, 58

George Washington University Medical Center  
Rehabilitation Research and Training Center of  
the Department of Psychiatry and Behavioral  
Sciences, 58

Goodwill Industries of America, Inc. (GIA), 80

HEATH Resource Center (HEATH-Higher Education and  
Adult Training for People with Handicaps), 81

Helen Keller National Center for Deaf-Blind Youth  
and Adults, 82

Human Resources Center (HRC), 83

Independent Living Research Utilization Program  
(ILRU), 84

Information Development Corporation (IDC), 85

Institute for Research on Teaching and Learning  
Skills, 86

Intercultural Development Research Association  
(IDRA), 87

Interface Network, Inc., 88

International Center for Industry, Labor and  
Rehabilitation, 89

International Communications Limited, 70

International Council for Computers in Education  
(ICCE), 71

International Reading Association (IRA), 72

Job Accommodation Network (JAN), 73

Job Opportunities for the Blind (JOB), 74

LINC Resources, Inc., 75

Literacy Volunteers of America, Inc. (LVA), 76

Mainstream, Inc., 77

Materials Development Center (MDC), 78

Mid-Atlantic Center for Race Equity, 79

Mid-Continent Regional Educational Laboratory  
(McREL), 80

Midwest National Origin Desegregation Assistance  
Center, 81

Missouri LINC, University of Missouri-Columbia, 82

Mountain States Multifunctional Resource  
Center, 83

Multifunctional Resource Center/Northern  
California, 84

Muscular Dystrophy Association (MDA), 85

National Adult Education Clearinghouse, 86

National Alliance for the Mentally Ill, 87

National Alliance of Business (NAB), 88

National Association for Bilingual Education  
(NABE), 89

National Association for Hearing and Speech  
Action (NAHSA), 90

National Association for Industry-Education  
Cooperation (NAIEC), 91

National Association for Visually Handicapped  
(NAVH), 92

National Association of Federal Education Program  
Administration (NAFEPA), 93

National Association of Private Schools for  
Exceptional Children (NAPSEC), 94

National Association of Rehabilitation Facilities  
(NARF), 95

National Association of State Directors of Special  
Education (NASDSE), 96

National Association of the Deaf (NAD), 97

National Association of Vocational Education  
Special Needs Personnel (NAVEBNP), 98

National AudioVisual Center, 99

National Braille Association, Inc. (NBA), 100

National Center for Research in Vocational  
Education, 101

National Center for Urban Ethnic Affairs  
(NCUEA), 102

National Child Labor Committee (NCLC), 103

National Clearinghouse for Bilingual  
Education, 104

National Coalition of Title I Chapter 1  
Parents, 105

National Council of Educational Opportunity  
Associations (NCEOA), 106

National Council of La Raza, 107

National Data Bank for Disabled Student Services,  
University of Maryland, 108

National Down Syndrome Congress, 109

National Easter Seal Society, 110

National Federation of the Blind (NFB), 111

National Hispanic Center for Advanced Studies and  
Policy Analysis (NHCA), 112

National Information Center for Educational Media  
(NICEM), 113

National Information Center for Handicapped  
Children and Youth (NICHCY), 114

National Information Center on Deafness  
(NICD), 115

National Library Service for the Blind and  
Physically Handicapped, 116

National Mental Health Association, 117

National Rehabilitation Association (NRA), 118

National Rehabilitation Information Center, Inc.  
(NARIC), 119

National Resource Center for Paraprofessionals in  
Special Education (NRC), 120

National Rural Development Institute, 121

National Technical Institute for the Deaf at Rochester Institute of Technology (NTID at RIT), 122

National Technology Center (NTC) American Foundation for the Blind, Inc., 123

New York Multifunctional Resource Center, 124

North Central Regional Educational Laboratory (NCREL), 125

Northwest Regional Educational Laboratory (NREL), 126

Organization for Use of the Telephone Inc. (OUT), 127

Partners in Publishing (PIP), 128

PEERS Regional Network, Human Resources Center, 129

President's Committee on Employment of the Handicapped (PCEH), 130

Project B.E.A.M., 131

Promote Real Independence for the Disabled and Elderly (PRIDE Foundation), 132

PsycINFO, 133

Redi-Data, 134

Recording for the Blind, Incorporated (RFB), 135

Regional Multifunctional Resource Center for Bilingual Education (BEMRO-SA 13), 136

Regional Multifunctional Resource Center, (MRC), Area 14, 137

Regional Rehabilitation Exchange, (RRE) Southwest Educational Development Laboratory, 138

Regional Rehabilitation Network (RRN), 139

Rehabilitation Information Round Table (RIR)

    American Physical Therapy Association, 140

Research and Training Center for Rehabilitation of Elderly Disabled Individuals, University of Pennsylvania, 141

Research and Training Center in Mental Retardation, 142

Research and Training Center on Community Integration/Center on Human Policy, 143

Research for Better Schools (RBS), 144

RESNA - Association for the Advancement of Rehabilitation Technology, 145

RP Foundation Fighting Blindness, 146

SEDL/Multifunctional Research Center, 147

Sibling Information Network, 148

Society for Intercultural Education, Training, and Research International (SIETAR), 149

Southeast Multifunctional Resource Center, 150

Southeastern Educational Improvement Laboratory (SEIL), 151

Teachers of English to Speakers of Other Languages (TESOL), 152

Telecommunications for the Deaf, Inc. (TDI), 153

The Association for Persons With Severe Handicaps (TASH), 154

The Council for Exceptional Children, 155

The Equality Center, 156

The Manninger Foundation, Division of Rehabilitation Programs, 157

The Manninger Foundation, Return to Work Center, 158

The Regional Laboratory for Education, 159

The Thames River Center, 160

Time Out to Enjoy, Inc., 161

Title VII Midwest Multifunctional Resource Center, 162

TRACE Research and Development Center on Communication, Control and Computer Access for Handicapped Individuals, 163

United Cerebral Palsy Associations, Incorporated (UCPA), 164

Upper Great Lakes Multifunctional Resource Center, Wisconsin Center for Education Research, 165

Virginia Commonwealth University, Rehabilitation Research and Training Center, 166

Vision Foundation, 167

Vocational Evaluation and Work Adjustment Association (VEWAA), 168

Vocational Studies Center, University of Wisconsin-Madison, 169

World Institute on Disability (WID), 170

## Sample Profile

Accession Number 4  
Organization Name AFL-CIO Human Resources Development Institute (HRDI)  
Director Michael G. McMillan, Executive Director  
Contact Person Laura Perlman, Information Specialist  
Address 815 18th Street, NW  
Washington, DC 20006  
Telephone (202) 636-3912  
Organization Type Clearinghouse  
Major Descriptors Disabilities, Dislocated Workers, Economically Disadvantaged, Human Resources, Job Placement, Job Training, Unions, Vocational Rehabilitation.  
Minor Descriptors Labor Force Development, Publications, Information Dissemination, Resource Materials, Technical Assistance, Training, Workshops.  
Annotation Serves as a clearinghouse and employment and training center for activities funded under the Job Training Partnership Act and other programs.

## ORGANIZATION PROFILES

1

ACCENT on Information (AOI)  
Raymond C. Cheever, President  
Dorothy Foran, Information Specialist  
P.O. Box 700  
Bloomington, IL 61702  
(309) 378-2961  
Database.  
Adjustment to Environment, Assistive Devices, Databases, Information Dissemination, Information Systems, Physical Disabilities, Rehabilitation, Information Services, Publications.  
Contains aids, assistive devices, and how-to information in a computerized system.

2

ACLD, Inc., An Association for Children and Adults with Learning Disabilities  
Jean Petersen, Executive Director  
4156 Library Road  
Pittsburgh, PA 15234  
(412) 341-1315  
Citizen-Parent Association, Professional Association.  
Adults, Advocacy, Children, Information Services, Learning Disabilities, Parent Participation, Volunteers.  
Conferences, International Organizations, Information Services, Newsletters, Publications.  
Works to advance the education and general welfare of children of normal or potentially normal intelligence who have learning disabilities.

3

Adult Learning Association (ALA)  
Chuck Herring, Director  
HCR 81 G Street, NW  
Waterville, WA 98858  
(509) 745-8287  
Association.  
Adult Basic Education, Adult Students, Basic Skills, Learning Motivation, School Business Relationship.  
Financial Support, Information Dissemination, Libraries Periodicals, Publications.  
Works to private developmental activity for high school dropouts and serves as liaison between business and education.

4

AFL-CIO Human Resources Development Institute (HRDI)  
Michael G. McMillen, Executive Director  
Laura Perlman, Information Specialist  
815 16th Street, NW  
Washington, DC 20006  
(202) 638-3912  
Clearinghouse.  
Disabilities, Dislocated Workers, Economically Disadvantaged, Human Resources, Job Placement, Job Training, Unions, Vocational Rehabilitation, Labor Force Development, Publications, Information Dissemination, Resource Materials, Technical Assistance, Training, Workshops.  
Serves as a clearinghouse and employment and training center for activities funded under the Job Training Partnership Act and other programs.

5

AIM for the Handicapped, Inc.  
Jo A. Geiger, National Executive Director  
Peggy Mackessy, Director of Education  
945 Danbury Road  
Dayton, OH 45420  
(513) 294-4811  
Training Center.  
Adults, Children, Disabilities, Movement Education, Workshops, Volunteers.  
Offers specialized movement education for handicapped persons and trains educators and volunteers to use the program in their facilities.

6

Alexander Graham Bell Association for the Deaf (AGBAD)  
Donna McCord Dickman, Executive Director  
Susan Coffman  
3417 Volta Place, NW  
Washington, DC 20007  
(202) 337-5220 (Voice and TTY)  
Advocacy-Public Service.  
Adults, Advocacy, Auditory Evaluation, Children, Deafness, Educational Opportunities, Hearing Aids, Hearing Impairments, Hearing Therapy.  
Consultation Programs, Information Dissemination, Libraries, Meetings, Newsletters, Publications, Seminars, Workshops.

Offers two major service programs: Hearing Alert (to encourage early identification and remediation) and Children's Rights (to education).

7

American Association for Adult and Continuing Education

Judy Koloski, Executive Director

1112 - 16th Street, NW

Suite 420

Washington, DC 20036

(202) 463-6333

Foundation, Professional Association.

Adult Education, Adult Education, Continuing Education.

Conferences, Journals, Newsletters, Publications, Seminars.

Includes program units on aging and adult learners with disabilities.

8

American Association on Mental Retardation

Bernard R. Wagner, Interim Executive Director

1719 Kalorama Road, NW

Washington, DC 20008

(202) 387-1968

Professional Association.

Handicap Identification, Health Services, Legal Problems, Mental Retardation, Public Policy, Special Education, Vocational Education.

Conferences, Publications, Minicourses, Tests.

Serves the mentally retarded and the individuals who work with them.

9

American Council of the Blind-National Alliance of Blind Students (ACB-NABS)

Oral O. Miller

Stephanie Cooper

1010 Vermont Avenue, NW

Suite 1100

Washington, DC 20005

(202) 393-3666

Advocacy-Public Service.

Adult Programs, Adults, Deaf Blind, Normalization (Handicapped), Rehabilitation, Research and Development, Scholarships, Sensory Aids, Services, Consultation Programs, Meetings, Newsletters, Publications, Technical Assistance, Workshops. Addresses a wide range of legislative and service concerns such as education, rehabilitation, employment, health care, and legal assistance.

10

American Council on Rural Special Education (ACRES)

Doris Helge, Executive Director

National Rural Development Institute

Western Washington University

Bellingham, WA 98225

(206) 678-3576

College or University Affiliate.

Advocacy, Delivery Systems, Disabilities, Educational Opportunities, Employment Services, Rural Education, Special Education, Conferences, Electronic Networks, Newsletters, Parent Participation, Resources.

Works to improve services for rural individuals with disabilities.

11

American Deafness and Rehabilitation Association (ADARA)

Gloria Kamp, President

P.O. Box 55389

Little Rock, AR 72225

(501) 663-4817 (Voice and TDD)

Professional Association.

Deafness, Professional Development, Professional Personnel, Rehabilitation.

Conferences, Meetings, Newsletters, Periodicals, Publications, Referral, Seminars, Workshops.

Works to enhance rehabilitation services to persons with hearing impairments.

12

American Educational Research Association (AERA)

William J. Russell, Executive Officer

1230 Seventeenth Street, NW

Washington, DC 20036

(202) 223-9485

Professional Association.

Disabilities, Educational Research, Education Researchers, Disadvantaged.

Journals, Meetings, Newsletters, Publications, Seminars, Workshops.

Encourages scholarly inquiry related to education, the dissemination of research results, and their practical application.

13

American Foundation for the Blind, Inc. (AFB)

William F. Gallagher, Executive Director

Carolyne Bowers, Director of Public Relations

15 West 16th Street

New York, NY 10011

(212) 620-2000

12

16

**Clearinghouse, Foundation.**  
Blindness, Libraries, Low Vision Aids, Public Education, Talking Books.  
**Conferences, Consultation Programs, Information Dissemination, Newsletters, Publications, Research and Development.**  
Offers consultation services on a wide range of topics to strengthen services to blind persons.

**14**

**American Horticultural Therapy Association**  
Charles S. Richman, Executive Director  
9220 Wightmen Road  
Suite 3CD  
Gaithersburg, MD 20879  
(301) 948-3010  
**Professional Association.**  
Advocacy, Disabilities, Disadvantaged, Employment Services, Horticulture, Occupational Therapy, Rehabilitation, Vocational Rehabilitation.  
**Conferences, Consultation Programs, Information Services, Meetings, Publications, Referral, Seminars, Technical Assistance, Workshops.**  
Develops and promotes horticultural therapy and rehabilitation programs; sponsors Horticulture Hiring The Disabled Project.

**15**

**American Language Academy (ALA)**  
Stanley F. Pickett, President  
Charles H. Metterson  
11426 Rockville Pike  
Suite 200  
Rockville, MD 20852  
(301) 984-3400  
**Academy.**  
English (Second Language), English Instruction, Higher Education, Limited English Speaking, Second Language Instruction.  
**Consultation Programs, Material Development, Newsletters, Workshops.**  
Serves international students and business people worldwide; is affiliated with Teachers of English to Speakers of Other Languages and other groups.

**16**

**American Occupational Therapy Association (AOTA)**  
Jeanette Bair, Executive Director  
Sarah D. Hertfelder, Practice Specialist  
1383 Piccard Drive  
P.O. Box 1725  
Rockville, MD 20850-4375  
(301) 948-9828  
**Professional Association.**

**Accrediting Agencies, Certification, Occupational Therapists, Occupational Therapy, Professional Development, Public Relations.**  
**Bibliographies, Conferences, Information Services, Journals, Meetings, Newsletters, Publications, Seminars, Workshops.**  
Ensures quality services, promotes professional development of members, and improves consumer access to health care services.

**17**

**American Optometric Association**  
Earle L. Hunter, Executive Director  
Stephen C. Miller, Director, Optometric Services Center  
243 North Lindbergh Boulevard  
Saint Louis, MO 63141  
(314) 991-4130  
**Professional Association.**  
Accreditation (Institutions), Health Education, Optometrists, Vision.  
**Conferences, Information Services, Newsletters, Periodicals, Referral.**  
Represents the profession of optometry and works to improve the vision care and health of the public.

**18**

**American Physical Therapy Association (APTA)**  
William D. Coughlin, CAE, Executive Vice President  
Chief Executive Officer  
Phyllis Quinn, Coordinator  
1111 North Fairfax Street  
Alexandria, VA 22314  
(703) 684-2782  
**Professional Association.**  
Accreditation, Certification, Developmental Disabilities, Physical Disabilities, Physical Therapists, Physical Therapy, Rehabilitation.  
**Bibliographies, Conferences, Electronic Networks, Information Services, Publications, Referral, Workshops.**  
Serves physical therapists, disabled persons, parents, and teachers, and fosters the improvement of physical therapy services and education.

**19**

**American Society for Deaf Children (ASDC)**  
Millie Maisel, Office Manager  
814 Thayer Avenue  
Silver Spring, MD 20910  
(301) 585-5400 (Voice and TDD)  
**Citizen-Parent Association, Information-Resource-Instructional Materials Center.**

**Advocacy, Children, Deafness, Family Involvement, Hearing Impairments, Information Services, Networks, Referral, Bibliographies, Conferences, Newsletters, Publications, Referral, Research and Development, Seminars, Workshops, Technical Assistance.**  
Provides information and support to parents and families with children who are deaf or hard of hearing.

20

**Appalachian Educational Laboratory, Inc. (AEL)**  
Terry L. Eidell, Executive Director  
Betty Harris James (urban), Jack Sanders (rural)  
1031 Quarrier Street  
P.O. Box 1348  
Charleston, WV 25325  
(304) 347-0400 or (800) 624-9120  
**College or University Affiliate, Regional Educational Laboratory.**  
**Educational Improvement, Networks, Regional Laboratories, Research and Development, Rural Education, Urban Education.**  
**Conferences, Information Services, Meetings, Publications, Technical Assistance.**  
Includes projects to operate regional networks for rural education and urban education.

21

**Arkansas Rehabilitation Research and Training Center on Vocational Rehabilitation**  
Vernon L. Glenn, Director  
346 North West Street  
University of Arkansas  
Fayetteville, AR 72701  
(501) 575-3656  
**Rehabilitation Research and Training Center.**  
**Disabilities, Employment Potential, Research and Development Centers, Severe Disabilities, Training, Vocational Rehabilitation.**  
**Conferences, Consultation Programs, Meetings, Periodicals, Publications, Seminars, Technical Assistance, Workshops.**  
Maintains cooperative agreements with National Institute of Handicapped Research, University of Arkansas, and state rehabilitation services.

22

**Association for Community Based Education (ACBE)**  
C. P. Zacheriadis, Executive Director  
Guitele Nicoleau  
1806 Vernon Street, NW  
Washington, DC 20009  
(202) 462-6333

**Clearinghouse.**  
**Clearinghouses, Disabilities, Community Education, Minority Groups, Nontraditional Students, Postsecondary Education.**  
**Conferences, Directories, Meetings, National Organizations, Newsletters, Publications, Technical Assistance, Workshops.**  
Represents institutions that are community based and controlled.

23

**Association for Retarded Citizens of the United States (ARC)**  
Alan Abeson, Executive Director  
Sharon Devie, Director of Research and Program Services  
2501 Avenue J  
Arlington, TX 76006  
(817) 640-0204  
**Citizen-Parent Association.**  
**Advocacy, Civil Rights, Employment Opportunities, Information Services, Mental Retardation, Voluntary Agencies.**  
**Consultation Programs, Electronic Mail, Meetings, Publications, Referral, Research and Development, Technical Assistance, Seminars, Workshops.**  
Promotes the welfare of children and adults with mental retardation through programs of research, treatment, training, and other services.

24

**Association of Community Organizations for Reform Now (ACORN)**  
Wade Rathke, Chief Organizer  
Carolyn Carr  
401 Howard Avenue  
New Orleans, LA 70130  
(504) 523-1891  
**Advocacy-Public Service.**  
**Advocacy, Community Organizations, Economically Disadvantaged, Equal Protection, Low Income Groups, Social Action, Social Change.**  
**Consultation Programs, National Organizations, Technical Assistance.**  
Works to advance the interest of low- and moderate-income families.

25

**Association of Mental Health Administrators**  
Laurie Poul, Executive Director  
Arlene Venture, Meeting Planner  
Suite 11D3W  
840 N. Lake Shore Drive  
Chicago, IL 60611  
(312) 943-2751

**Professional Association.**

Administrators, Certification, Developmental Disabilities, Mental Disorders, Mental Health, Mental Retardation.

Conferences, Meetings, Newsletters, Periodicals, Seminars, Workshops.

Promotes excellence in administrative practice, fosters the professional growth of membership, and educates the general public.

**26**

**Autism Services Center**

Ruth Christ Sullivan, Director

Douglas Education Building

10th Avenue and Bruce Street

Huntington, WV 25701

(204) 525-8014

**Advocacy-Public Service, Consulting Service.**

Adults, Advocacy, Autism, Consultation Programs, Developmental Disabilities, Human Services, Information Services, Supported Employment.

Conferences, Referral, Summer Camps, Technical Assistance, Training.

Provides consultation, training, advocacy, and information to those persons charged with the welfare and care of autistic persons.

**27**

**Autism Society of America**

David Lorna, Executive Director

Ken Laureys, Information and Referral

1234 Massachusetts Avenue, NW

Suite 1017

Washington, DC 20005

(202) 783-0125

**Advocacy-Public Service, Citizen-Parent Association.**

Adults, Advocacy, Autism, Children, Communication Disorders, Developmental Disabilities, Information Dissemination, Libraries, Referral.

Conferences, Directories, Meetings, Newsletters, Publications.

Maintains a national information and referral service.

**28**

**Barrier Free Environments, Inc.**

Ronald L. Mae, President

P.O. Box 30634

Raleigh, NC 27622

(919) 782-7823 (Voice or TDD)

Architectural Firm, Consulting Service. Accessibility for Disabled, Architecture,

**Building Design, Facility Guidelines, Product Design.**

Consultation Programs, Information Services, Publications, Referral, Research and Development, Seminars, Technical Assistance, Workshops.

Designs and offers technical assistance on the design of buildings, products and facilities to be usable by everyone to the greatest extent possible.

**29**

**Bilingual Education Multifunctional Resource Center, University of Oklahoma**

Wei T. Tran, Director

555 Constitution Avenue

Room 237

Norman, OK 73037

(405) 325-1731

**Consulting Service, Information-Resource-Instructional Materials Center.**

Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking.

Conferences, Consultation Programs, Information Dissemination, Meetings, Referral, Seminars, Technical Assistance, Training, Workshops.

Provides technical assistance and training for bilingual education programs in its five-state region.

**30**

**Bilingual Vocational Education Project (BVEP)**

Jeanne Lopez-Valedez, Director

500 South Dwyer Avenue

Arlington Heights, IL 60005

(312) 870-4159

**Technical Assistance and Training Center.**

Career Education, Limited English Speaking, Information Services, Vocational English (Second Language), Vocational Training.

Bibliographies, Consultation Programs, Guides, Inservice Education, Library Services, Program Evaluation, Technical Assistance, Training.

Responds to requests nationwide, with Illinois as the primary target.

**31**

**Capacity Building for States**

Jeanne Lopez-Valedez

500 South Dwyer Avenue

Arlington Heights, IL 60005

(312) 870-4159

Technical Assistance and Training Center, Limited English Speaking, Statewide Planning.

**Vocational English (Second Language), Vocational Training.**

**Resource Materials, Staff Development, Technical Assistance, Training.**

**Responds to requests nationwide, with Colorado, Virginia, Washington, and Wisconsin as the primary targets.**

**32**

**Carroll Center for the Blind**

**Rachel Ethier Rosenbaum, Executive Director**

**770 Centre Street**

**Newton Centre, MA 02158-2597**

**(617) 389-8200**

**Service Organization.**

**Assistive Devices, Blindness, Information Services, Microcomputers, Rehabilitation: Visual Impairments.**

**Conferences, Publications, Referral, Seminars, Workshops.**

**Provides rehabilitation (for newly blind adults), computer access training, and recreational services.**

**33**

**Center for Applied Linguistics (CAL)**

**G. Richard Tucker, President**

**1118 22nd Street, NW**

**Washington, DC 20037**

**(202) 429-9292**

**Research and Development Center.**

**Applied Linguistics, English (Second Language), Information Services, Instructional Improvement, Research, Second Language Instruction, Refugees, Bibliographies, Conferences, Evaluation, Guides, Libraries, Newsletters, Program Development, Publications, Technical Assistance, Training.**  
Operates the ERIC Clearinghouse on Languages and Linguistics, the Refugee Service Center, and part of the Center on Language Education and Research.

**34**

**Center for Bilingual/Bicultural Education**

**Eugene E. Garcia, Director**

**Arizona State University**

**College of Education**

**Tempe, AZ 85287**

**(602) 965-7134**

**College or University Affiliate.**

**American Indians, Bilingual Education, English (Second Language), Mexican Americans, Multicultural Education, Research and Development, Books, Consultation Programs, Newsletters,**

**Seminars, Teacher Education, Technical Assistance, Workshops.**

**Conducts research and development activities in bilingual/bicultural education.**

**35**

**Center for Rural Education and Small Schools**

**Jerry Horn, Director**

**Fran Parley, Assistant Director**

**124 Blumont Hall**

**Kansas State University**

**Manhattan, KS 66506**

**(913) 532-5886**

**College or University Affiliate Research and Development Center.**

**Advocacy, Delivery Systems, Information Dissemination, Research and Development Centers, Rural Education, Small Schools.**

**Conferences, Consultation Programs, Meetings, Newsletters, Publications, Seminars, Workshops.**

**Serves Kansas schools and educators in rural areas and others interested in rural issues.**

**36**

**Center for Social Policy and Practice in the Workplace**

**Sheila Akabas, Director**

**Columbia University School of Social Work**

**622 West 113th Street**

**New York, NY 10025**

**(212) 280-5173**

**College or University Affiliate, Research and Development Center.**

**Delivery Systems, Disability Management, Employees, Intervention, Mental Health, Rehabilitation, Research and Development Centers, Bibliographies, Consultation Programs, Information Services, Newsletters, Publications, Seminars, Social Services, Technical Assistance, Workshops.**  
Conducts research, training and projects concerned with the design and delivery of social, mental health, and rehabilitation services for workers.

**37**

**Center for Special Education Technology**

**Susan Elting, Project Director**

**1920 Association Drive**

**Reston, VA 22091**

**(703) 820-3880, 800-345-TECH (Hotline, TECH-TAPES)**  
**Clearinghouse, Information-Resource-Instructional Materials Center.**

**Educational Technology, Information Services, Special Education, Technological Advancement.**

**Bibliographies, Conferences, Electronic Networks, Information Dissemination, Publications, Referral.**

**Collects and disseminates information about using technology in the education of handicapped children and youth.**

**38**

**Center for Vocational Personnel Preparation**

**Thomas O'Brian**

**Eleanor Bicanich**

**Reschini House**

**Indiana University of Pennsylvania**

**Indiana, PA 15705**

**(412) 357-4434**

**College or University Affiliate.**

**Disabilities, Disadvantaged, Inservice Teacher Education, Professional Development, Vocational Education Teachers.**

**Conferences, Consultation Programs, Newsletters, Seminars, Technical Assistance, Workshops.**

**Publishes the Mainstream, a newsletter for vocational education special needs, and conducts inservice activities within the state.**

**39**

**Chicano Studies Research Center (CSRC)**

**David Hayes-Bautista, Director**

**3121 Campbell Hall**

**University of California at Los Angeles**

**Los Angeles, CA 90024**

**(213) 825-2363**

**College or University Affiliate, Research and Development Center.**

**Interdisciplinary Approach, Mexican American Education, Mexican Americans, Research, Bibliographies, Conferences, Newsletters, Publications, Resource Materials, Technical Assistance, Library.**

**Focuses on Latino social policies: Latino health policy, Latino educational policy and Latina womens policy.**

**40**

**Clearinghouse on Adult Education, Office of Vocational and Adult Education**

**Karl O. Heigler, Director, Division of Adult Education**

**Patricia A. Lang, Education Program Specialist Room 522, Reporters Building**

**400 Maryland Ave, SW**

**Washington, DC 20202-5515**

**(202) 732-2306**

**Clearinghouse, Federal Agency.**

**Adults, Adult Education, Adult Literacy, Clearinghouses, Federal Programs, Information Services, Limited English Speaking.**

**Bibliographies, Information Dissemination, Publications, Referral.**

**Links the adult education community with existing resources in adult education; includes special needs populations as a topical area.**

**41**

**Closing The Gap**

**Dolores Hagen, Publisher**

**Michael Gargen, Managing Editor**

**P.O. Box 88**

**Henderson, MN 56044**

**(612) 341-8289**

**Information-Resource-Instructional Materials Center, Publisher.**

**Disabilities, Information Services, Microcomputers, Publications, Referral, Resources, Rehabilitation, Special Education, Bibliographies, Books, Consultation Programs, Directories, Newspapers, Seminars, Workshops. Provides information on how microcomputer technology can be used to "close the gap" for persons with disabilities.**

**42**

**Council for Learning Disabilities (CLD)**

**Kiraten McBride, Executive Secretary**

**P.O. Box 40303**

**Overland Park, KS 66204**

**(913) 482-8755**

**Professional Association.**

**Exceptional Child Research, Learning Disabilities, Program Improvement, Special Education, Teacher Education Programs.**

**Conferences, Newsletters, Publications.**

**Works to improve teacher preparation programs and local special education programs and to resolve major research issues.**

**43**

**Council of Citizens with Low Vision (CCLV)**

**Elizabeth M. Lennon**

**1400 North Drake Road, #218**

**Kalamazoo, MI 49007**

**(616) 381-8588**

**Advocacy-Public Service.**

**Advocacy, Low Vision Aids, Outreach Programs, Partial Vision, Services, Visual Impairments, Conferences, Consultation Programs, Meetings, Newsletters.**

**Serves persons with low vision, their families, and professionals throughout the United States and foreign countries.**

**44**

**Council of State Administrators of Vocational Rehabilitation (CSAVR)**

**Joseph H. Owens, Executive Director**

**1055 Thomas Jefferson Street, NW  
Suite 401**

**Washington, DC 20007  
(202) 838-4634**

**Professional Association.**

**Administrators, Agency Role, Disabilities, Rehabilitation Programs, State Agencies, Federal State Relationship, Vocational Rehabilitation, Consultation Programs, Information Services, Meetings, Newsletters, Seminars, Technical Assistance.**

**Serves state rehabilitation agencies in the United States and Territories.**

**45**

**Council on Rehabilitation Education, Inc. (CORE)**

**Charline M. McGrath, Executive Director**

**185 North Wabash**

**Room 1817**

**Chicago, IL 60601**

**(312) 346-6027**

**Specialized Accrediting Agency.**

**Accrediting Agencies, Masters Programs, Rehabilitation Counseling.**

**Directories, Guides.**

**Accredits masters degree programs in rehabilitation counseling.**

**46**

**Cystic Fibrosis Foundation (CFF)**

**Robert K. Dresing, President**

**Suzanne Pettes, Consumer Affairs Coordinator**

**6331 Arlington Road**

**2nd Floor**

**Bethesda, MD 20814**

**(301) 951-4422**

**Foundation.**

**Cystic Fibrosis, Financial Support.**

**Conferences, Information Services, Publications, Meetings, Referral, Seminars.**

**Raises funds for research to find a cure or control for cystic fibrosis.**

**47**

**Deafpride, Inc.**

**Ann Champ-Wilson, Executive Director**

**Margaret Bibum, Deputy Director**

**2010 Rhode Island Avenue, NE**

**Washington, DC 2001P**

**(202) 675-6700 (Voice and TTY)**

**Advocacy-Public Service.**

**Advocacy, Deafness, Deaf Interpreting, Family Life, Information Services, Outreach Programs, Referral, Sign Language.**

**Inservice Education, New Media, Newsletters, Technical Assistance, Workshops.**

**Serves individuals and agencies interested in working with deaf persons, their families, and organizations.**

**48**

**EAC-West (Evaluation Assistance Center, Western Region)**

**Jim Bransford, Director**

**Joann Starks, Project Coordinator**

**EAC-West, College of Education**

**University of New Mexico**

**Albuquerque, NM 87131**

**(800) 247-4289 (outside NM) or (505) 277-7281**

**College or University Affiliate, Educational Service Center.**

**Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking, Program Evaluation.**

**Consultation Programs, Newsletters, Seminars, Technical Assistance, Training, Workshops.**

**Provides training/technical assistance in the area of program evaluation and related issues for bilingual projects in its region.**

**49**

**ERIC Clearinghouse on Adult, Career, and Vocational Education**

**Susan Imel, Director**

**Judy Wegner, User Services Coordinator**

**The National Center for Research in Vocational Ed.**

**1960 Kenny Road**

**Columbus, OH 43210**

**(800) 848-4815 or (614) 486-3855 in AK, HI, OH Clearinghouses.**

**Adult Education, Career Education, Clearinghouses, Databases, Educational Resources, Information Processing, Vocational Education.**

**Bibliographies, Information Services, Publications, Identifies, acquires, selects, and processes documents and journal articles for the ERIC system that include special needs materials.**

50

ERIC Clearinghouse on Handicapped and Gifted Children

Donald K. Erickson, Director

Jean Nazzaro, Director Marketing, Crystal Keutzborg, Info Specialist

1920 Association Drive

Reston, VA 22091

(703) 620-3660

Clearinghouse.

Clearinghouses, Databases, Disabilities, Educational Resources, Information Dissemination, Information Processing, Special Education, Gifted, Bibliographies, Information Services, Newsletters, Publications.

Identifies, acquires, selects, and processes documents and journal articles for the ERIC system.

51

ERIC Clearinghouse on Languages and Linguistics

Charles Stanfield, Director

William Code, User Services Coordinator

1118 22nd Street, NW

Washington, DC 20037

(202) 429-8551

Clearinghouse.

Applied Linguistics, Clearinghouses, Databases, English (Second Language), Information Services, Languages, Linguistics, Refugee Education, Bibliographies, Information Dissemination, Information Processing, Newsletters, Publications, Workshops.

Identifies, acquires, selects, and processes documents and journal articles for the ERIC system.

52

ERIC Clearinghouse on Rural Education and Small Schools (ERIC-CRESS)

Betty Rose D. Rios, Director

Amelita Hill

New Mexico State University

Dept. 3AP/Box 30001

Las Cruces, NM 88003-0001

(505) 646-2623

Clearinghouse.

Clearinghouses, Databases, Information Processing, Migrant Education, Minority Groups, Rural Education, Small Schools.

American Indian Education, Bibliographies, Information Services, Mexican American Education, Publications, Workshops.

Identifies, acquires, selects, and processes documents and journal articles for the ERIC system.

53

ERIC Clearinghouse on Urban Education

Institute for Urban and Minority Education

Erwin Flaxman, Director

Anane Dlatunji, Assistant Director

Box 40, Teachers College, Columbia University

525 West 120th Street

New York, NY 10027

(212) 878-3433

Clearinghouse.

Clearinghouses, Databases, Disadvantaged, Ethnic Groups, Information Dissemination, Information Processing, Minority Groups, Urban Education, Bibliographies, Information Services, Newsletters Publications.

Identifies, acquires, selects, and processes documents and journal articles for the ERIC system.

54

Extension Instruction and Materials Center

The University of Texas at Austin

Kathryn R. Allen, Director

Barbara E. Selke-Kern

P.O. Box 7218

Austin, TX 78713-7218

(512) 471-7716

College or University Affiliate, Information-Resource-Instructional Materials Center, Bilingual Instructional Materials, Computer Assisted Instruction, Correspondence Study, Material Development, Vocational Education, Guides, Instructional Materials, Manuals, Develops instructional materials and offers independent learning courses to students and educators nationwide.

55

Far West Laboratory for Educational Research and Development (FWL)

William G. Spady, Executive Director

1855 Folsom Street

San Francisco, CA 94103

(415) 585-3000 /3125/2115

Regional Educational Laboratory.

High Risk Students, Minority Groups, Policy, Research and Development, Regional Laboratories, Rural Education, School Improvement.

**Child Development, Conferences, Information Services, Meetings, Publications, Technical Assistance.**

Includes projects serving high risk youth, minority groups, and rural education.

**56**

**Fellendorf Associates, Inc. (FAI)**

**George W. Fellendorf, President**

**1300 Ruppert Road**

**Silver Spring, MD 20903**

**(301) 583-1636**

**Consulting Service.**

**Consultation Programs, Disabilities, Technical Assistance.**

**Publications.**

**Provides consulting services to state and local governments, business, and consumer organizations.**

**57**

**Foundation for Children with Learning Disabilities (FCLD)**

**Arllyn Gardner, Executive Director**

**Julie Gilligan, Director of Communications and Public Affairs**

**88 Park Avenue**

**New York, NY 10016**

**(212) 687-7211**

**Foundation.**

**Children, Financial Support, Grants, Learning Disabilities, Public Relations.**

**Guides, Periodicals, Resources.**

**Raises funds and gives grants for model programs assisting learning disabled children and increases public awareness.**

**58**

**Foundation for Exceptional Children**

**Robert L. Silber, Executive Director**

**1920 Association Drive**

**Reston, VA 22091**

**(703) 820-3660**

**Foundation.**

**Children, Educational Needs, Disabilities, Exceptional Persons, Gifted, Normalization (Handicapped).**

**Newsletters, Publications, Technical Assistance.**

**Works to ensure the educational, social, and personal rights of handicapped and gifted children.**

**59**

**George Washington University Medical Center**

**Rehabilitation Research and Training Center of the Department of Psychiatry and Behavioral Sciences**

**David Reiss, Director**

**Donald W. Dm, Associate Director for Training**

**Suite 714, Ross Hall**

**2300 Eye Street, NW**

**Washington, DC 20037**

**(202) 894-3801**

**Rehabilitation Research and Training Center, Attitudes, Disabilities, Families, Psychosocial Environment, Research and Development Centers,**

**Research Utilization, Rehabilitation, Training, Conferences, Information Services, Meetings, Newsletters, Nonprint Media, Publications,**

**Referral, Technical Assistance, Workshops.**

**Conducts research on the psychosocial aspects affecting disabled persons.**

**60**

**Goodwill Industries of America, Inc. (GIA)**

**David M. Cooney, President and Chief Executive Officer**

**J. Michael Stephens, Director, Administrative Services**

**9200 Wisconsin Avenue,**

**Bethesda, MD 20814**

**(301) 530-6500**

**Nonprofit Membership Organization,**

**Disabilities, Job Placement, Job Training, Vocational Evaluation, Vocational Rehabilitation.**

**Conferences, Consultation Programs, Information Services, Meetings, Newsletters, Publications, Seminars, Technical Assistance, Workshops.**

**Offers leadership and services to autonomous members providing vocational evaluation, training, and employment and job placement services.**

**61**

**HEATH Resource Center (HEATH-Higher Education and Adult Training for People with Handicaps)**

**Rhona C. Hartman, Director**

**Ann Davis, Assistant Director**

**One Dupont Circle NW**

**Suite 800**

**Washington, DC 20036-1183**

**(202) 939-9320 or (800) 544-3284 Voice and TDD**

**Clearinghouse.**

**Accessibility for Disabled, Clearinghouses,**

**College Students, Disabilities, Information Dissemination, Postsecondary Education, Resources, Consultation Services, Educational Opportunities, Libraries, Newsletters, Publications, Supported Employment, Technical Assistance.**  
Provides information on support services, current practices, and exemplary programs.

**62**

**Helen Keller National Center for Deaf-Blind Youth and Adults**  
Stephen S. Barrett, Director  
Miriam Domingo-Schmitt, Supervising Social Worker, Intake Coordinator  
111 Middle Neck Road  
Sands Point, NY 1105D  
(516) 844-8900 (Voice and TDD)  
Rehabilitation Training Center.  
Adults, Deaf Blind, Job Placement, Job Skills, Parent Participation, Professional Training, Rehabilitation Centers, Vocational Rehabilitation, Consultation Programs, Publications, Seminars, Technical Assistance, Workshops.  
Provides skilled support services and training opportunities so that deaf-blind persons can return to their communities with new skills.

**63**

**Human Resources Center (HRC)**  
Edwin W. Martin  
Amnon Tishler, Research Librarian, Research Library  
I.U. Willets Road  
Albertson, NY 11507  
(516) 747-5400, Ext. 1254, Ext. 1255  
Research and Training Center.  
Job Placement, Job Training, Physical Disabilities, Rehabilitation, Severe Disabilities, Special Education, Vocational Rehabilitation, Information Dissemination, Information Services, Publications, Research, Technical Assistance, Training.  
Includes Abilities, Inc., Rehabilitation Services Division, Human Resources School, and the Research and Training Institute.

**64**

**Independent Living Research Utilization (ILRU)**  
Marcus Fuhrer, Director  
3233 Wesleyan #102  
Houston, TX 77027  
(713) 960-8361  
Research and Training Center.

**Disabilities, Independent Living, Physical Disabilities, Research, Training, Technical Assistance.**  
Conferences, Consultation Programs, Newsletters, Publications, Resource Materials, Technical Assistance, Training.  
Serves as a national center for information, training, and technical assistance for independent living.

**65**

**Information Development Corporation (IDC)**  
L. John Wachtel, President  
360 St. Albans Court  
Winston-Salem, NC 27104  
(919) 760-3897  
Information-Resource-Instructional Materials Center, Publisher.  
Accessibility for Disabled, Building Design, Disabilities, Physical Mobility, Catalogs, Guides, Publications.  
Assists designers in making facilities and products accessible through publication of "THE GUIDE" and "THE SYSTEM".

**66**

**Institute for Research on Teaching and Learning Skills**  
Charles A. Letteri, Director  
536 Waterman Building  
University of Vermont  
Burlington, VT 05401  
(802) 656-3356  
Research and Development Center.  
Adults, Children, Cognitive Processes, Educational Diagnosis, Learning Disabilities, Research and Development, Special Education, Consultation Programs, Diagnostic Tests, Instructional Materials, Internships, Publications, Technical Assistance, Workshops.  
Conducts research into cognitive factors associated with learning and personality problems of learners.

**67**

**Intercultural Development Research Association (IDRA)**  
Jose A. Cardenas, Executive Director  
5835 Callaghan Road  
Suite 350  
San Antonio, TX 78228  
(512) 684-8180  
Research and Development Center.

**Bilingual Education, Disadvantaged Youth, Educationally Disadvantaged, Equal Education, Minority Group Children, Research and Development, Bibliographies, Consultation Programs, Evaluation, Information Services, Newsletters, Publications, Seminars, Technical Assistance, Workshops, Serves school districts and educational institutions throughout the United States.**

**68**

**Interface Network, Inc.**  
**Esther Puentes, President**  
**7080 S.W. Fir Loop**  
**Suite 200**  
**Portland, OR 97223**  
**[503] 684-0514**  
**Educational Service Center.**  
**Bilingual Education, Education Service Centers, Limited English Speaking, Migrant Education, Minority Groups, Networks, Conferences, Consultation Programs, Curriculum Development, Information Services, Research, Technical Assistance, Training, Workshops.**  
**Operates the Interface Education Network (Title VII) to serve minority language groups and the Western Stream Migrant Educ. Program Dev. Center.**

**69**

**International Center for Industry, Labor and Rehabilitation**  
**Kenneth Mitchell, Director**  
**P.O. Box 714**  
**Dublin, OH 43017**  
**[614] 459-3030**  
**Rehabilitation Research and Training Center.**  
**Disabilities, Disability Management, Education Work Relationship, Research and Development, Training, Vocational Rehabilitation.**  
**Conferences, Consultation Programs, Publications, Seminars, Technical Assistance, Workshops.**  
**Provides education, training, and research linkages among industry, rehabilitation, special education, and community health care.**

**70**

**International Communications Limited**  
**Branda Monane, Director**  
**P.O. Box 81**  
**Fayville, MA 01745**  
**[617] 620-1777 (Voice and TDD)**  
**Network.**  
**Deafness, Electronic Networks, Hearing Impairments, Telecommunications.**

**Consultation Programs, Research, Technical Assistance.**

**Administers DCI Deafnet, an electronic network for the hearing impaired and organizations working with them; also administers ICL mail.**

**71**

**International Council for Computers in Education (ICCE)**

**David Moursund, CEO**  
**University of Oregon**  
**1787 Agate Street**  
**Eugene, OR 97403-1923**  
**[503] 686-4414**  
**Professional Association.**  
**Computers, Computer Software, Educational Innovation, Educational Technology, LOGO, Teachers, Periodicals, Publications, Electronic Mail, International organizations.**  
**Includes four special interest groups for educators.**

**72**

**International Reading Association (IRA)**

**Ronald Mitchell, Executive Director**  
**Ronald Du Bois, Public Information Associate**  
**800 Burkdale Road**

**P.O. Box 8139**  
**Newark, DE 19714-8139**  
**[302] 731-1600**  
**Professional Association.**  
**International Organization, Literacy, Reading, Reading Instruction.**  
**Conferences, Information Services, Meetings, Professional Development, Publications, Research and Development, Seminars, Workshops.**  
**Works to improve knowledge of the reading process, improve reading instruction, develop and promote the reading habit, and promote worldwide literacy.**

**73**

**Job Accommodation Network (JAN)**

**Barbara Judy, Manager**  
**West Virginia University**  
**P.O. Box 8122**  
**Morgantown, WV 26506-8122**  
**[800] 526-7234 (outside WV) [800] 526-4898 (in WV)**  
**Consulting Service, Information-Resource-Instructional Materials Center.**  
**Consultation Programs, Disabilities, Employment Opportunities, Information Services, Job Accommodation, Networks, Vocational Adjustment, Newsletters, Publications, Referral.**

Provides individualized accommodation solutions that might be utilized to hire, retain, or promote disabled persons within the work setting.

74

Job Opportunities for the Blind (JOB)

Lorraine Rovig, Director

1800 Johnson Street

Baltimore, MD 21230

(301) 859-9314

Advocacy-Public Service.

Blindness, Deaf Blind, Employer Attitudes, Employment Opportunities, Job Applicants,

Referral, Volunteers.

Seminars, Workshops.

Offers listing and referral service for blind job applicants; is operated by the National Federation of the Blind and U.S. Dept. of Labor.

75

LINC Resources, Inc.

Victor E. Fuchs, President

Chuck Lynd, Director, Information Services

3857 North High Street

Columbus, OH 43214

(614) 263-5462, (800) 772-7372

Clearinghouse.

Clearinghouses, Courseware, Educational Media, Information Dissemination, Information Services, Marketing, Microcomputers, Special Education. Directories, Newsletters, Publications. Assists others to market educational products; provides a wide range of information services on special education, including software.

76

Literacy Volunteers of America, Inc. (LVA)

Jan Crouch, Executive Director

Beverly Miller

5795 Widewater Parkway

Syracuse, NY 13214

(315) 445-8000

Advocacy-Public Service, Network.

Adult Literacy, English (Second Language),

Functional Literacy, Illiteracy, Limited English Speaking, Literacy Education, Voluntary Agencies.

Bibliographies, Consultation Programs,

Instructional Materials, Meetings, Newsletters,

Publications, Technical Assistance, Workshops.

Serves adult illiterates and persons who speak English as a second language.

77

Mainstream, Inc.

Lawrence C. Pencak, Executive Director

Fritz Rumpel, Editor

1030 15th Street, NW

Washington, DC 20005

(202) 698-1410 (Voice and TDD)

Information-Resource-Instructional Materials Center.

Compliance (Legal), Disabilities, Employment Opportunities, Information Dissemination, Information Services, Job Placement, Conferences, Newsletters, Publications. Serves as an information center and operates Link, a job placement program, in Washington, DC, and Dallas.

78

Materials Development Center (MDC)

Ronald R. Fry, Director

University of Wisconsin - Stout

Menomonie, WI 54751

(715) 232-1342

College or University Affiliate, Information-Resource-Instructional Materials Center.

Job Placement, Material Development, Vocational Adjustment, Vocational Evaluation, Vocational Rehabilitation.

Information Dissemination, Information Services, Publications, Technical Assistance.

Serves vocational rehabilitation practitioners and educators throughout the United States.

79

Mid-Atlantic Center for Race Equity

Sheryl Danbo, Director

The American University

5010 Wisconsin Avenue, NW, Suite 310

Washington, DC 20016

(202) 885-8517

College or University Affiliate, Information-Resource-Instructional Materials Center.

Black Students, Civil Rights, Educational Quality, Equal Education, Minority Groups.

Consultation Programs, Conferences, Information Services, Meetings, Publications, Research and Development, Technical Assistance, Workshops.

Addresses educational equity in school systems for black children by serving public school systems and parents.

80

Mid-Continent Regional Educational Laboratory  
(McREL)

Larry Hutchins, Executive Director

JoSue Whisler, Director of Communications  
and Services

Suite 201

12500 East Iliff 4709 Bellevue Avenue  
Aurora, CO 80014 Kansas City, MO 64112  
(303) 337-0990 (816) 756-2401

Regional Educational Laboratory.  
Cognitive Processes, High Risk Students, Networks,  
Planning, Regional Laboratories, Rural Education,  
School Improvement, Urban Education.  
Change Support, Conferences, Information Services,  
Publications, Technical Assistance, Training.  
Includes projects that address at risk youth  
and operation of rural, urban, and sex equity  
networks.

81

Midwest National Origin Desegregation Assistance  
Center

Adrien Chan, Director

School of Education, Shepard House  
University of Wisconsin-Milwaukee  
Milwaukee, WI 53211  
(414) 963-5663

College or University Affiliate, Federally Funded  
Program - Title IV Civil Rights Act.  
Civil Rights, English (Second Language), Limited  
English Speaking, Equal Education.  
Conferences, Consultation Programs, Referral,  
Meetings, Seminars, Technical Assistance,  
Workshops.  
Provides technical assistance to school districts  
with national origin minority students in its  
10-state service area.

82

Missouri LINC  
University of Missouri-Columbia

Lynda West, Director

609 Maryland Avenue  
Columbia, MO 65211  
(314) 882-2733

College or University Affiliate. Information-  
Resource-Instructional Materials Center.  
Disabilities, Information Services,  
Postsecondary Education, Secondary Education,  
Special Education, Vocational Education.  
Conferences, Consultation Programs, Electronic  
Networks, Instruction, Teacher Education,

Newsletters, Publications, Research, Workshops.  
Provides resources, information, and technical  
assistance to Missouri educators working with  
vocational special needs students.

83

Mountain States Multifunctional Resource Center

Karen Swisher, Director

Arizona State University

AMR, Room 362

Tempe, AZ 85287

(602) 965-5688

Information-Resource-Instructional Materials  
Center.

Bilingual Education, Education Service Centers,  
English (Second Language), Limited English  
Speaking, Minority Groups, Regional Programs,  
Consultation Programs, Technical Assistance,  
Training, Workshops.

Provides training and technical assistance to  
Title VII projects in its region.

84

Multifunctional Resource Center/Northern  
California

Seu-Lim Tseng, Director

Frances Morales, Training Coordinator

310 Eighth Street

Suite 3D1

Oakland, CA 94607

(415) 834-9458

Information-Resource-Instructional Materials  
Center.

Bilingual Education, Education Service Centers,  
English (Second Language), Limited English  
Speaking, Minority Groups.

Conferences, Consultation Programs, Information  
Services, Newsletters, Referral, Research and  
Development, Technical Assistance, Workshops.  
Provides training and technical assistance to  
school personnel working with language minority  
students.

85

Muscular Dystrophy Association (MDA)

Robert Ross, Vice President and  
Executive Director

810 7th Avenue

New York, NY 10019

(212) 588-0808

Voluntary Health Agency.

Clinical Diagnosis, Community Services,  
Grants, Muscular Dystrophy, Public Support,

**Rehabilitation, Voluntary Agencies.**  
**Conferences, Meetings.**  
**Fosters research and patient care as a voluntary health agency.**

**86**

**National Adult Education Clearinghouse**  
**Frances M. Spinelli**  
**Center for Continuing Education**  
**Montclair State College**  
**Upper Montclair, NJ 07043**  
**(201) 893-4353**  
**Clearinghouse, College or University Affiliates.**  
**Adult Education, Clearinghouses, Continuing Education, Information Dissemination, Information Services, Libraries, Referral.**  
**Consultation Programs, Newsletters, Technical Assistance.**  
**Disseminates up-to-date information on adult and continuing education and facilitates networking.**

**87**

**National Alliance for the Mentally Ill**  
**Laurie M. Flynn, Executive Director**  
**Jim Havel, Director of Government Relations**  
**1901 N. Fort Myer Drive**  
**Suite 500**  
**Arlington, VA 22209**  
**(703) 524-7800**  
**Advocacy-Public Service, Network.**  
**Advocacy, Family Involvement, Mental Disorders, Networks, Self Help Programs, Voluntary Agencies.**  
**Conferences, Information Services, Meetings, Newsletters, Publications, Referral, Seminars, Technical Assistance, Workshops.**  
**Serves as an advocacy and support network for consumers of mental health services and their families; includes 750 U.S. affiliates.**

**88**

**National Alliance of Business (NAB)**  
**William H. Kolberg, President**  
**Steven J. Golightly**  
**1015 15th Street, NW**  
**Washington, DC 20005**  
**(202) 289-2910**  
**Clearinghouse.**  
**Business, Clearinghouses, Economically Disadvantaged, Employment Opportunities, Job Training, Unemployment, Youth Employment.**  
**Conferences, Consultation Programs, Databases, Information Services, Newsletters, Periodicals, School Business Relationship, Seminars.**  
**Encourages private businesses to provide jobs and training for economically disadvantaged persons**

**89**

**National Association for Bilingual Education (NABE)**  
**Joseph W. Beard, National Administrator**  
**Carolyn Riddick, Office Manager**  
**1201 16th Street, NW**  
**Suite 407**  
**Washington, DC 20010**  
**(202) 822-7870**  
**Professional Association.**  
**Bilingual Education, Preschool Education, Elementary Secondary Education.**  
**Conferences, Newsletters, Periodicals, Publications.**  
**Addresses the educational needs of language-minority populations; has a vocational education special interest group.**

**90**

**National Association for Hearing and Speech Action (NAHSA)**  
**Russell L. Malone**  
**10801 Rockville Pike**  
**Rockville, MD 20852**  
**(301) 897-0682**  
**Advocacy-Public Service.**  
**Advocacy, Communication Disorders, Deafness, Hearing Impairments, Information Services, Language Handicaps, Speech Handicaps.**  
**Lobbying, Meetings, Newsletters, Publications, Workshops.**  
**Advocates the rights of persons with hearing, speech, and language problems.**

**91**

**National Association for Industry-Education Cooperation (NAIEC)**  
**Donald Clark, President and Chief Executive Officer**  
**235 Hendricks Blvd.**  
**Buffalo, NY 14226**  
**(716) 834-7047**  
**Clearinghouse, Professional Association, Agency Cooperation, Clearinghouses, Education Work Relationship, Employment Potential, Information Services, School Business Relationship.**  
**Conferences, Consultation Programs, Meetings, Newsletters, Publications, Referral, Research and Development, Technical Assistance, Workshops.**  
**Fosters industry-education joint efforts in school improvement and education's role in economic development at the local and state levels.**

82

**National Association for Visually Handicapped (NAVH)**  
Lorraine Marchi, Executive Director  
22 West 21st Street, Sixth Floor  
New York, NY 10010  
(212) 889-3141  
Clearinghouse, Information-Resource-Instructional Materials Center.  
Counseling Services, Information Dissemination, Mobility, Outreach Programs, Partial Vision, Visual Impairments.  
Community Information Services, Discussion Groups, International Organizations, Newsletters, Publications, Referral, Resource Materials.  
Provides counseling, guidance, information, and referral services to partially sighted (not blind) persons of all ages.

83

**National Association of Federal Education Program Administrators (NAFEPA)**  
Stanley J. McFarland, Executive Director  
1801 North Moore Street  
Arlington, VA 22209  
(703) 528-0700  
Professional Association.  
Educational Administration, Educational Finance, Educational Policy, Federal Programs, Special Education, State Aid, State Federal Aid.  
Consultation Programs, Meetings, Publications, Seminars, Workshops.  
Serves federal education program administrators in public and nonpublic schools, intermediate school districts, and state departments of education.

84

**National Association of Private Schools for Exceptional Children (NAPSEC)**  
Susan B. Nelson, Executive Director  
1625 Eye Street, NW  
Suite 506  
Washington, DC 20006  
(202) 223-2192  
Coalition-Cooperative-Consortium.  
Disabilities, Exceptional Persons, Lobbying, Private Schools, Special Education.  
Directories, Information Services, Newsletters, Publications.  
Promotes cooperation and information sharing among members and provides an information service for parents of exceptional children.

85

**National Association of Rehabilitation Facilities (NARF)**  
John A. Doyle, Executive Director  
P.O. Box 17875  
Washington, DC 20041  
(703) 556-8848  
Trade Association.  
Disabilities, Employment Opportunities, Facilities, Job Placement, National Programs, Rehabilitation, Vocational Rehabilitation. Conferences, Information Services, Journals, Meetings, Publications, Newsletters, Seminars. Represents the interests of facilities serving the needs of disabled persons.

86

**National Association of State Directors of Special Education (NASDSE)**  
William V. Schipper, Executive Director  
2021 K Street, NW  
Suite 315  
Washington, DC 20006  
(202) 296-1800  
Professional Association.  
Administrators, Compliance (Legal), Educational Administration, Electronic Networks, Special Education, State Departments of Education. Meetings, Newsletters, Publications, Seminars, Training, Workshops.  
Administers SpecialNet, an electronic communication network, and sponsors COUNTERPOINT, a news publication for educational improvement.

87

**National Association of the Deaf (NAD)**  
Gary W. Olsen, Executive Director  
814 Thayer Avenue  
Silver Spring, MD 20910  
(301) 587-1788  
Advocacy-Public Service, Citizen-Parent Association.  
Advocacy, Civil Rights, Deafness, Educational Opportunities, Equal Opportunities (Jobs), Legal Aid, Manual Communication, Referral, Social Action, Information Dissemination, Meetings, Publications, Research, Textbooks.  
Protects the civil rights of deaf persons through its legal defense fund.

98

National Association of Vocational Education  
Special Needs Personnel (NAVESNP)  
W. W. Horsely  
3318 Denver Street  
Kansas City, MO 681428  
(816) 474-8639  
Professional Association.  
Disabilities, Postsecondary Education, Secondary  
Education, Special Education, Special Education  
Teachers, Vocational Education.  
Meetings, Newsletters, Publications.  
Serves as a unifying association for personnel  
interested in or responsible for programs for  
special needs vocational education.

99

National AudioVisual Center  
R. Kevin Flood, Director  
Reference Staff  
8700 Edgeworth Drive  
Capitol Heights, MD 20743-3701  
(301) 783-1896  
Federal Agency.  
Audiovisual Aids, Federal Programs, Sales.  
Catalogs, Information Services.  
Sells audiovisual materials produced by federal  
agencies primarily to educational institutions.

100

National Braille Association, Inc. (NBA)  
Bettye Krolick, President  
Angela Coffaro  
1290 University Avenue  
Rochester, NY 14607  
(716) 473-0900  
Information-Resource-Instructional Materials  
Center.  
Blindness, Braille, Clearinghouses, Information  
Dissemination, Material Development, Reading  
Materials, Visual Impairments.  
Catalogs, Instructional Materials, Meetings,  
Publications, Seminars, Workshops.  
Provides information to individuals interested in  
the production and distribution of braille, large  
type, and tape-recorded reading materials.

101

National Center for Research in Vocational  
Education  
Ray O. Ryan, Executive Director  
Program Information Office  
The Ohio State University  
1980 Kenny Road

Columbus, OH 43210

(800) 848-4815 (614) 486-3655 in AK, HI, OH  
College or University Affiliate, Research and  
Development Center.

Disabilities, Disadvantaged, English (Second  
Language), Research and Development Centers,  
Vocational Education.

Conferences, Curriculum Development, Information  
Services, Publications, Technical Assistance,  
Training, Workshops.

Includes research and development projects  
that address special needs populations and houses  
the Vocational Education Special Needs Exchange.

102

National Center for Urban Ethnic Affairs (NCUEA)  
John A. Kromkowski, President  
P.O. Box 20  
Cardinal Station  
Washington, DC 20064  
(202) 232-3800 - 635-5128  
Advocacy-Public Service.  
Advocacy, Cultural Differences, Economically  
Disadvantaged, Ethnic Groups, Neighborhood  
Improvement, Urban Improvement.  
Conferences, Newsletters, Publications, Resource  
Materials, Technical Assistance, Workshops.  
Serves neglected ethnic populations of older  
industrial cities.

103

National Child Labor Committee (NCLC)  
Jeffrey F. Newman, Executive Director  
Margo Hirsch, Assistant Director  
1501 Broadway  
Room 1111  
New York, NY 10036  
(212) 840-1801  
Advocacy-Public Service.  
Advocacy, Cooperative Education, Educational  
Opportunities, Job Training, Migrant Education,  
Youth Employment, Youth Opportunities.  
Conferences, Consultation Programs, National  
Organizations, Newsletters, Publications,  
Seminars, Technical Assistance.  
Improves and expands education, training, and job  
opportunities nationwide for youth, including  
teen-age parents.

104

National Clearinghouse for Bilingual Education  
Enrique Cubillos, Director  
Harpreet Sandhu, Assistant Director

**COMSIS Corporation**  
11501 Georgia Ave., Suite 102  
Wheaton, MD 20902  
(301) 933-9211; (800) 647-0123  
**Clearinghouse.**  
Bilingual Education, Clearinghouses, Databases, English (Second Language), Information Processing, Information Services, Referral, Regional Programs, Conferences, Electronic Networks, Newsletters, Publications,.  
Produces Bilingual Education Bibliographic Abstracts (BEBA) database, on electronic communications network.

**105**  
**National Coalition of Title I Chapter 1 Parents**  
Robert Witherspoon, Director  
1314 14th Street, NW  
Suite #6  
Washington, DC 20005  
(202) 483-8822  
**Advocacy-Public Service, Citizen-Parent Association.**  
Advocacy, Community Involvement, Educationally Disadvantaged, Information Dissemination, Parent Participation, Parent School Relationship, Conferences, Consultation Programs, Meetings, Newsletters, Publications, Seminars, Technical Assistance, Training, Workshops.  
Serves as an advocate for Ch 1 and helps parents become actively involved in education of their children.

**106**  
**National Council of Educational Opportunity Associations (NCEDA)**  
Arnold L. Mitchell, Executive Director  
Maureen Hoyler, Deputy Director  
1126 16th Street, NW  
Room 200  
Washington, DC 20036  
(202) 775-0863  
**Advocacy-Public Service, Professional Association, Disadvantaged, Educational Opportunities, Equal Education, Minority Groups, Postsecondary Education.**  
Consultation Programs, Meetings, Newsletters, Publications, Research, Seminars, Workshops.  
Serves disadvantaged students throughout the United States.

**107**  
**National Council of La Raza**  
Raul Yzaguirre, Council President and Chief Executive Officer  
Emily McKay, Executive Vice President  
20 F Street, NW  
Washington, DC 20001  
(202) 628-8600  
**Advocacy-Public Service, Network.**  
Advocacy, Civil Rights, Community Development, Hispanic Americans, Networks, Public Policy, Conferences, Information Services, Newsletters, Publications, Research, Technical Assistance. Improves opportunities for Americans of Hispanic descent; has a formal affiliate network and networks in education and policy analysis.

**108**  
**National Data Bank for Disabled Student Services**  
University of Maryland  
William R. Scales, Director of Disabled Student Services  
Room 0126,  
Shoemaker Building  
College Park, MD 20742  
(301) 454-6460  
**Database, Network.**  
Databases, Disabilities, Postsecondary Education, Student Personnel Services, Surveys.  
Consultation Programs, Information Services, Referral.  
Gathers demographic data on disabled student services from institutions participating in an annual survey.

**109**  
**National Down Syndrome Congress**  
Diane M. Crutcher, Executive Director  
1800 Dempster Street  
Park Ridge, IL 60068-1146  
(312) 823-7550 (IL); (800) 232-NDSC (outside IL)  
**Citizen-Parent Association, Network.**  
Advocacy, Down Syndrome, Information Dissemination, Parent Participation, Conferences, Consultation Programs, Meetings, Newsletters, Publications, Referral, Seminars, Workshops.  
Includes 500 local resource networking members in the United States and contacts in foreign countries.

**110**  
**National Easter Seal Society**  
 John Garrison, Chief Executive Director  
 Jan Bokker, Program Analyst  
 2023 West Ogden Avenue  
 Chicago, IL 60612  
 (312) 243-8400; (312) 243-8980 (TDD)  
 Network.  
 Disabilities, Financial Support, Networks,  
 Rehabilitation, Research, Voluntary Agencies,  
 Publications, Newsletters.  
 Serves as national headquarters of affiliates that  
 provide a variety of disability-related services.

**111**  
**National Federation of the Blind (NFB)**  
 Kenneth Jernigan, President  
 1800 Johnson Street  
 Baltimore, MD 21230  
 (301) 659-8314  
 Advocacy, Public Service, Coalition, Consortium,  
 Cooperative.  
 Adjustment to Environment, Advocacy, Blindness,  
 Civil Rights Legislation, Employment Opportunities.  
 Consultation Programs, Information Services,  
 Meetings, Periodicals, Referral, Seminars.  
 Seeks the complete integration of the blind into  
 society on a basis of equality; includes state and  
 local chapters.

**112**  
**National Hispanic Center for Advanced Studies and  
 Policy Analysis (NHC)**  
 B. Roberto Cruz, President  
 255 East 4th Street  
 Oakland, CA 94606  
 (415) 451-0511  
 College or University Affiliate, Research and  
 Development Center.  
 Bilingual Education, Higher Education, Hispanic  
 American Culture, Hispanic Americans, Public  
 Policy, Spanish Speaking, Research and Development.  
 Consultation Programs, Newsletters, Publications,  
 Technical Assistance.  
 Serves local education agencies and students  
 seeking higher education in California; is  
 affiliated with the National Hispanic University.

**113**  
**National Information Center for Educational Media  
 (NICEM)**  
 John Bower, Managing Editor  
 P.O. Box 40130  
 Albuquerque, NM 87198  
 (505) 265-3591

**Clearinghouse, Publisher.**  
**Clearinghouses, Databases, Educational Media,  
 Indexes, Instructional Materials, Nonprint Media,  
 Bibliographies, Information Services,  
 Publications.**  
 Publishes resource locator files in print form and  
 electronically; covers nonprint materials in the  
 NICEM database, which is available online.

**114**  
**National Information Center for Handicapped  
 Children and Youth (NICHCY)**  
 Dee John, Director  
 Carol Rawers, Information Services Manager  
 P.O. Box 1492  
 Washington, DC 20013  
 (703) 522-3332 (Voice and TDD)  
 Information-Resource-Instructional Materials  
 Center.  
 Information Services, Referral, Special Health  
 Problems, Special Education, Youth,  
 Bibliographies, Directories, National  
 Organizations, Newsletters.  
 Provides information, resources, and referrals to  
 parents and teachers of handicapped children and  
 youth.

**115**  
**National Information Center on Deafness (NICD)**  
 Lorraine DiPietro, Director  
 Arlynn Joffe or David Wolfe  
 803 Florida Avenue, NE  
 Washington, DC 20002  
 (202) 651-5051 ; (202) 651-5052 (TDD)  
 Clearinghouse, College or University Affiliate.  
 Deafness, Elementary Secondary Education, Hearing  
 Impairments, Information Dissemination,  
 Postsecondary Education, Networks, Referral,  
 Information Systems, Publications.  
 Coordinates and disseminates information on all  
 aspects of deafness and related areas of interest;  
 is affiliated with Gallaudet University.

**116**  
**National Library Service for the Blind and  
 Physically Handicapped**  
 Hylde Kaminer  
 Library of Congress  
 1291 Taylor Street, NW  
 Washington, DC 20542  
 (202) 287-5100  
 Library, Network.  
 Audiodisc Recordings, Audiotape Recordings,  
 Blindness, Braille, Nonprint Media, Partial

**Vision, Visual Impairments.**  
**Information Services, Library Materials,**  
**Newsletters, Publications, Reading Materials,**  
**Research, Talking Books.**  
Produces and distributes materials through a network of regional and local libraries.

117  
**National Mental Health Association**  
Preston Garrison, Executive Director  
Bonnie O'Neill, Manager, Communications  
1021 Prince Street  
Alexandria, VA 22314-2871  
(703) 684-7722

**Advocacy-Public Service; Information-Resource-Instructional Materials Center.**  
**Advocacy, Community Services, Information Dissemination, Information Services, Legislation, Mental Health, Networks, Volunteers.**  
**Conferences, Films, Meetings, Newsletters, Publications, Technical Assistance.**  
Serves mental health consumers and their families, schools, libraries, and the general public; has 600 affiliates.

118  
**National Rehabilitation Association (NRA)**  
Judy Harris, Program Manager  
633 S. Washington Street  
Alexandria, VA 22314  
(703) 838-0850  
**Advocacy-Public Service, Professional Association, Advocacy, Disabilities, Legislation, Networks, Rehabilitation, Services, Vocational Rehabilitation.**  
**Conferences, Meetings, Newsletters, Periodicals, Publications, Seminars, Training, Workshops.**  
Advocates the removal of attitudinal, and legal barriers; offers programs for disabled persons and support for professionals.

119  
**National Rehabilitation Information Center Inc. (NARIC)**  
Caren M. Flowers, Director  
4407 8th Street, NE  
The Catholic University of America  
Washington, DC 20017  
(202) 635-5826 (Voice and TDD) (600) 346-2742  
**College or University Affiliate, Library.**  
**Databases, Disabilities, Equipment, Information Dissemination, Information Services, Rehabilitation, Research Libraries.**

**Bibliographies, Referrals, Resource Materials, Research Reports.**  
Houses RSHABDATA a database of print and audiovisual materials.

120  
**National Resource Center for Paraprofessionals in Special Education (NRC)**  
Anna Lou Pickett, Director  
33 West 42nd Street  
New York, NY 10036  
(212) 340-1278  
**College or University Affiliate, Information-Resource-Instructional Materials Center.**  
**Employment, Material Development, Professional Personnel, Special Education.**  
**Information Services, Newsletters, Publications, Technical Assistance, Workshops.**  
Promotes an increase in the use of trained paraprofessionals in special education.

121  
**National Rural Development Institute**  
Doris Helge, Director  
Rosalie Lewis, Resource Coordinator  
358 Miller Hall  
Western Washington University  
Bellingham, WA 98225  
(206) 876-3578  
**Clearinghouse, College or University Affiliate, Consortia, Information Services, Research Projects, Rural Education, Small Schools, Special Education, Teacher Education.**  
**Bibliographies, Conferences, Electronic Networks, Meetings, Newsletters, Publications, Seminars.**  
Enhances and promotes the development of rural and small schools and provides a service for rural handicapped individuals.

122  
**National Technical Institute for the Deaf at Rochester Institute of Technology (NTID at RIT)**  
William E. Castle, Director  
Judy Finch  
One Lomb Memorial Drive  
P.O. Box 9887  
Rochester, NY 14623-0887  
(716) 475-6400 (Voice); (716) 475-2181 (TDD)  
**College or University Affiliate.**  
**College Students, Deafness, Hearing Impairments, Higher Education.**  
**Newsletters, Publications, Seminars, Workshops.**  
Provides higher education for hearing-impaired young adults.

123

National Technology Center (NTC)  
American Foundation for the Blind, Inc.  
William F. Gallagher, Executive Director  
Elliot M. Schreier, Director of NTC  
15 West 16th Street  
New York, NY 10011  
(212) 620-2080  
Information-Resource-Instructional Materials  
Center, Research and Development Center.  
Assistive Devices, Blindness,  
Databases, Evaluation, Information Services,  
Research and Development, Visual Impairments.  
Consultation Programs, Referral, Research Reports,  
Technical Assistance.  
Provides a resource for blind and visually  
impaired persons, service providers, employers,  
researchers, and developers of aids and devices.

124

New York Multifunctional Resource Center  
Jose Vasquez, Project Director  
Hunter College  
695 Park Avenue, Box 367  
New York, NY 10021  
(212) 772-4767  
College or University Affiliate, Educational  
Service Center.  
Adult Literacy, Bilingual Education, Education  
Service Centers, English (Second Language),  
Limited English Speaking, Minority Groups.  
Consultation, Programs, Information Services,  
Referral, Technical Assistance, Training,  
Workshops.  
Gathers information on bilingual adult education  
and provides services related to all minority  
language groups in New York State.

125

North Central Regional Educational Laboratory  
(NCREL)  
Jane H. Arends, Executive Director  
295 Emory Avenue  
Elmhurst, IL 60126  
(312) 941-7877  
Regional Educational Laboratory.  
Cognitive Processes, High Risk Students, Networks,  
Regional Laboratories, Research and Development,  
School Improvement, Small Schools, Urban Education.  
Conferences, Information Services, Meetings  
Publications, Technical Assistance.  
Includes projects in small, rural schools and  
operating a network for urban education.

126

Northwest Regional Educational Laboratory (NWREL)  
Robert R. Rath, Executive Director  
Jerry Kirkpatrick  
101 S.W. Main Street  
Suite 500  
Portland, OR 97204  
(503) 275-8500  
Regional Educational Laboratory.  
Desegregation, Equity, Educational Improvement,  
Educational Technology, Regional Laboratories,  
Research and Development, Rural Education.  
Conferences, Education Work Relationship,  
Information Services, Networks, Publications,  
Technical Assistance, Workshops.  
Includes projects serving special needs  
populations and operates a rural education  
network.

127

Organization for Use of the Telephone Inc. (OUT)  
David Saks, Director  
Post Office Box 175  
Owings Mills, MD 21117-0175  
(301) 655-1827  
Advocacy-Public Service.  
Advocacy, Hearing Impairments, Information  
Services, Referral, Telephone Communication  
Systems, Telephone Usage Instruction.  
Brochures, Newsletters, Technical Assistance.  
Works to make the telephone an accessible  
instrument of communication to those who are  
"phone deaf".

128

Partners in Publishing (PIP)  
P. M. Fielding, Editor  
Box 50347  
Tulsa, OK 74103  
(918) 584-5806  
Publisher.  
Adults, Information Dissemination, Learning  
Disabilities, Material Development, Secondary  
Education, Postsecondary Education, Youth.  
Consultation Programs, Directories, Newsletters.  
Produces materials for learning-disabled youth and  
adults at secondary and postsecondary levels.

129

PEERS Regional Network  
Human Resources Center  
Robert J. Rosati, Director  
I.U. Willets Road  
Albion, NY 14410  
(516) 747-5400, Ext. 1179

**Network, Research and Development Center, Vocational Rehabilitation, Adoption (Ideas), Disabilities, Innovation, Networks, Rehabilitation, Resources, School Work Relationship, Validated Programs, Conferences, Consultation Programs, Newsletter, Publications, Research and Development, Technical Assistance.**  
**Validates exemplary programs in education and rehabilitation and serves as a resource for service providers in RSA Region II.**

**130**  
**President's Committee on Employment of the Handicapped (PCEH)**  
**Harold Russell, Chairman**  
**1111 20th Street, NW, Room 635**  
**Washington, DC 20036**  
**(202) 653-5044**  
**Committee.**  
**Advocacy, Committees, Disabilities, Employment Opportunities, Equal Opportunities (Jobs), Meetings, Publications.**  
**Develops and recommends ways to improve job opportunities for handicapped persons; has 12 subcommittees.**

**131**  
**Project B.E.A.M.**  
**Robert Underwood, Director**  
**UO6 Station**  
**Mangilao, Guam 96923**  
**(671) 734-4113**  
**College-University Affiliate, Information-Resource-Instructional Materials Center.**  
**Bilingual Education, Consultation Programs, Equal Education, Limited English Speaking, Regional Programs, Resource Centers.**  
**Information Services, Newsletters, Technical Assistance, Training, Workshops.**  
**Provides training and technical assistance to local education agencies, institutions of higher education, and state educational agencies.**

**132**  
**Promote Real Independence for the Disabled and Elderly (PRIDE Foundation)**  
**Evelyn S. Kennedy, Executive Director**  
**71 Plaza Court**  
**Groton, CT 06340**  
**(203) 445-1448**  
**Foundation.**  
**Adaptive Behavior of Disabled, Older Adults, Deinstitutionalization of Disabled, Physical**

**Disabilities, Self Care Skills, Consultation Programs, Demonstration Programs, Publications, Seminars, Technical Assistance, Workshops.**  
**Increases independence of handicapped and elderly persons through solutions to home management and special clothing needs.**

**133**  
**PsycINFO,**  
**American Psychological Association**  
**Lois Grunick, Executive Director, PsycINFO**  
**Carolyn Gosling, Manager, User Services**  
**1400 N. Uhle Street**  
**Arlington, VA 22201**  
**(703) 247-7829, (800) 336-4980**  
**Professional Association, Publisher.**  
**Databases, Disabilities, Information Services, Psychology, Psychopathology.**  
**Indexes, Online Searching, Publications.**  
**Produces PsycINFO database and publishes Psychological Abstracts and other indexes.**

**134**  
**Readi-Data**  
**David Vandergoot**  
**David Shefer**  
**Human Resources Center**  
**121 I.U. Willets Road**  
**Albertson, NY 11507-1523**  
**(516) 747-5808**  
**Rehabilitation Information Center.**  
**Databases, Information Services, Rehabilitation, Rehabilitation Engineering.**  
**Provides a multiple database search service for rehabilitation information.**

**135**  
**Recording for the Blind, Incorporated (RFB)**  
**Stuart Cather, Executive Director**  
**Pamela Wilkison, Coordinator of Borrower Information**  
**20 Roszel Road**  
**Princeton, NJ 08540**  
**(609) 452-0606, (800) 221-4792(83)**  
**Library, Recording Service.**  
**Audiocassette, Blindness, Networks, Perceptual Handicaps, Physical Disabilities, Textbooks, Visual Impairments, Volunteers.**  
**Catalogs, International Organizations, Newsletters.**  
**Provides educational books on a free loan basis to certified visually, physically, and perceptually handicapped persons.**

136

Regional Multifunctional Resource Center for Bilingual Education (BEMRC-SA 13)

Cesar D. Cruz, Director

Carmen M. Martinez

Metropolitan University

P.O. Box 21150

Puerto Rico 00928

(809) 766-1717, Ext 558

College or University Affiliate, Information-Resource-Instructional Materials Center, Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking.

Conferences, Consultation Programs, Information Services, Seminars, Technical Assistance, Training, Workshops.

Increases the capability of bilingual education projects providing services to students of limited proficiency in Spanish and English.

137

Regional Multifunctional Resource Center, (MRC), Area 14

Lois M. Fisui, Director

Sharon-Chang Kempton

1164 Bishop Street

Suite 1409

Honolulu, HI 96813

(808) 537-6331

Consulting Service, Information-Resource-Instructional Materials Center, Network, Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking.

Consultation Programs, Information Services, Meetings, Referral, Seminars, Technical Assistance, Training, Workshops, Provides technical assistance to schools under Title VIII, Bilingual-Education (as a component of the Northwest Regional Educational Laboratory).

138

Regional Rehabilitation Exchange, (RRE) Southwest Educational Development Laboratory

John Westbrook, Project Director

Linda Harris, Administrative Secretary

211 East 7th Street

Austin, TX 78701

(512) 476-6861, Ext 230 (VOICE) or 304 (TDD)

Network, Research and Development Center.

Adoption (Ideas), Disabilities, Independent Living Services, Innovation, Networks, Rehabilitation, Resources, Validated Programs.

Conferences, Consultation, Electronic Networks, Information Services, Meetings, Publications, Technical Assistance, Workshops, Identifies exemplary programs and provides technical assistance resources for adoption in ED Region VI.

139

Regional Rehabilitation Network (RPN)

Thomas E. Becker, Project Director

Dann Grant, Project Coordinator

1849 Sawtelle Boulevard

Suite 102

Los Angeles, CA 90025

(213) 479-3028

Network.

Adoption (Ideas), Computer Oriented Programs, Disabilities, Education Work Relationship, Innovation, Networks, Rehabilitation, Conferences, Consultation, Information Services, Meetings, Publications, Referral, Research, Seminars, Technical Assistance, Workshops, Identifies, validates, and promotes the adoption of worthwhile innovations in ED Region IX rehabilitation organizations.

140

Rehabilitation Information Round Table (RIR)

American Physical Therapy Association

Phyllis Quinn, Coordinator

1111 North Fairfax Street

Alexandria, VA 22314

(703) 884-2782

Network.

Disabilities, Information Dissemination, Networks, Rehabilitation, Referral, Resources, Meetings, Newsletters.

Facilitates the sharing of information about handicapping conditions among members.

141

Research and Training Center for Rehabilitation of Elderly Disabled Individuals, University of Pennsylvania

Stanley J. Brody, Director

Virginia J. Smith

Department of Physical Medicine and Rehabilitation 2011NBB, 420 Service Drive

Philadelphia, PA 19104-6020

(215) 662-3281

College or University Affiliate, Rehabilitation Research and Training Center.

Disabilities, Employment, Gerontology, Older Adults, Rehabilitation, Research and Development

**Centers, Training, Vocational Rehabilitation.**  
**Conferences, Consultation Programs, Films,**  
**Meetings, Newsletters, Publications, Seminars,**  
**Technical Assistance, Training, Workshops.**  
**Conducts research and training activities for**  
**rehabilitation of the elderly.**

**142**

**Research and Training Center in Mental Retardation**  
**Gerard J. Bensberg, Director**  
**Box 4510**  
**Texas Tech University**  
**Lubbock, TX 79409**  
**(806) 742-3131**  
**College or University Affiliate, Research and Development Center.**  
**Community Services, Daily Living Skills, Mental Retardation, Normalization (Handicapped), Research, Training, Vocational Rehabilitation.**  
**Consultation Programs, Publications, Resource Materials, Workshops.**  
**Works to maximize the independence of mentally retarded persons.**

**143**

**Research and Training Center on Community Integration/Center on Human Policy**  
**Steven J. Taylor, Director**  
**Bonnie Shoultz, Associate Director for Training**  
**Syracuse University**  
**724 Comstock Avenue**  
**Syracuse, NY 13244-4230**  
**(315) 423-3851**  
**College or University Affiliate, Rehabilitation Research and Training Center.**  
**Advocacy, Community Integration, Information Services, Research and Development, Severe Disabilities.**  
**Conferences, Consultation Programs, Meetings, Publications, Referral, Seminars, Technical Assistance, Training, Workshops.**  
**Works for the full integration of people with severe disabilities in community life.**

**144**

**Research for Better Schools (RBS)**  
**John E. Hopkins, Executive Director; John A. Connolly, Deputy Director**  
**444 North Third Street**  
**Philadelphia, PA 19123-4107**  
**(215) 574-8300**  
**Regional Educational Laboratory.**  
**Disadvantaged, Educational Improvement, Low**

**Achievement, Regional Laboratories, Research and Development, Rural Education, Urban Education.**  
**Conferences, Information Services, Meetings, Publications, Technical Assistance.**  
**Includes projects that address disadvantaged, urban education, and rural education.**

**145**

**RESNA - Association for the Advancement of Rehabilitation Technology**  
**Patricia I. Horner, Executive Director**  
**Susan P. Leone, Director, Membership Services**  
**1101 Connecticut Avenue, NW**  
**Washington, DC 20036**  
**(202) 857-1199**  
**Professional Association.**  
**Adjustment to Environment, Disabilities, Engineering Technology, Rehabilitation, Technological Advancement.**  
**Meetings, Newsletters, Publications, Seminars, Technical Assistance, Workshops.**  
**Promotes the development, dissemination, and utilization of knowledge in rehabilitation technology to improve quality of care.**

**146**

**RP Foundation Fighting Blindness**  
**Robert Gray, Executive Director**  
**Fran Ludman, Director, Information and Resources**  
**1401 Mt. Royal Avenue, 4th Floor**  
**Baltimore, MD 21217**  
**(301) 725-9400, (800) 838-2300, (301) 226-9400 TDD**  
**Foundation, Research and Development Center.**  
**Children, Financial Support, Referral, Research and Development, Retinoses Pigmentoses, Visual Impairments, Young Adults.**  
**Bibliographies, Conferences, Information Services, Meetings, Newsletters, Publications, Workshops.**  
**Funds over 40 research programs in the U.S. and abroad into the cause, treatment, and prevention of inherited retinal disorders.**

**147**

**SEDL/Multifunctional Research Center**  
**Betty J. Macie-Matluck, Director**  
**Paul G. Liberty, Jr., Senior Evaluation Associate**  
**Southwest Educational Development Laboratory**  
**211 East Seventh Street**  
**Austin, TX 78701**  
**(512) 476-8881**  
**Information-Resource-Instructional Materials Center, Title VII Multifunctional Resource Center.**  
**Bilingual Education, Consultation Programs,**

**Limited English Speaking, Regional Programs, Resource Centers.**  
**Information Services, Meetings, Publications, Referral, Technical Assistance, Training, Workshops.**  
**Provides a variety of services to school districts within Texas that serve LEP students.**

**148**

**Sibling Information Network**  
**Kathleen Bradley, Director**  
**Lise Pappanikou, Associate Director**  
**CT's University Affiliated Program**  
**991 Main Street**  
**East Hartford, CT 06108**  
**(203) 282-7050**  
**College or University Affiliate, Network.**  
**Disabilities, Family Programs, Siblings,**  
**Information Dissemination, Resource Materials,**  
**Networks.**  
**International Organizations, Newsletters,**  
**Workshops.**  
**Serves as a clearinghouse of information, ideas, projects, literature, and research regarding siblings and other issues related to families.**

**149**

**Society for Intercultural Education, Training, and Research International (SIETAR)**  
**Diane L. Zeller, Executive Director**  
**1505 22nd Street, NW**  
**Washington, DC 20037**  
**(202) 296-4710**  
**Professional Association.**  
**Cultural Awareness, Information Dissemination, Intercultural Communication, Intercultural Programs, Professional Development, Training.**  
**Conferences, International Organizations, Newsletters, Publications, Seminars, Workshops.**  
**Serves all persons concerned with intercultural education, training, and research.**

**150**

**Southeast Multifunctional Resource Center**  
**Sandra G. Gutierrez, Director**  
**Zuzel F. Echevarria, Information/Dissemination Coordinator**  
**Florida International University**  
**University Park TRMO-3**  
**Miami, FL 33199**  
**(305) 554-2962**  
**College or University Affiliate, Information-Resource-Instructional Materials Center.**  
**Bilingual Education, Education Service Centers,**

**English (Second Language), Limited English Speaking, Minority Groups, Special Education.**  
**Conferences, Consultation Programs, Electronic Networks, Information Services, Publications, Technical Assistance, Training, Workshops.**  
**Provides training and technical assistance to education and community agencies dealing with limited English-proficient populations.**

**151**

**Southeastern Educational Improvement Laboratory (SEIL)**  
**Charles J. Lew, Jr., Executive Director**  
**Naida Tushnet Bagenstos**  
**P.O. Box 12746**  
**200 Park Offices, Suite 204**  
**Research Triangle Park, NC 27709**  
**(919) 549-8216**  
**Regional Educational Laboratory.**  
**Educational Improvement, Regional Laboratories, Research and Development, Rural Education.**  
**Conferences, Information Services, Meetings, Publications, Technical Assistance.**  
**Includes projects on rural education.**

**152**

**Teachers of English to Speakers of Other Languages (TESOL)**  
**Richard Calkins, Executive Director**  
**Susan Bayley**  
**1118 22nd Street, NW, Suite 205**  
**Washington, DC 20037**  
**(202) 872-1271**  
**Professional Association.**  
**English (Second Language), English Instruction, Language Teachers, Limited English Speaking, Second Language Instruction.**  
**Bibliographies, Information Dissemination, Meetings, Newsletters, Publications.**  
**Includes adult education and refugee concerns as special sections and 67 affiliates at the state, regional, national or international levels.**

**153**

**Telecommunications for the Deaf, Inc. (TDD)**  
**Alfred Sonnenstrahl, Executive Director**  
**814 Thayer Avenue**  
**Silver Spring, MD 20910**  
**(301) 589-3786 (Voice) and 589-3006 (TDD)**  
**Advocacy-Public Service.**  
**Accessibility for Disabled, Assistive Devices, Deafness, Hearing Impairments, Speech Handicaps, Telecommunications.**  
**Directories, Information Dissemination,**

**International Organizations, Newsletters.**  
Provides information about telecommunications to the public and works to ensure equal access to telecommunications technologies and services.

**154**  
**The Association for Persons With Severe Handicaps (TASH)**  
**Liz Lindley, Executive Director**  
**7010 Roosevelt Way, NE**  
**Seattle, WA 98115**  
**[206] 523-8446**  
**Professional Parent Association.**  
**Educational Strategies, Information Services, Normalization (Handicapped), Rehabilitation, Referral, Severe Disabilities.**  
**Conferences, Newsletters, Periodicals, Publications.**  
**Maintains an information and referral service and serves educators, teachers, students, parents, and anyone concerned with severe disabilities.**

**155**  
**The Council for Exceptional Children**  
**Jeptha V. Greer, Executive Director**  
**1920 Association Drive**  
**Reston, VA 22091**  
**[703] 620-3660**  
**Professional Association.**  
**Delivery Systems, Disabilities, Exceptional Persons, Special Education.**  
**Advocacy, Conferences, Information Dissemination, Publications, Technical Assistance, Training, Workshops.**  
**CEC has 14 Divisions; CEC offers a Technical Assistance Program and a Nationwide Political Action Network.**

**156**  
**The Equality Center**  
**Margaret C. Dunkle, Director**  
**220 I Street, NE**  
**Suite 250**  
**Washington, DC 20002**  
**[202] 546-6706**  
**Non-profit.**  
**Child Rearing, Civil Liberties, Civil Rights, Equal Education, Females, Feminism, Pregnant Students, Sex Fairness, Womens Athletics.**  
**Conferences, Consultation Programs, Meetings, Publications, Seminars, Technical Assistance, Workshops.**  
**Promotes human and civil rights, with a focus on sex equity, teen pregnancy and parenting, and other issues related to equity.**

**157**  
**The Menninger Foundation, Rehabilitation Research and Training Center**  
**Gabriel R. Feiman, Director**  
**Edward J. Hester, Director of Research, Allen Stanton, Director of Training**  
**700 Jackson, 9th Floor**  
**Topeka, KS 66603**  
**[913] 233-2051**  
**Foundation, Rehabilitation Research and Training Center.**  
**Disabilities, Employment Programs, Reentry Workers, Research and Development, Training, Work Environment, Vocational Rehabilitation.**  
**Bibliographies, Consultation Programs, Conferences, Meetings, Periodicals, Research Reports, Seminars, Technical Assistance, Workshops.**  
**Designs and develops programs to assist persons who become disabled to return to work; serves employers, rehabilitation specialists, and others.**

**158**  
**The Menninger Foundation, Return to Work Center**  
**Kenneth E. Ogren, Director**  
**700 Jackson, 9th Floor**  
**Topeka, KS 66603**  
**[913] 233-2051**  
**Foundation.**  
**Disabilities, Disability Management, Employment Opportunities, Entry Workers, Job Placement, Reentry Workers, Vocational Rehabilitation.**  
**Consultation Programs, Demonstration Programs, Meetings, Referral, Seminars, Technical Assistance, Workshops.**  
**Provides comprehensive vocational services leading to competitive employment of handicapped persons.**

**159**  
**The Regional Laboratory for Educational Improvement of the Northeast and Islands**  
**David P. Crandall, Executive Director**  
**Karen Gray, Information Specialist**  
**290 South Main Street**  
**Andover, MA 01810**  
**[617] 470-0098**  
**Regional Educational Laboratory.**  
**High Risk Students, Leadership, Regional Laboratories, Research and Development, School Improvement, Teachers Development.**  
**Conferences, Information Services, Meetings, Publications, Technical Assistance.**  
**Includes projects that serve various special needs populations, including at-risk youth and rural students.**

160  
**The Tomas River Center**  
 Arturo Madrid, President  
 Rafael Magellan, Executive Director  
 710 North College  
 Clermont, CA 91711  
 (714) 625-6607  
**College or University Affiliate, Research and Development Center.**  
**Economic Policy, Educational Policy, Hispanic American, Mexican American, Policy, Research and Development.**  
**Conferences, Publications, Referral, Seminars.**  
 Promotes discussion and understanding of vital issues, conducts research, and produces timely, accurate and useful information.

161  
**Time Out to Enjoy, Inc.**  
 Edward Herms, National Coordinator  
 P.O. Box 1084  
 Evanston, IL 60402  
 (312) 383-8017  
**Network.**  
**Adults, Learning Disabilities, Networks, Referral, Resources, Self Help Programs, Voluntary Agencies, Volunteers.**  
**Consultation Programs, Directories, National Organizations, Newsletters, Publications, Seminars, Workshops.**  
 Provides learning-disabled adults with referral to needed resources.

162  
**Title VII Midwest Multifunctional Resource Center**  
 Minerva Coyne, Director  
 2360 East Devon Avenue  
 Suite 3011  
 Des Plaines, IL 60018  
 (312) 296-6070  
**Consulting Service, Information-Resource-Instructional Materials Center.**  
**Bilingual Education, Consultation Programs, Equal Education, Limited English Speaking, Regional Programs, Resource Centers.**  
**Conferences, Electronic Mail, Information Dissemination, Information Services, Referral, Seminars, Technical Assistance, Workshops.**  
 Provides services to state education agencies, school districts, and others involved in the education of LEP populations.

163  
**TRACE Research and Development Center on Communication, Control and Computer Access for Handicapped Individuals**  
 Gregg Vanderheiden, Director  
 Peter Bord  
 1500 Highland Avenue  
 Madison, WI 53706  
 (608) 262-6966  
**College or University Affiliate, Research and Development Center.**  
**Communication Disorders, Computers, Physical Disabilities, Rehabilitation Engineering, Rehabilitation Technology, Research, Newsletter, Publications, Training, Workshops.**  
 Improves the quality and effectiveness of communication and writing and communication and computer access systems.

164  
**United Cerebral Palsy Association, Incorporated (UCPA)**  
 Allin W. Proudfoot, Executive Director  
 Louise Milone  
 66 East 34th Street  
 New York, NY 10016  
 (212) 481-6300  
**Association.**  
**Advocacy, Cerebral Palsy, Community Services, Disabilities, Health Education, Mainstreaming, Rehabilitation, Services.**  
**Professional Training, Publications.**  
 Provides services to persons with cerebral palsy and to their families through a network of state and local voluntary agencies.

165  
**Upper Great Lakes Multifunctional Resource Center, Wisconsin Center for Education Research**  
 Walter Secada, Director  
 University of Wisconsin  
 1025 West Johnson Street  
 Madison, WI 53706  
 (608) 263-4220  
**College or University Affiliate, Information-Resource-Instructional Materials Center.**  
**Bilingual Education, Equal Education, Limited English Speaking, Regional Programs, Resource Centers.**  
**Conferences, Information Dissemination, Information Services, Meetings, Referral,**

**Seminars, Technical Assistance, Training, Workshop.**  
Meets client needs in the field of bilingual/ESL education based on existing research, practices, and ongoing developments.

**166**  
Virginia Commonwealth University, Rehabilitation Research and Training Center  
Paul Wehman, Director  
1314 West Main Street  
VCU Box 2011  
Richmond, VA 23284-2011  
(804) 257-1851  
Rehabilitation Research and Training Center.  
Employment Potential, Mental Rehabilitation, Research and Development Centers, Training, Vocational Rehabilitation.  
Conferences, Consultation Programs, Information Services, Internships, Monographs, Newsletters, Publications, Seminars, Workshops.  
Conducts activities related to improving the employability of persons with mental retardation through use of supported competitive employment.

**167**  
Vision Foundation  
Barbara R. Kibler, Executive Director  
Fran Weisse  
818 Mt. Auburn Street  
Watertown, MA 02172  
(617) 926-4232 ; (800) 852-3029 (MA only)  
Clearinghouse.  
Adaptive Behavior of Disabled, Advocacy, Blindness, Clearinghouses, Information Networks, Large Type Materials, Low Vision Aids.  
Newsletters, Peer Counseling, Peer Groups, Publications.  
Functions as a consumer-based service provider that specializes in self-help programs and offers a nationwide information network.

**168**  
Vocational Evaluation and Work Adjustment Association (VEWAA)  
Rock Weldon, President  
P.O. Box 9052  
Greenville, NC 29604  
(803) 233-9100  
Professions Association.  
Disabilities, Professional Development, Vocational

**Adjustment, Vocational Education, Vocational Rehabilitation.**  
Conferences, Meetings, Newsletters, Periodicals, Publications, Seminars, Workshops.  
Improves and advances the field of vocational evaluation and work adjustment training for persons with disabilities.

**169**  
Vocational Studies Center, University of Wisconsin-Madison  
Marie E. Strong, Director  
Lloyd W. Tindell, Senior Program Manager  
964 Educational Science Building  
1025 West Johnson Street  
Madison, WI 53706  
(608) 263-3415  
College or University Affiliate, Research and Development Center.  
Disabilities, Disadvantaged, Dropout Prevention, Job Placement, Research and Development Centers, Special Education, Vocational Education, Conferences, Material Development, Meetings, Publications, Seminars, Workshops  
Single Parent Education, Technical Assistance.  
Conducts research and development activities relating to the vocational education and placement of persons who are disabled or disadvantaged.

**170**  
World Institute on Disability (WID)  
Judy Heumann and Joan Leon, Co-Directors  
Nancy Ferreyre, Information Specialist  
1720 Oregon Street  
Suite 4  
Berkeley, CA 94703  
(415) 486-8314  
Advocacy-Public Service, Information-Resource-Instructional Materials Center.  
Advocacy, Civil Rights, Disabilities, Independent Living, International Organizations, Public Policy, Research and Development, Bibliographies, Conferences, Consultation Programs, Information Services, Newsletters, Referral, Seminars, Technical Assistance, Workshop.  
Functions as a public policy center promoting independence, equity of opportunity and full participation of people with disabilities.

## Subject Index to Organizations

Accessibility for Disabled, 28, 61, 65, 153  
Accreditation, 18  
Accreditation (Institutions), 17  
Accrediting Agencies, 16, 45  
Adaptive Behavior of Disabled, 132, 167  
Adjustment to Environment, 1, 111, 145  
Administrators, 25, 44, 98  
Adoption (Ideas), 129, 138, 139  
Adult Basic Education, 3  
Adult Education, 7, 40, 46, 88, 7  
Adult Literacy, 40, 78, 124  
Adult Programs, 9  
Adult Students, 3  
Adults, 2, 5, 6, 8, 28, 27, 40, 62, 66, 128, 181  
Advocacy, 2, 6, 10, 14, 19, 23, 24, 26, 27, 35, 43, 47, 87, 90, 97, 102, 103, 105, 107, 108, 111, 117, 118, 127, 130, 143, 164, 167, 170  
Agency Cooperation, 81  
Agency Role, 44  
American Indians, 34  
Applied Linguistics, 33, 51  
Architecture, 28  
Assistive Devices, 1, 32, 123, 153  
Attitudes, 59  
Audiodisc Recordings, 116  
Audiotape Cassettes, 135  
Audiotape Recordings, 116  
Audiovisual Aids, 89  
Auditory Evaluation, 6  
Autism, 28, 27

Basic Skills, 3  
Bilingual Education, 29, 34, 48, 67, 68, 83, 84, 89, 104, 112, 124, 131, 136, 137, 147, 150, 162, 165  
Bilingual Instructional Materials, 54  
Black Students, 78  
Blindness, 13, 32, 74, 100, 111, 116, 123, 135, 167  
Braille, 100, 116  
Building Designs 28, 65  
Business, 38

Career Education, 30, 48  
Cerebral Palsy, 164  
Certification, 16, 18, 25  
Child Rearing, 156  
Children, 2, 5, 6, 19, 27, 57, 58, 66, 146

Civil Liberties, 156  
Civil Rights, 23, 79, 81, 97, 107, 156, 170  
Civil Rights Legislation, 111  
Clearinghouses, 22, 40, 49, 50, 51, 52, 53, 61, 75, 98, 86, 91, 100, 104, 113, 167  
Clinical Diagnosis, 85  
Cognitive Processes, 66, 80, 125  
College Students, 61, 122  
Committees, 130  
Communication Disorder, 27, 80, 163  
Community Development, 107  
Community Education, 22  
Community Integration, 143  
Community Involvement, 105  
Community Organizations, 24  
Community Services, 85, 117, 142, 164  
Compliance (Legal), 77, 96  
Computer Assisted Instruction, 54  
Computer Oriented Programs, 138  
Computer Software, 71  
Computers, 71, 163  
Consortia, 121  
Consultation Programs, 28, 56, 73, 131, 147, 162  
Continuing Education, 7, 86  
Cooperative Education, 103  
Correspondence Study, 54  
Counseling Services, 92  
Courseware, 75  
Cultural Awareness, 149  
Cultural Differences, 102  
Cystic Fibrosis, 48

Daily Living Skills, 142  
Databases, 1, 49, 50, 51, 52, 53, 104, 108, 113, 119, 123, 133, 134  
Deaf Blind, 9, 62, 74  
Deaf Interpreting, 47  
Dressness, 6, 11, 19, 47, 70, 90, 97, 115, 122, 153  
Deinstitutionalization of Disabled, 132  
Delivery Systems, 10, 35, 36, 155  
Desegregation, 126  
Developmental Disabilities, 18, 25, 26, 27  
Disabilities, 4, 5, 10, 12, 14, 21, 22, 38, 41, 44, 50, 56, 58, 59, 60, 61, 64, 65, 69, 73, 77, 82, 84, 85, 98, 101, 108, 110, 118, 119, 129, 130, 133, 138, 139, 140, 141, 145, 148, 155, 157, 158, 164, 168, 169, 170

**Disability Management**, 36, 69, 158  
**Disadvantaged**, 12, 14, 38, 53, 101, 106, 144, 169  
**Disadvantaged Youth**, 67  
**Dislocated Workers**, 4  
**Downs Syndrome**, 109  
**Dropout Prevention**, 169  
  
**Economic Policy**, 160  
**Economically Disadvantaged**, 4, 24, 88, 102  
**Education Researchers**, 12  
**Education Service Centers**, 29, 48, 68, 83, 84, 124  
    136, 137, 150  
**Education Work Relationship**, 69, 91, 139  
**Educational Administration**, 93, 94  
**Educational Diagnosis**, 66  
**Educational Finance**, 93  
**Educational Improvement**, 10, 126, 144, 151  
**Educational Innovation**, 71  
**Educational Media**, 75, 113  
**Educational Needs**, 58  
**Educational Opportunities**, 6, 10, 97, 103, 106  
**Educational Policy**, 93, 160  
**Educational Quality** 79  
**Educational Research**, 12  
**Educational Resources**, 49, 50  
**Educational Strategies**, 154  
**Educational Technology**, 37, 71, 126  
**Educationally Disadvantaged**, 67, 105  
**Electronic Networks**, 70, 96  
**Elementary Secondary Education**, 89, 115  
**Employees**, 36  
**Employer Attitudes**, 74  
**Employment**, 120, 141  
**Employment Opportunities**, 23, 73, 74, 77, 88, 95,  
    111, 130, 158  
**Employment Potential** 21, 91, 166  
**Employment Programs**, 157  
**Employment Services**, 10, 14  
**Engineering Technology**, 45  
**English (Second Language)** 15, 29, 33, 54, 48, 51,  
    76, 81, 83, 84, 101, 104, 124, 136, 137, 150,  
    152  
**English Instruction**, 15, 152  
**Entry Workers**, 158  
**Equal Education**, 67, 79, 81, 106, 131, 156, 162,  
    165  
**Equal Opportunities (Jobs)**, 97, 130  
**Equal Protection**, 24  
**Equipment**, 119  
**Equity**, 126  
**Ethnic Groups**, 53, 102  
**Evaluation**, 123  
**Exceptional Child Research**, 42  
**Exceptional Persons**, 58, 94, 155  
  
**Facilities**, 95  
**Facility Guidelines**, 28  
**Families**, 59  
**Family Involvement**, 19, 87  
**Family Life**, 47  
**Family Programs**, 148  
**Federal Programs**, 40, 93, 99  
**Federal State Relationship**, 44  
**Females**, 156  
**Feminism**, 156  
**Financial Support**, 46, 57, 110, 146  
**Functional Literacy**, 76  
  
**Gerontology**, 149  
**Gifted**, 50, 58  
**Grants**, 57, 85  
  
**Handicap Identification**, 8  
**Health Education**, 17, 164  
**Health Services**, 8  
**Hearing Aids**, 6  
**Hearing Impairments**, 6, 19, 70, 90, 115, 122, 127,  
    153  
**Hearing Therapy**, 6  
**High Risk Students**, 55, 80, 125, 159  
**Higher Education**, 15, 112, 122  
**Hispanic American Culture**, 112  
**Hispanic Americans**, 107, 112, 160  
**Horticulture**, 14  
**Human Resources**, 4  
**Human Services**, 28  
  
**Illiteracy**, 76  
**Independent Living**, 64, 170  
**Independent Living Services**, 138  
**Indexes**, 113  
**Information Dissemination**, 1, 27, 35, 50, 53, 61,  
    75, 77, 86, 92, 100, 105, 109, 115, 117, 119,  
    128, 140, 148, 149  
**Information Networks**, 167  
**Information Processing**, 49, 50, 52, 53, 104  
**Information Services**, 2, 19, 23, 26, 30, 32, 33,  
    37, 40, 41, 47, 51, 73, 75, 77, 82, 86, 90,  
    91, 104, 114, 117, 119, 121, 123, 127, 136,  
    134, 143, 154  
**Information Systems**, 1  
**Innovation**, 129, 138, 139  
**Inservice Teacher Education**, 38  
**Instructional Improvement**, 33  
**Instructional Materials**, 113  
**Intercultural Communication**, 149  
**Intercultural Programs**, 149  
**Interdisciplinary Approach**, 33  
**International Organization**, 72

International Organizations, 170  
 Intervention, 36  
 Job Accommodation, 73  
 Job Applicants, 74  
 Job Placement, 4, 60, 62, 63, 77, 78, 95, 159, 169  
 Job Skills, 62  
 Job Training, 4, 60, 88, 103  
 LOGO, 71  
 Language Handicaps, 90  
 Language Teachers, 152  
 Languages, 51  
 Large Type Materials, 187  
 Leadership, 159  
 Learning Disabilities, 2, 42, 57, 86, 128, 181  
 Learning Motivation, 3  
 Legal Aid, 97  
 Legal Problems, 8  
 Legislation, 117, 118  
 Libraries, 13, 27, 86  
 Limited English Speaking, 15, 29, 30, 31, 40, 48, 68, 81, 83, 84, 124, 131, 136, 137, 147, 150, 152, 162, 166  
 Linguistics, 51  
 Literacy, 72  
 Literacy Education, 76  
 Lobbying, 94  
 Low Achievement, 144  
 Low Income Groups, 24  
 Low Vision Aids, 13, 43, 187  
 Mainstreaming, 184  
 Manual Communication, 87  
 Marketing, 75  
 Masters Program, 45  
 Material Development, 54, 78, 100, 120, 128  
 Mental Disorders, 25, 87  
 Mental Health, 25, 36, 117  
 Mental Retardation, 8, 23, 25, 142, 166  
 Mexican American Education, 39  
 Mexican Americans, 34, 39, 160  
 Microcomputers, 32, 41, 75  
 Migrant Education, 52, 68, 103  
 Minority Group Children, 67  
 Minority Groups, 22, 52, 53, 55, 68, 79, 83, 84, 106, 124, 160  
 Mobility, 82  
 Movement Education, 5  
 Multicultural Education, 34  
 Muscular Dystrophy, 85  
 National Programs, 95  
 Neighborhood Improvement, 102  
 Networks, 19, 20, 68, 73, 80, 87, 107, 110, 115, 117, 118, 125, 129, 135, 138, 139, 140, 148, 161  
 Nonprint Media, 113, 116  
 Nontraditional Students, 22  
 Normalization (Handicapped), 9, 58, 142, 154  
 Occupational Therapists, 18  
 Occupational Therapy, 14, 16  
 Older Adults, 132, 141  
 Optometrists, 17  
 Outreach Programs, 43, 47, 92  
 Parent Participation, 2, 62, 105, 109  
 Parent School Relationship, 105  
 Partial Vision, 43, 82, 118  
 Perceptual Handicaps, 135  
 Physical Disabilities, 1, 18, 60, 64, 132, 135, 163  
 Physical Mobility, 65  
 Physical Therapists, 18  
 Physical Therapy, 18  
 Planning, 80  
 Policy, 55, 160  
 Postsecondary Education, 22, 61, 82, 98, 106, 108, 115, 128  
 Pregnant Students, 156  
 Preschool Education, 89  
 Private Schools, 94  
 Product Design, 28  
 Professional Development, 11, 18, 38, 149, 168  
 Professional Personnel, 11, 120  
 Professional Training, 62  
 Program Evaluation, 48  
 Program Improvement, 42  
 Psychology, 133  
 Psychopathology, 133  
 Psychosocial Environment, 59  
 Public Education, 13  
 Public Policy, 8, 107, 112, 170  
 Public Relations, 18, 57  
 Public Support, 85  
 Publications, 41  
 Reading, 72  
 Reading Instruction, 72  
 Reading Materials, 180  
 Reentry Workers, 157, 158  
 Referral, 19, 27, 41, 47, 74, 86, 97, 104, 114, 115, 127, 140, 146, 154, 161  
 Refugee Education, 51  
 Refugees, 33  
 Regional Laboratories, 20, 55, 80, 125, 126, 144, 151, 159

Regional Programs, 83, 104, 131, 147, 162, 185  
 Rehabilitation, 1, 9, 11, 14, 18, 32, 36, 41, 58, 63, 85, 95, 110, 118, 119, 129, 134, 138, 139, 140, 141, 145, 154, 164  
 Rehabilitation Centers, 62  
 Rehabilitation Counseling, 45  
 Rehabilitation Engineering, 134, 163  
 Rehabilitation Programs, 44  
 Rehabilitation Technology, 183  
 Research, 33, 39, 64, 110, 142, 163  
 Research Libraries, 119  
 Research Projects, 121  
 Research Utilization, 58  
 Research and Development, 9, 20, 34, 55, 68, 67, 69, 112, 123, 125, 128, 143, 144, 146, 151, 157, 158, 160, 170  
 Research and Development Centers, 21, 35, 36, 59, 101, 141, 166, 169  
 Resource Centers, 131, 147, 162, 185  
 Resource Materials, 148  
 Resources, 41, 61, 128, 138, 140, 161  
 Retinitis Pigmentosa, 148  
 Rural Education, 10, 20, 35, 52, 55, 80, 121, 126, 144, 151  
  
 Sales, 99  
 Scholarships, 9  
 School Business Relationship, 3, 91  
 School Improvement, 55, 80, 125, 159  
 School Work Relationship, 129  
 Second Language Instruction, 15, 33, 152  
 Secondary Education, 82, 98, 128  
 Self Care Skills, 132  
 Self Help Programs, 87, 161  
 Sensory Aids, 9  
 Services, 9, 43, 118, 164  
 Severe Disabilities, 21, 63, 143, 154  
 Sex Fairness, 156  
 Siblings, 148  
 Sign Language, 47  
 Small Schools, 35, 52, 121, 125  
 Social Action, 24, 97  
 Social Change, 24  
 Spanish Speaking, 112  
 Special Education, 8, 10, 37, 41, 42, 50, 63, 66, 75, 82, 93, 94, 96, 98, 114, 120, 121, 150, 155, 169  
 Special Education Teachers, 98  
 Special Health Problems, 114  
 Speech Handicaps, 90, 153  
 State Agencies, 44  
 State Aid, 93  
 State Departments of Education, 96  
 State Federal Aid, 93  
  
 Statewide Planning, 91  
 Student Personnel Services, 108  
 Supported Employment, 28  
 Surveys, 108  
  
 Talking Books, 13  
 Teacher Education, 121  
 Teacher Education Programs, 42  
 Teachers, 71  
 Teachers Development, 158  
 Technical Assistance, 58, 84  
 Technological Advancement, 37, 145  
 Telecommunications, 70, 153  
 Telephone Communication Systems, 127  
 Telephone Usage Instruction, 127  
 Textbooks, 135  
 Training, 21, 59, 84, 88, 141, 142, 149, 157, 166  
  
 Unemployment, 88  
 Unions, 4  
 Urban Education, 20, 53, 88, 125, 144  
 Urban Improvement, 102  
  
 Validated Programs, 128, 138  
 Vision, 17  
 Visual Impairments, 32, 43, 92, 180, 116, 123, 135, 146  
 Vocational Adjustment, 73, 78, 198  
 Vocational Education, 8, 48, 54, 82, 88, 101, 168, 169  
 Vocational Education Teachers, 38  
 Vocational English (Second Language), 30, 31  
 Vocational Evaluation, 60, 78  
 Vocational Rehabilitation, 4, 14, 21, 44, 80, 82, 83, 89, 78, 95, 118, 141, 142, 157, 158, 166, 168  
 Vocational Training, 31, 31  
 Voluntary Agencies, 23, 78, 85, 87, 110, 181  
 Volunteers, 2, 5, 74, 117, 135, 161  
  
 Womens Athletics, 158  
 Work Environment, 157  
 Workshops, 5  
  
 Young Adults, 148  
 Youth, 114, 128  
 Youth Employment, 88, 103  
 Youth Opportunities, 103

## **SECTION II. MATERIALS**

Database Description

Established in 1966, the Educational Resources Information Center (ERIC) contains both documents and journal articles that cover all areas of education. ERIC is updated monthly. The database abstracts are also available in Current Index to Journals in Education (CIJE) and Resources in Education (RIE). The Thesaurus of ERIC Descriptors, 11th Edition, is used for subject indexing. A complete ERIC citation as it appears in the database is in appendix A.

Availability of Materials

Microfiche copies of documents are available at over 750 locations throughout the United States. Most are open to the general public. Most of the documents can be purchased in paper copy or microfiche from the ERIC Document Reproduction Service. Instructions for ordering documents are in appendix B.

Access

ERIC is sponsored by the Office of Educational Research and Improvement, U.S. Department of Education. It is a public file available as an online database through three commercial vendors: BRS Information Technologies, Lockheed Information Systems (DIALOG), and System Development Corporation (ORBIT). ERIC also is available in compact disk-read-only memory (CD-ROM) from several sources. For more information contact Judy Wagner, User Services Coordinator of the ERIC Clearinghouse on Adult, Career, and Vocational Education at the National Center (800) 848-4815.

Special Needs Materials

Following are excerpts of materials in ERIC developed since 1983 for vocational education special needs students. They were selected as representative of the kinds of materials available. Only one item in a series is included. The descriptive note field indicates other documents in the series. A computer search of ERIC will identify a more comprehensive listing of references to special needs materials. Search services are offered nationwide by colleges and universities, state departments of education, and others. Additionally, curriculum developers are encouraged to submit their materials for announcement in ERIC. For information on document submission contact Cheryl Harrison, Acquisitions Coordinator of the ERIC Clearinghouse on Adult, Career, and Vocational Education at the National Center (800) 848-4815. Exhibit 1 is a detailed sample record from ERIC.

EXHIBIT 1  
Sample ERIC Record

Accession Number ED280957.  
Title Economic Development Planning for Single Parents. Curriculum Materials for Vocational Teachers of Adolescents and Single Parents. Special Emphasis on Meeting the Needs of the Teen Parent.  
ERIC Document Reproduction Service (EDRS) Availability EDRS Price - MF01/PC12 Plus Postage.  
Descriptive Note 284p.  
Date Published 86.  
Abstract This guide is intended for use in school-based intervention programs intended to help single parents (particularly teenagers who are expecting or already have a child) master basic money management and consumer skills. The guide is divided into sections dealing with the following topics: interpersonal relationships, value clarification, self-esteem, assertiveness, stress management, networking, human sexuality, teenage pregnancy, teenage parenting, child development and guidance, consumer rights and responsibilities, consumer decision making, banking and investment, taxation, health and life insurance, housing, transportation, success in balancing home life and a career, career planning, career-related education beyond high school, and equal employment opportunities. Information within each section is presented in relation to an overall objective and concepts corresponding to the overall objectives are included. Behavioral objectives are listed after each concept. Detailed teaching strategies, resource listings, and evaluation techniques follow. Concluding the guide are a 22-page resource guide and general information for teachers of students with special needs.  
Abstractor's Initials (MN)

## Examples From ERIC

AN ED269827.

AU Robey, Mike.

IN Central Valley School District #356, Spokane, WA.

TI Project Interface, Curriculum Development Proj. t. Final Report.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 19p.

YR 85.

AB Project Interface was designed to bring together the two distinct fields of special education and vocational education in order to blend the efforts of the two fields to overcome several problems: differing vocabularies, methods, content, vocational evaluation, appropriate placement, teacher preparation, and the differing expectations of special education and vocational personnel. To bridge these disparate elements, Project Interface brought together vocational and special education personnel from three different school districts in the state of Washington. These educators designed and implemented a vocational education model to increase access to vocational training programs by special education/special needs students and to assist mainstreamed students while they are enrolled in vocational education classes. The vocational education model prepared by Project Interface encompasses the following elements: (1) vocational assessment, (2) entry-level skills, (3) materials, (4) curriculum, and (5) individualized educational plan (IEP) involvement. This standardized life-centered model for special education students is expected to enhance all aspects of vocational education for special students and promote building-level support teams for high school teachers involved in the project. (Author/KC).

AN ED273115.

AU Siefer, Nancy; Lenhart, Debra.

IN Maricopa Technical Community Coll. Phoenix, Ariz.

TI Computer Literacy: Handbook to Accompany VESL Vocabulary Cards.

PR EDRS Price - MF01/PC05 Plus Postage.

NT 1D1p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL D15 932-934.

YR 84.

AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical vocabulary in computer literacy needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address the following topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary cards; the parts and functions of a computer; computer abbreviations; floppy disks; vocabulary exercises; programming languages; flowcharts; and employability skills. Additional exercises, a computer literacy vocabulary list, a resource list of additional teaching strategies for vocabulary development, and an annotated bibliography are appended. The VESL cards are printed on separate sheets at the back of the manual together with two pages of illustrations to go with the cards. (MSE).

AN ED273116.

AU Taylor, Nancy; Lenhart, Debra.

IN Maricopa Technical Community Coll. Phoenix, Ariz.

TI Food Service: Handbook to Accompany VESL Vocabulary Cards.

PR EDRS Price - MF01/PC05 Plus Postage.

NT 1D1p. ; Document is printed on colored paper. For the other manuals in this handbook see FL D15 931-934.

YR 84.

AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical food service vocabulary needed by the LEP vocational student to participate more confidently and successfully in training and on the

job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address the following topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary cards; food service terminology; tools and equipment; weights and measures; safety; and food service occupations. A food service vocabulary list, a resource list of additional teaching strategies for vocabulary development, an annotated bibliography, the VESL flash cards (printed five to a sheet), and several illustrations to go with the cards are appended. (MSE).

AN ED273117.

AU Shay, Gail; Lenhart, Debra.

IN Maricopa Technical Community Coll. Phoenix, Ariz.

TI Automotive Mechanics: Handbook to Accompany VESL Vocabulary Cards.

PR EDRS Price - MF01/PC04 Plus Postage.

NT 83p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL 015 931-934.

YR 84.

AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical vocabulary in nursing assistance needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address these topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary flash cards; nursing assistant terminology; nursing abbreviations; safety; job skills; and additional activities. A nursing assistant vocabulary list, a resource list of additional teacher strategies for vocabulary development, an annotated bibliography, the VESL flash cards (printed five to a sheet), and several illustrations to go with the cards are appended. (MSE).

AN ED273118.

AU Shay, Gail; Lenhart, Debra.

IN Maricopa Technical Community Coll. Phoenix, Ariz.

TI Nursing Assistant: Handbook to Accompany VESL Vocabulary Cards. PR EDRS Price - MF01/PC04 Plus Postage.

NT 89p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL 015 931-933.

YR 84.

AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical vocabulary in nursing assistance needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address these topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary flash cards; nursing assistant terminology; nursing abbreviations; safety; job skills; and additional activities. A nursing assistant vocabulary list, a resource list of additional teacher strategies for vocabulary development, an annotated bibliography, the VESL flash cards (printed five to a sheet), and several illustrations to go with the cards are appended. (MSE).

AN ED274820.

AU Potter, Oscar S.; McCracken, J. David.

IN Ohio State Univ. Columbus. Dept. of Agricultural Education.

TI Supervised Occupational Experience and Achievement of Students Mainstreamed in Ohio Vocational Agriculture Programs. Summary of Research 41.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 19p.

YR 85.

AB The purpose of this study was to examine the type and scope of supervised occupational experience programs (SOEPs) and the

achievement of students mainstreamed in vocational agriculture in Ohio. Achievement was measured by the grade students received in vocational agriculture during the first semester of the 1963-84 school year. The sample for the study was 300 randomly selected handicapped vocational agriculture students from comprehensive high schools, joint vocational schools, and city vocational schools. Data were gathered by means of a questionnaire administered to the students by their 82 vocational agriculture teachers. The study found that students with more hours of in-school laboratory SOEPs had greater achievement than students with fewer hours. However, there was no relationship between the scope of out-of-school SOEPs and student achievement and relationship between the level of student achievement and type of school, type of handicap, length of students' enrollment in vocational agriculture, or number of siblings enrolled in vocational agriculture. The study found a positive relationship between the level of student achievement and Future Farmers of America involvement, and between achievement and student opportunity variable (living in a town or city, encouragement, living with one parent, and occupational status of parents). The study also found a negative relationship between the level of student achievement and some student opportunity variables (living with a guardian, money provided by parents, participation in free or reduced-price lunch program, and living in a nonfarm rural residence). The study recommended increased use of in-school laboratory projects for handicapped students. (KC).

AN ED274827.

IN Americas Corp. Berkeley, CA; Miranda (L.) and Associates, Bethesda, Md.

TI Annotated Catalog of Bilingual Vocational Training Materials.

PR EDRS Price - MF01/PC08 Plus Postage.

NT 181p.

YR 86.

AB This catalog contains annotations for 170 bilingual vocational training materials. Most of the materials are written in English, but materials written in 13 source languages and directed toward speakers of 17 target languages are provided. Annotations are provided for the following different types of documents: administrative, assessment and testing, instructional, evaluation,

intake/orientation, job counseling, outreach, staff development, and supportive service. Included among the 57 skills and occupational areas addressed in the various materials are the following: accounting, agricultural production, auto mechanics, banking/finance, barbering, building maintenance, central supply, cooking, computer programming, construction, cooling/refrigeration, cosmetology, crop production, dental assisting, drafting, electrical occupations, emergency medical services, food production, food service, graphic arts, health occupations, legal assisting, machine tool operation, manufacturing, mathematics, meat cutting, shipping and receiving, small engine repair, surveying and mapmaking, typing, vocational English as a second language, welding, and word processing. The guide also includes a brief description of the project for which the annotations were compiled; a matrix depicting the materials collected during the project; a list of members of the National Network for Curriculum Coordination in Vocational and Technical Education; lists of clearinghouses and publishers from which the materials may be obtained; and indexes organized according to skills training area, document language, type of document, and target audience. (MN).

AN ED275115.

AU Dostertag, Bruce A.; Ackerman, Debra.

IN California State Univ. Sacramento; San Diego State Univ. Calif; San Francisco State Univ. Calif.

TI Personnel Training: Federal and California State Mandates Pertaining to the Vocational Education of Handicapped Youth. Module 1.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 22p. ; For a related document, see EC 190 847.

YR 86.

AB Part of a training curriculum designed to prepare a multidisciplinary team of preservice/in-service personnel to deliver vocational and special education experiences for disabled individuals, this competency-based module focuses on federal and California state mandates pertaining to the vocational education of handicapped youth. Content includes rationales, objectives, prerequisites, evaluation procedures and criteria, content outline, learning activities and alternatives, and references and resources. Appended to the module is a paper by H. Kaney which highlights key federal and California legislative acts in four categories: (1) special education

(Public Law 94-142; Public Law 98-189; California Education Code, Part 3D); (2) vocational education and career development [Public Law 98-524; the Carl D. Perkins Vocational Education Act of 1984; California Administrative Code, Title 5]; (3) employment [Public Law 97-300, Job Training Partnership Act of 1982; Targeted Jobs Tax Credit; Public Law 98-527, the Developmental Disabilities Act of 1984; Social Security Act]; (4) rehabilitation/habilitation [Public Law 93-112; Lanterman Developmental Disabilities Services Act of 1983; California Administrative Code, Title 8]. (JW).

AN ED275118.

AU Dougan, Patricia; And Others.

IN California State Univ. Sacramento; San Diego State Univ. Calif; San Francisco State Univ. Calif.

TI Personnel Training: Model Vocational Special Needs Programs. Module 8.

PR EDRS Price - MF01/PC02 Plus Postage.

NT 29p. ; For a related document, see EC 19D 648.

YR 86.

15  
Part of a training curriculum designed to prepare a multidisciplinary team of preservice/inservice personnel to deliver vocational and special education experiences for disabled individuals, this competency-based module focuses on model vocational special needs programs. Content includes rationales, objectives, prerequisites, evaluation procedures and criteria, content outline, and learning activities and alternatives. Attachments include the following: (1) a list of promising quality program indicators for public school transition of students with exceptional needs; (2) four charts showing major programmatic components of a transition model for students with mild and severe disabilities (types of school delivery systems, regular programming, adapted programming, and special and individualized programming); (3) critical factors impacting conceptual models of the transition process; and (4) a list of resources and a selected bibliography. (JW).

AN ED276182.

AU Giangreco, Michael F.; And Others.

TI Initiating Change at the Local Level: Delivery of Educational Services to Students with Moderate to Profound Handicapping Conditions.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 18p. ; Paper is based on a paper presented to a session of the School Leaders Institute on Integration of Students with Handicapping Conditions sponsored by the Center on Human Policy (Syracuse, NY, January 1986).

YR 86.

AB The paper describes program initiatives undertaken during the 1984-85 school year by a rural educational cooperative, the Cayuga-Onondaga Board of Cooperative Educational Services (New York State), in an effort to bridge the gap between "current best practices" and local educational program opportunities for 110 school-aged students with moderate, severe, and profound handicapping conditions. Initiatives included placing 85 of the students in programs located within chronologically age-appropriate integrated schools, placing most students in heterogeneously grouped classes, developing a system-wide functional curriculum, increasing amounts of small group community-based training, integrating programmatically related services (such as occupational or physical therapy), and initiating a longitudinal community-based vocational preparation program. Eight major factors facilitating change are identified and include the need for: catalysts for change; a clearly stated philosophical position; short, medium, and long range plans; persistence; and ongoing staff development. (DB).

AN ED276807.

IN Chinatown Resources Development Center, San Francisco, CA.

TI Promising Programs and Practices: Vocational Education for Limited-English-Proficient Students.

PR EDRS Price - MF01/PC03 Plus Postage.

NT 62p.

YR 85.

AB This resource guide provides practical information to educators directly involved with vocational education for the limited-English-proficient (LEP) population. Part I describes the nine major features of promising vocational education programs for LEP students: program approach, program duration, institutional support, staff commitment, vocational English as a second language (VESL), bilingual support, counseling and guidance, job development and job placement, and adaptation of existing courses and support services. Part II suggests specific practices for the effective operation of vocational education programs for LEP persons. They concern these eight areas identified as being of critical importance: intake, student orientation, student assessment and placement, VESL curriculum development, VESL instruction, counseling and guidance, job development, and job placement. Exhibits throughout this section include sample forms, questionnaires, lesson plans, and exercises. (YLB).

AN ED277820.

AU Wilcox, Chester; And Others.

IN Elk Grove Unified School District, Calif.

TI General Machinists Course Guide.

PP EDRS Price - MF01/PC09 Plus Postage.

NT 207p.

YR 86.

AB This curriculum guide for a general machinists course is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. A description of the VESL program design appears first. The next section provides a format on developing lesson plans for teaching the technical and general vocational vocabulary contained in each job training lesson immediately after vocational lessons. Specific VESL teaching activities are provided for recognition, production, and application. Lesson plans for vocabulary development follow. Functions (objectives) are correlated to structures and vocabulary and required materials. The vocational training lesson plans are then presented. The format for each lesson plan is as follows: teaching materials source, main concepts, technical and related general vocabulary, teaching activity, material and notes, length of lesson, and evaluation. Handouts for each lesson include informational material, homework/assignments, lab experiments, Vietnamese and Cantonese translations, and unit tests. Numerous drawings and diagrams illustrate the text. (YLB).

safety, introduction to machine shop, metal, bench metal procedures, band sawing, drilling machines, engine lathe, milling machine, grinders and abrasive machining, and computer numerical control. Glossaries of technical and related general vocabulary follow each unit. Some glossaries are in English and Vietnamese. Tests follow unit 1. (YLB).

AN ED277821.

AU Johnson, Dennis; And Others.

IN Elk Grove Unified School District, Calif.

TI Electronics Book I. Bilingual Vocational Training.

PP EDRS Price - MF01/PC18 Plus Postage.

NT 432p. ; For books 2 and 3, see CE 045 749-750. Some pages contain broken print.

YR 86.

AB This manual, the first of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. A description of the VESL program design appears first. The next section provides a format on developing lesson plans for teaching the technical and general vocabulary contained in each job training lesson immediately after vocational lessons. Specific VESL teaching activities are provided for recognition, production, and application. Lesson plans for vocabulary development follow. Functions (objectives) are correlated to structures and vocabulary and required materials. Glossaries of technical and related general vocabulary follow. The vocational training lesson plans are then presented. They are divided into seven units: electronics math, history of electronics, tool use, meters, nature of electronics, connectors/insulators, components, and resistors. A cover page to each unit provides the unit goal and an overview of the unit. The format for each lesson plan is as follows: teaching materials source, main concepts, technical and related general vocabulary, teaching activity, material and notes, length of lesson, and evaluation. Handouts for each lesson include informational material, homework/assignments, lab experiments, Vietnamese and Cantonese translations, and unit tests. Numerous drawings and diagrams illustrate the text. (YLB).

AN ED277822.

AU Johnson, Dennis; And Others.

IN Elk Grove Unified School District, Calif.

TI Electronics Book II.

PR EDRS Price - MF01/PC19 Plus Postage.

NT 456p. ; For books 1 and 3, see CE D45 748 and CE D45 750.

YR 86.

AB This manual, the second of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. Ten units cover the electrical team, Ohm's law, Watt's law, series resistive circuits, parallel resistive circuits, series parallel circuits, magnet, generators and motors, ac/dc electricity, and instrumentation. A lesson plan is provided for each lesson within the unit. Components include teaching materials sources, main concepts (objectives), teaching activities, materials and notes, length of lesson, and evaluation. Other contents of each unit include handouts, such as informational material, homework/assignments, lab experiments, unit tests, glossaries of technical and related general vocabulary, and Vietnamese and Cantonese translations. Numerous drawings and diagrams illustrate the text. (YLB).

AN ED277823.

AU Johnson, Dennis; And Others.

IN Elk Grove Unified School District, Calif.

TI Electronics Book III.

PR EDRS Price - MF01/PC19 Plus Postage.

NT 457p. ; For books 1 and 2, see CE D45 748-749.

YR 86.

AB This manual, the third of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. Ten units cover AC fundamentals, circuit protection devices, low voltage circuits, communication systems, graphic illustrations, house wiring, electrical energy and power, inductance, capacitance, and R, C, and L circuits. A lesson plan is provided for each lesson within the unit. Components include teaching materials sources, main concepts (objectives), teaching activities, materials and notes, length of

lesson, and evaluation. Other contents of each unit include handouts, such as informational material, homework/assignments, lab experiments, unit tests, glossaries of technical and related general vocabulary, and Vietnamese & J Cantonese translations. Numerous drawings and diagrams illustrate the text. (YLB).

AN ED277835.

IN North Dakota State Board for Vocational Education, Bismarck; North Dakota State Dept. of Human Services, Bismarck. Div. of Vocational Rehabilitation; North Dakota State Dept. of Public Instruction, Bismarck. Div. of Special Education.

TI Transition: A Team Approach. A Process Handbook.

PR EDRS Price - MF01/PC05 Plus Postage.

NT 118p.

YR 85.

AB This manual is intended to assist families, teachers, and other personnel in helping disabled students make the transition from school to work and adult life. The first section provides an overview of the transition process and outlines a four-step transition model that consists of input and foundation, the actual transition process (which calls for cooperation among parents, students, secondary schools, and providers of rehabilitation and supportive services), employment and adult outcomes, and follow-up. The second section summarizes the roles of the various members of the transition team and details the transition plan. Discussed in the third section are the following aspects of the process of transition team planning: responsibilities of the individual team members, the process of transition plan development, adult service programs, service roles, provision of a continuum of services, options (financial support, day, residential, and leisure/recreation services) available in North Dakota communities, procedures for accessing services, and a transition checklist. A bibliography concludes the guide. Attachments to the guide include sample individualized education program (IEP) transition plans, an application packet, an application checklist for adult services, program synopses, a service directory, a glossary, and an outline of the four-step transition model. (MN).

AN ED277839.

AU Serkess, Michelle D.

TI Communicating Vocational Education Options to Disadvantaged Students and Their Parents.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 18p. ; Paper presented at the American Vocational Association Convention (Dallas, TX, December 1986).

YR 86.

AB This guide is intended to assist vocational educators in developing a process and materials for communicating vocational education options to disadvantaged students and their parents. The first section outlines the provisions of the Carl D. Perkins Vocational Education Act regarding state responsibilities to provide vocational education services and activities for handicapped and disadvantaged students. Described next is a local-level process for disseminating information on vocational education options that includes the following 11 components: career development activities, guidance and counseling services, information relative to vocational education opportunities and eligibility requirements, vocational assessment, equal access with respect to recruitment and placement activities, a full range of vocational programs, the least-restrictive environment, educational planning reflecting coordination among vocational and special educators, individualized education programs (IEPs), special services with modifications to meet individual needs, and transition counseling services. The next two sections cover the importance of providing vocational education information to disadvantaged students and their parents/guardians and state responsibilities for providing information. A table details the procedures and persons involved in 25 information dissemination activities and materials. Concluding the guide are lists of concerns expressed by persons surveyed regarding the educational information needs of disadvantaged persons and the challenges for individuals working with disadvantaged populations. (MN).

AN ED277855.

IN Texas Education Agency, Austin.

TI Serving Special Needs Students in Vocational Education (The Carl D. Perkins Vocational Education Act PL 98-524).

PR EDRS Price - MF01/PC02 Plus Postage.

NT 47p. ; Some tables contain small print.

YR 85.

AB This document describes the vocational assessment, support services, and guidance activities requirements of the Carl D. Perkins Vocational Education Act under the Criteria for Services and Activities for the Handicapped and for the Disadvantaged, Section 2D4. It begins by defining those students eligible for these program activities and services. Required services and activities are then discussed. Vocational assessment is considered in terms of who is responsible; who, when, what, and how to assess; and use of the data. A discussion of vocational support services includes these topics: support centers, support teachers, and models of supplemental services for limited English proficient students. Guidance and counseling activities are suggested. Coordination of services with the Job Training Partnership Act is briefly addressed. Appendixes, amounting to over one-half of the document, include assessment forms, a list of assessment instruments, a special needs student profile, a form for a comprehensive analysis of a vocational training program, forms for prescribing vocational support services, and a list of selected sources of bilingual and non-English vocational materials. Also attached is a chart showing the planning/placement process as it relates to the vocational assessment of handicapped students. (YL8).

AN ED277857.

AU Davis, Scott R.

IN Vermont State Dept. of Education, Montpelier. Div. of Vocational-Technical Education.

TI Guidelines for Vocational Special Needs. Implementing Special Needs Provisions of the Carl D. Perkins Act (P. L. 98-524).

PR EDRS Price - MF01/PC03 Plus Postage.

NT 55p.

YR 87.

AB This booklet is designed to assist teachers, administrators, and policymakers in the implementation of the Carl D. Perkins Vocational Education Act of 1974. Section I contains the sections of the Act that deal specifically with the handicapped and disadvantaged: Title II, Part A, Section 2D1—Uses of Funds, Section 2D3—State Allocation, and Section 2D4—Criteria for Services. Each section is interpreted. Section II sets forth the population criteria for handicapped and disadvantaged students. Section III addresses implementation. Examples of supplemental services that may be

provided are listed. The purposes and types of vocational assessment are then considered. Prevocational programs are briefly discussed, and other types of services are suggested, including summer activities, purchase of modern equipment, transitional services, and outreach for equal access. Sections IV and V provide the matching requirements and guidelines for proposal writing of handicapped, disadvantaged, and individualized education programs. Appendixes, amounting to approximately one-half of the booklet, include special needs provisions of the Perkins Act, application proposal guidelines for Title II, Part A—Special Needs of the Act, guidelines for vocational assessment of the disadvantaged and handicapped, and guidelines for the "Equal Access" provisions of Section 401.101(a) of the Act. (YLB).

AN ED277800.

AU Devie, Jean Cery; Dickens, Ben.

IN West Virginia State Dept. of Education, Charleston. Bureau of Vocational, Technical, and Adult Education.

TI Supplemental Services for Special Needs Students in Vocational Education Programs: Guidelines for Implementation under the Provisions of the Carl D. Perkins Vocational Education Act of 1984 (P. L. 88-524).

PR EDRS Price - MF01/PC03 Plus Postage.

NT 51p.

YR 86.

AB This guide is intended to assist instructors and administrators in improving the vocational education of special needs students by providing supplemental services that have been authorized by the Carl D. Perkins Vocational Education Act of 1984. Discussed in a section on the implications of the act for disadvantaged and handicapped students are the law's vocational and prevocational mandates, vocational assessment, supplemental services, and identification of students. The second section covers in-class, out-of-class, and out-of-school instructional supportive services from the standpoint of the vocational instructor's role in providing supplemental services. Career awareness/prevocational counseling and exploration, vocational counseling, and parent-teacher contact are covered in a section on guidance counseling and career development. The fourth section, which deals with transitional services, outlines procedures

for identification of job opportunities, job placement, and student followup. Concluding the guide is a section on corrective and other supplemental services. An appendix contains a brief bibliography of suggested sources of written and audiovisual materials and a sample listing of out-of-school support agencies. (MN).

AN ED278858.

AU Morley, Raymond E.; And Others.

IN Drake Univ. Des Moines, Iowa.

TI Transition from School to Work. Information for Counselors and Special Educators. Project Transition: Career Planning for Handicapped Students.

PR EDRS Price - MF01/PC03 Plus Postage.

NT 73p.

YR 85.

AB This guide is intended to provide basic information about the transition from school to work for handicapped students. The guide contains articles by educators and copies of newsletters related to handicapped students and school-to-work transitions, along with descriptions of various transition programs. The following are included in the book's eight sections: "OSERS (Office of Special Education and Rehabilitative Services) Programming for the Transition of Youth with Disabilities; Bridges from School to Working Life" (Madeline Will); "Establishing a Context for Discussing Transition Issues" (Donn E. Brown); "Transition Summary" (Newsletter of information from the National Information Center for Handicapped Children and Youth); "Exemplary Practices: Special Education and Vocational Rehabilitation" (from "Programs for the Handicapped" issued by the Clearinghouse on the Handicapped); "School to Work: A Model for Vocational Transition" (from REHAB BRIEF by the National Institute of Handicapped Research); "Iowa Programs/Activities/Thoughts" (various Iowa educators); "Common Elements in Transition Models" (Iowa Department of Public Instruction); and "Potential Roles of School Counselors in the Transition Process" (Iowa Department of Public Instruction). (KC).

AN ED278474.

AU Lawless, Ken.

IN State Univ. of New York, Potsdam. Coll. at Potsdam.

TI Dream into Reality: Career Education in a Changing Economy.  
Harvesting the Harvesters. Book 8.

PR EDRS Price - MF01/PC01 Plus Postage.

AV School of Professional Studies, Potsdam College, Potsdam, NY 13676.  
NT 17p. ; For related documents, see RC D16 13B-147. Photographs may  
not reproduce clearly.

YR 86.

AB The ninth of a series of 10 study units for a Migrant Educators' National Training OutReach (MENTOR) correspondence course explores reasons for dropping out among migrant students, ways to lower dropout risk, vocational education needs, and role models. Designed for use in preservice or inservice teacher education, the unit points to the predominance of school-related factors in dropout decisions and the prevalence of perceptions of teacher indifference. Discussion of ways to reduce dropout risk includes problem recognition, high risk student identification, elimination of elementary school flunking practices, compensatory programs, and individual attention. The unit examines the successes and failures of vocational education and special vocational needs of migrant students and emphasizes the need for success stories and role models. A 46-item bibliography and list of state offices of migrant education are included. (LFL).

CG:

AN ED278943.

AU Brill, Jay; Hartman, Rhona C.

IN American Council on Education, Washington, DC. HEATH Resource Center.

TI Career Planning and Placement Strategies for Postsecondary Students with Disabilities. Revised.

PR EDRS Price - MF01/PC01 Plus Postage.

NT 8p. ; Revision of ED 238 226.

YR 86.

AB This fact sheet is designed to be a resource for disabled students themselves and for counselors, administrators, and instructors who are involved in career planning and placement strategies for disabled persons in postsecondary academic and technical institutions. The

fact sheet is organized into five sections. The Selected Campus Strategies section provides ideas currently working in postsecondary institutions that can be used by career counselors or administrators who are attempting to establish similar programs on their campuses. Programs described include the following: campus-metropolitan area public and private employer cooperation, on-campus recruiter training, cooperative education, computerized job banks, campus-vocational rehabilitation services cooperation, vocational-technical training, and nondegree programs. The second section summarizes four federal programs: the federal-state Vocational Rehabilitation partnership, the U.S. Office of Personnel Management's placement program for hiring handicapped individuals in the federal civil service, Projects with Industry, and the President's Committee on Employment of the Handicapped. The third section describes three programs with a national focus: Job Opportunities for the Blind, National Center on Employment of the Deaf, and Training and Placement Services sponsored by the Epilepsy Foundation of America. A section providing names and addresses of selected resource persons knowledgeable in the fields of career planning for disabled persons follows. The final section contains a selected and annotated bibliography listing materials for disabled job seekers, for the general audience, and for career counselors; it also includes a list of selected resource organizations. (KC).

AN ED279906.

IN California State Univ. Long Beach.

TI VESL (Vocational English as a Second Language): Making Employment Training Work for Limited-English Proficient Participants.

PR EDRS Price - MF01/PC05 Plus Postage.

NT 122p. ; Some tables contain small print.

YR 86.

AB This handbook is intended for use by those attending a one-day workshop dealing with planning and developing a vocational English as a second language (VESL) program. Materials provided to reinforce the following objectives are addressed during the workshop: identify the need issues that can be used in planning services and responding to requests for proposals, define VESL and identify the kinds of VESL, identify approaches that meet the needs of the limited-English proficient individual, list appropriate assessment instruments and

27

methods for determining English language proficiency, demonstrate skills (program design and instruction) needed to implement a VESL program, and identify resources for implementation. The handbook is divided into the following five sections: data on the characteristics and educational needs of limited-English proficient persons and a compilation of VESL needs related resources; examinations of general occupational cluster and occupation-specific VESL; a table describing primary sources of vocational education/training and related instruction for limited-English proficient individuals; a guide to VESL instruction, which contains learning activities and information handouts based on the ESL, vocational, work experience, and workplace approaches; and the section from the GAIN manual that deals with ESL and VESL. (MN).

AN ED280242.

AU Hippolitus, Mone.

IN American Council on Education, Washington, DC. HEATH Resource Center.

TI Education for Employment: A Guide to Postsecondary Vocational Education for Students with Disabilities (1986-87 Edition).

PR EDRS Price - MF01/PC01 Plus Postage.

AV HEATH Resource Center, One Dupont Circle, N.W. Suite 800, Washington, DC 20036-1193.

NT 13p. For original fact sheet, see ED 228 495.

YR 86.

AE The fact sheet presents information, resources, and references concerning vocational education for disabled postsecondary students. Introductory sections define vocational education and cite federal legislation affecting vocational education for disabled persons. Suggestions for students on how and where to find career information list print resources and agency contacts. Types of institutions offering vocational programs are described, and the following components of vocational programs are discussed: (1) vocational assessment; (2) curriculum modifications and adaptations; and (3) technological devices that enhance disabled workers' job performance. Effective counseling of students, suggestions for assisting instructors who are dealing with handicapped students for the first time, and the role of the job development coordinator are also discussed. The fact sheet concludes with sections on classroom

adaptations, Vocational Student Organizations (VSO's), interagency cooperation, and personnel preparation. Lists of selected resources and readings are appended. (JW).

AN ED280957.

AU Simpson, Kawenna J.; And Others.

IN Kentucky Univ. Lexington.

TI Economic Development Planning for Single Parents. Curriculum Materials for Vocational Teachers of Adolescents and Single Parents. Special Emphasis on Meeting the Needs of the Teen Parent.

PR EDRS Price - MF01/PC12 Plus Postage.

NT 284p.

YR 86.

AB This guide is intended for use in school-based intervention programs intended to help single parents (particularly teenagers who are expecting or already have a child) master basic money management and consumer skills. The guide is divided into sections dealing with the following topics: interpersonal relationships, value clarification, self-esteem, assertiveness, stress management, networking, human sexuality, teenage pregnancy, teenage parenting, child development and guidance, consumer rights and responsibilities, consumer decision making, banking and investment, taxation, health and life insurance, housing, transportation, success in balancing home life and a career, career planning, career-related education beyond high school, and equal employment opportunities. Information within each section is presented in relation to an overall objective, and concepts corresponding to the overall objective are included. Behavioral objectives are listed after each concept. Detailed teaching strategies, resource listings, and evaluation techniques follow. Concluding the guide are a 22-page resource guide and general information for teachers of students with special needs. (MH).

AN ED280958.

IN Iowa State Dept. of Education, Des Moines. Div. of Instructional Services.

TI Preparing Students for the 21st Century. Career Education Handbook.

PR EDRS Price - MF01/PC17 Plus Postage.

NT 408p.

YR 86.

AB This handbook provides educators with a practical planning and implementation guide for K-12 curriculum improvement in a context called career education. It also gives some direction for planning beyond the high school experience for continued learning and work placement. Chapter 1 establishes a rationale explaining the value of career education. Chapter 2 provides the terminology and definitions necessary to acquaint readers with the Iowa Career Education Model. Chapter 3 identifies points to consider or initiating/reviewing career education programs in local districts and for identifying staff roles and responsibilities. Sample checklists for planning are included. Chapter 4 provides information about the assessment and evaluation process as well as sample instruments. Chapter 5 contains current goal statements for curriculum areas. Hints and clues, including activity ideas, are given for incorporating needed curriculum improvements using career education concepts. Chapter 6 describes support components needed for a comprehensive career education program. These include guidance, community, media resource center, Career Information System of Iowa, and Project Discovery. Chapter 7 contains selected information to assist teachers working with disadvantaged and handicapped students. Methods of instruction, postsecondary transition, curriculum, and career development resources are identified. Review and discussion questions follow each chapter. [YLB].

/C

AN ED281030.  
AU Spence, Mary Catherine.  
IN Centre County Vocational-Technical School, Pleasant Gap, PA. CIU 10  
Bi-County Development Center for Adults.  
TI Job Search for Non-Readers. Training Procedures. Special  
Demonstration 310 Project.  
PR EDRS Price - MF01/PC02 Plus Postage.  
NT 74p. ; For related documents, see CE 046 884-886.  
YR 85.

AB This manual outlines the procedures for recruiting, preparing, scheduling, presenting, and evaluating a workshop for tutors participating in a program to help nonreaders develop job search skills. The following topics are discussed: an overview of the program; recruitment of tutors; recruitment of students; preparation for the workshop (space and materials); the workshop schedule; the

workshop presenter; the presentation topics (Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? Now that I've got it, how do I keep it? and conclusion); and followup and support. Appendixes include a job search interest survey, a program description, publicity materials describing the project, a project newsletter, job search interest survey results, an expense worksheet, and a list of agencies providing job search assistance in Pennsylvania. [MN].

AN ED281 31.

AU Spence, Mary Catherine.

IN Centre County Vocational-Technical School, Pleasant Gap, PA CIU 10  
Bi-County Development Center for Adults.

TI Job Search Workbook. Student Book.

PR EDRS Price - MF01/PC03 Plus Postage.

NT 74p. ; For related documents, see CE 046 884-886.

YR 85.

AB This manual is intended to assist nonreaders in developing job search skills. It includes materials for use in nine sessions involving the nonreader and a tutor. The following questions are addressed in the individual sessions: Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? and Now that I've got it, how do I keep it? Each session is divided into three parts. The first part looks at current job leads and what can be done right away. Part 2 teaches the new objective for the lesson and may include activities. The final part gives assignments to be carried out before the next meeting. The ninth session is intended for use after the student has obtained a job, and the eighth session is intended to set a framework for continuing the job search for as many sessions as is necessary. All of the session activities and study assignments make an allowance for the fact that the student is a nonreader, and suggestions are provided to help students circumvent some of the difficulties that nonreaders might encounter when doing such things as filling out job applications. [MN].

AN ED281032.

AU Spence, Mary Catherine.

IN Centre County Vocational-Technical School, Pleasant Gap, PA. CIU 10  
Bi-County Development Center for Adults.

TI Job Search Workbook. Tutor Manual.

PR EDRS Price - MF01/PC03 Plus Postage.

NT 55p. ; For related documents, see CE 046 094-305.

YR 85.

AB This manual is intended to assist tutors participating in a program to help nonreaders develop job search skills. The first two sections give an overview of the program and present general guidelines for working with students. Detailed suggestions are provided for working with students in sessions addressing the following questions: Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? Now that I've got it, how do I keep it? Each session is divided into three parts. The first part looks at current job leads and what can be done right away. Part 2 teaches the new objective for the lesson and may include activities. The final part gives assignments to be carried out before the next meeting. The ninth session is intended for use after the student has obtained a job, and the eighth session is intended to set a framework for continuing the job search for as many sessions as is necessary. The document closes with a list of effective ways to work with adult students and a four-page list of references for tutors and students. (MN).

AN ED281042.

IN Alabama State Dept. of Education, Montgomery. Div. of Vocational Education Services.

TI All You Ever Wanted to Know about Special Needs But Didn't Know Who to Ask. Special Needs Handbook. (Revised Version).

PR EDRS Price - MF01/PC03 Plus Postage.

NT 74p. ; For earlier handbook, see ED 210 482.

YR 87.

AB This guide is intended to serve as a source of information pertaining to educational provisions for handicapped and disadvantaged students enrolled in vocational education programs in Alabama. The following topics are discussed: legislation (the Rehabilitation Act of 1973, the Education of the Handicapped Act, the Carl Perkins Act, and Alabama Public Law 106); set-aside funds for the handicapped and disadvantaged (general uses of excess cost funds and procedures for obtaining funds); disadvantaged students (federal classification criteria, eligibility requirements for special services paid for with excess cost funds, identification of and special services for educationally and economically disadvantaged students, accountability, and examples of programs for disadvantaged persons (mainstreaming and special programs and services)); handicapped students (classification criteria, eligibility requirements for services paid for through set-aside funds, identification and placement of handicapped students in special and vocational education programs, alternative services and assistance for handicapped students, and work experience programs that provide handicapped students with direct participation in the world of work); other concepts, programs, and services (less-restrictive environments, modified programs, separate specialized programs, and related services); and commonly asked questions and answers (excess cost funds in relation to general uses, equipment, and salaries; identification of handicapped and disadvantaged students; and provision of services). (MN).

## VECM

### Database Description

Vocational Education Curriculum Materials (VECM) was developed in 1982 as a cooperative effort of the National Center for Research in Vocational Education and the six curriculum coordination centers (CCCs) that comprise the National Network for Curriculum Coordination in Vocational and Technical Education (NNCCVTE). The National Center and the CCCs continue to work together in building and maintaining VECM.

The database contains over 6,500 records of both print and nonprint materials, including microcomputer courseware. VECM is updated quarterly. Currently it has no print equivalent. A Classification of Instructional Programs, published by the National Center for Education Statistics, is used for subject classification. A complete VECM citation as it appears in the database is in appendix C.

### Availability of Materials

VECM materials have several kinds of availability: loan, rental, free, and purchase. The availability source is listed for the individual materials. Many of the materials on loan are available from the resource collection of the CCCs for a period of 2 weeks or more.

### Access

VECM is a public file maintained by the National Center and available to subscribers of BRS Information Technologies, Inc. It is sponsored by the Office of Vocational and Adult Education, U.S. Department of Education. For more information contact Dr. Shirley A. Chase at the National Center (800) 848-4815.

### Special Needs Materials

VECM contains materials developed specifically for handicapped, disadvantaged, limited English, and bilingual students. VECM also includes many materials considered appropriate for both regular and special needs students. Examples of recently developed (1983 or later) special needs instructional materials excerpted from VECM are included in this section. Both print and nonprint materials are included. Many of the items listed are one of a series and were selected to illustrate the kinds of materials available. To learn what other titles are in the series and to identify other special needs materials a computer search of VECM is recommended. Search services are offered nationwide by colleges and universities,

state departments of education, and others, including the CCCs. Additionally, curriculum developers are encouraged to submit their materials for announcement in VECM to the CCC serving their region. The names and addresses of the six CCCs and the states served by each are in appendix D. Exhibit 2 is a detailed sample record from VECM.

**EXHIBIT 2**  
**Sample VECM Record**

Accession Number AN 006545.  
Title 11 Find It; Get It; Keep It: A Pre-Employment Skills Curriculum for the Special Needs Individual.  
Year YR 1986.  
Developer DV School District 186.  
1900 West Monroe.  
Springfield, IL 62704.  
Dilbeatis, Gary J.  
Subject Matter SM Personal-Social-Development.  
Basic-Skills.  
Basic-Skills.  
Job-Seeking-Changing-Skills.  
Educational Level EL 9-10; 11-12.  
Intended User IU Student; Teacher.  
Student Target Population SP Disadvantaged; Handicapped.  
Print Material PM Curriculum Guide; Competency-based.  
Format (Number of pages in print material) FO 722 pp.  
Descriptive Note DN Designed to aid special needs students in developing job acquisition skills and acquiring the knowledge to be able to maintain employment once a job is obtained.  
Availability AV Sale \$24.75.  
Curriculum Publications Clearinghouse, Western Illinois University  
46 Horrabin Hall.  
Macomb, IL 61455.  
(309) 298-1917 or (800) 322-3905 (IL only).

## Examples From VECM

AN 005950.

TI Making It Work. An In-Service Training Program for Vocational Educators. Module I: Conquering Your Dropout Woes. Strategies for Retaining Students in Vocational High Schools. Trainer's Manual. YR 1983.

DV A. L. Nellum and Associates.

186 Forbes Road,  
Braintree, MA 02184.  
Scott, Joyce; Pekelo-Bie'en, Rhonda; Coughlin, David.

SM Education.

Education.

Teacher-Education-Specific-Subject-Areas. Special-Education.

Teacher-Education-Specific-Subject-Areas-Other.

Special-Education-General.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Disadvantaged; Handicapped; Limited English.

PM Teaching Guide; Reference Material; Bibliography; Illustrated.

FO 262 pp.

NM Transparency.

DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanics, LEP, Blacks, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any student. This trainer's manual helps the trainer understand the concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resource. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.

AV Last 2-4 weeks.

Northeast Curriculum Coordination Center,  
New Jersey Vocational Education Center, Crest Way,  
Berkeley, NJ 07747.  
(201) 290-1900.

AN 005951.

TI Making It Work. An In-Service Training Program for Vocational Educators. Module II: Placing Your Voc Ed Trainee. Placement Strategies for Priority Students in Vocational Education. Trainer's Manual.

YR 1983.

DV A. L. Nellum and Associates.

186 Forbes Road.

Braintree, MA 02184.

Scott, Joyce; Pekelo-Bie'en, Rhonda; Coughlin, David.

SM Education.

Education.

Teacher-Education-Specific-Subject-Areas. Special-Education.

Teacher-Education-Specific-Subject-Areas-Other.

Special-Education-General.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Disadvantaged; Handicapped; Limited English.

PM Teaching Guide; Reference Material; Bibliography; Illustrated.

FO 208 pp.

NM Transparency.

DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanic, LEP, Blacks, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any student. This trainer's manual helps the trainer understand the

concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resource. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.

AV Loan 2-4 weeks.

Northeast Curriculum Coordination Center,  
New Jersey Vocational Education Center, Crest Way,  
Aberdeen, NJ 07747.  
(201) 290-1900.

AN 005952.

TI Making It Work. An In-Service Training Program for Vocational Educators. Module III: A Blueprint for Student Achievement. Instructional Adaptation Strategies for Priority Students in Vocational Education. Trainer's Manual.

YR 1983.

DV A. L. Nellum and Associates,  
186 Forbes Road,  
Braintree, MA 02184.

Scott, Joyce; Pekalo-Bislen, Rhonda; Coughlin, David.

SM Education.

Education.

Teacher-Education-Specific-Subject-Areas. Special-Education.

Teacher-Education-Specific-Subject-Areas-Other.

Special-Education-General.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Disadvantaged; Handicapped; Limited English.

PM Teaching Guide; Reference Material; Bibliography; Illustrated.

FD 240 pp.

DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanic, LEP, Black, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any

student. This trainer's manual helps the trainer understand the concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resource. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.

AV Loan 2-4 weeks.

Northeast Curriculum Coordination Center,  
New Jersey Vocational Education Center, Crest Way,  
Aberdeen, NJ 07747.  
(201) 290-1900.

AN 006189.

TI Computer-Assisted Language Learning in Bilingual Vocational Education.

YR 1984.

DV Connecticut State Department of Education.

~ 2216

Hartford, CT 06115.

Sayre, Dennis.

SM Education.

Education.

Bilingual-Bicultural-Education.

Bilingual-Bicultural-Education.

EL 8-10; 11-12; Adult.

IU Teacher; Administrator; Counselor.

SP Limited English; Bilingual.

PM Teaching Guide.

FD 65 pp.

DN Offers accurate information to bilingual educators concerning the realistic potential of micro-computers in vocational education programs. An overview of computer-assisted language learning is provided and there are also discussions on implementation through software purchasing and development of original programs. Topics include: definition of terms; microcomputer hardware; software; programming original material for bilingual vocational education; a model computer-based lesson or courseware development process; and sample programs.

AV Loan 4 weeks.

TI Northeast Curricular Coordination Center, Rutgers, The State University.  
Crest Way.  
Aberdeen, NJ 08857.  
(201) 290-1900.

AN 006209.

TI Individualized Learning Programs for Limited English Proficient Students: A Handbook for School Personnel.

YR 1984.

DV California Department of Education.  
721 Capitol Mall.  
Sacramento, CA 95814.  
Parker, Dennis R.

SM Education.

Education.  
Bilingual-Bicultural-Education.  
Bilingual-Bicultural-Education.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator.

SP Limited English.

PM Administrative Manual; Reference Material; Individualized, self paced; Illustrated.

FO 74 pp.

DN Useful resource for teachers of limited English proficient students. Offers helpful advice on an individual learning program.

AV Loan 4 weeks.

Western Curriculum Coordination Center.  
1776 University Avenue, Wist 216.  
Honolulu, HI 96822.  
(808) 948-6496.

AN 006233

TI Food Production, Management, and Services, Student Aid Book.

YR 1986.

DV Home Economics Curriculum Center, Texas Tech University.  
PO Box 4067.  
Lubbock, TX 79409.

SM Home-Economics.

Vocational-Home-Economics.  
Food-Production-Management-Services.  
Food-Service.

EL 11-12.

IU Student.

SP Disadvantaged.

PM Reference Material; Workbook; Competency-based; Behavioral Objectives.

FO 205 pp.

DN Student aid book combines information from the reference book and activities from the student activity book at a lower reading level (4th grade).

AV Sale \$10.00.

Home Economics Curriculum Center, Texas Tech University.  
PO Box 4067.  
Lubbock, TX 79409.  
(806) 742-3028.

AN 006242.

TI Modification of Instructions: Materials for Mainstreaming Special Needs Students in Business Education Classes.

YR 1984.

DV Department of Public Instruction and The University of Northern Iowa, Career Education Division, Grimes State Office Building.  
Des Moines, IA 50319.

SM Business, Education.

Business-Office, Education.  
Special-Education, Teacher-Education-Specific-Subject-Areas.  
Business-Education.

EL 9-10; 11-12; 13-14; Adult; Higher Education.

IU Teacher; Teacher Educator.

SP Handicapped.

PM Curriculum Guide; Teaching Guide; Reference Material; Evaluation Instrument; Competency-based.

FO 247 pp.

DN To assist special needs instructors and business education teachers when mainstreaming special needs students in business education.

Includes basic business, office, marketing, - counting.  
Includes 3-ring binder.  
AV Sale \$15.00.  
Iowa Curriculum Assistance System.  
College of Education, N002 Lagomarcino Hall, Iowa State University,  
Ames, IA 50011.  
(515) 294-8920.

AN 005392.  
TI Nurse Assistant in a Long-Term Care Facility - Supplementary Units for Special Needs Students.  
YR 1986.  
DV Instructional Materials Laboratory, University of Missouri.  
10 Industrial Education Building.  
Columbia, MO 65211.  
Jones, Beverly; Moore, Mary.  
SM Health.  
Allied-Health.  
Nursing-Related-Serv.  
Nursing-Assisting.  
EL 11-12; 13-14; Adult.  
IU Student; Teacher.  
SP Disadvantaged; Handicapped; Limited English.  
PM Curriculum Guide; Teaching Guide; Evaluation Instrument; Learning Module; Workbook; Competency-based; Task Analysis; Behavioral Objectives; Individualized, self paced; Field-tested/Validated; Illustrated.  
FO 360 pp.  
DN Hands-on student materials to supplement instruction in regular Certified Nurse Assistant programs. Designed to aid handicapped and disadvantaged students. Contains illustrated step-by-step procedures to develop operational skills. SN-41-S.  
AV Sale Contact for Price.  
Instructional Materials Laboratory, Director, University of Missouri.  
10 Industrial Education Building.  
Columbia, MO 65211.  
(314) 833-2889.

AN 006397.  
TI Robotics Technician.  
YR 1984.  
DV Associated Educational Consultants, Incorporated, North Allegheny Office and Research Park.  
McKnight and Pine Creek Road, PO Box 15073.  
Pittsburgh, PA 15237.  
SM Education, Engineering.  
Education, Engineering-Engineering-Related-Technologies.  
Curriculum-Instruction.  
Electromechanical-Instrumentation-Maintenance-Technology.  
Curriculum-Instruction, Electromechanical-Technology.  
EL 11-12; 13-14; Adult.  
IU Teacher; Administrator; Teacher Educator.  
SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.  
PM Reference Material; Bibliography; Competency-based; Task Analysis; Criterion Referenced Evaluation; Behavioral Objectives; Field-tested/Validated.  
FO 155 pp.  
DN A V-TECS catalog contains a complete worker validated task list and tools, equipment, and work aids list for the job title(s) specified. Each task is further expressed in the form of performance objectives which contain the conditions and worker identified standard for each task. Performance steps are also listed as a guide to conduct of the task.  
AV Sale \$18.50 for Non-Members of V-TECS. 50% less for members.  
Curriculum Publications Dept. in-house, Western Illinois University.  
Horrebin Hall 46.  
Macomb, IL 61455.  
(309) 298-1917.

AN 006410.  
TI The Special Needs Learner in Employment-Related Training.  
Instructional Units for Employment-Related Professional.  
YR 1985.  
DV Vocational Education Services.  
840 State Road 46 Bypass.  
Bloomington, IN 47405.

SM Education.  
Education.  
Special-Education.  
Speciair-Education-General.

EL Higher Education.

IU Teacher; Teacher Educator.  
SP Disadvantaged; Handicapped

PM Curriculum Guide; Reference Material; Learning Module.  
DN Seven Modules each of which can be ordered separately: 1) Rationale;  
2) Cooperative Measures; 3) Assessment and Planning; 4) Modifying  
Facilities and Instructional Techniques; 5) Behavior Management; 6)  
Curriculum Modification; 7) Materials Evaluation and Modification.

AV Loan 2 weeks; Sale \$30.00 per set; \$5.00 each module.  
Vocational Education Services.  
840 State Road, 46 Bypass.  
Bloomington, IN 47405.  
(812) 337-6711.

AN 006473.  
TI Soil and Plant Science.  
YR 1985.

DV Kentucky Department of Education.  
Capitol Plaza Tower.  
Frankfort, KY 40601.

SM Agriculture.  
Agricultural-Sciences.  
Soil-Sciences. Plant-Sciences.  
Soil-Sciences-General. Plant-Sciences-General.

EL 11-12.

IU Teacher.

SP Disadvantaged.

PM Teaching Guide; Competency-based; Behavioral Objectives.  
FO 323 pp.

AV Loan 2 weeks.  
Librarian, Southeast Curriculum Coordination Network.  
PO Drawer 0X.  
Mississippi State, MS 39762.  
(601) 325-2510.

AN 006474.

TI Special Vocational Education: Liaison Program for Commercial Foods.  
YR 1986.

DV Center for Career and Vocational Teacher Education.  
Western Kentucky University.  
Bowling Green, KY 42101.

SM Education. Home-Economics.  
Education. Vocational-Home-Economics.  
Special-Education. Food-Production-Management-Services.  
Special-Education-Other. Food-Service.

EL 11-12; 13-14.

IU Student; Teacher.

SP Disadvantaged.

PM Teaching Guide; Competency-based; Task Analysis; Behavioral  
Objectives.

AV Loan 2 weeks.

Librarian, Southeast Curriculum Coordination Network.

PO Drawer 0X.  
Mississippi State, MS 39762.  
(601) 325-2510.

AN 006475.

TI A Resident in a Long-Term Care Facility - Supplementary Units  
for Special Needs Students.

YR 1986.

DV Instructional Materials Laboratory, University of Missouri.  
10 Industrial Education Building.  
Columbia, MO 65211.  
Jones, Beverly; Moore, Marilyn.

SM Health.

Allied-Health.  
Nursing-Related-Services.  
Nursing-Assisting.

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Disadvantaged; Handicapped; Limited English.

PM Curriculum Guide; Teaching Guide; Evaluation Instrument; Learning  
Module; Workbook; Competency-based; Task Analysis; Behavioral  
Objectives; Individualized, self-paced; Field-tested/Validated;  
Illustrated.

FO 350 pp.  
 DN Hand-on student materials to supplement instruction in regular Certified Nurse Assistant programs. Designed to aid handicapped and disadvantaged students. Contains illustrated step-by-step procedures to develop occupational skills. SN-41-S.

AV Sale Contact for price.  
 Instructional Materials Laboratory, Director University of Missouri, 10 Industrial Education Building, Columbia, MO 65211. (314) 882-2883.

AN 006513.  
 TI EFE-WECEP Instructional Materials Manual: Basic Living Skills. YR 1984.  
 DV Old Dominion University, Norfolk, VA.  
 Miller, Malvern L.; Netherton, David L.  
 SM Personal-Social-Development, Basic-Skills, Basic-Skills, Job-Seeking-Changing-Skills.  
 EL 9-10; 11-12.  
 IU Teacher; Administrator.  
 SP Disadvantaged.  
 PM Curriculum Guide; Teaching Guide; Reference Material; Evaluation Instrument; Competency-based.  
 FO 512 pp.  
 NM Transparency; Master.  
 DN Designed for teachers of students entering employment, this manual includes information sheets, selected instructional activities, transparency masters, student worksheets, and tests plus references to other texts and audio-visual aids. Subjects covered include job orientation, successful work attitudes, and behaviors; factors leading to promotion, advancement, and raises; personal pay records; job resignation; dismissal from a job; job safety; and employee organizations. EFE-WECEP - Education for Employment-Work Experience Cooperative Education Program.

AV Loan 4 weeks; Sale \$40.00.  
 Distributor-Sales, Virginia Vocational Curriculum and Resource Center, 2200 Mountain Road, Glen Allen, VA 23060-2208. (804) 282-7439.

AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006515.  
 TI EFE-WECEP Instructional Materials Manual: Employment. YR 1984.  
 DV Old Dominion University, Norfolk, VA.  
 Miller, Malvern L.; Netherton, David L.  
 SM Personal-Social-Development, Basic-Skills, Basic-Skills, Job-Seeking-Changing-Skills.  
 EL 9-10; 11-12.  
 IU Teacher; Administrator.  
 SP Disadvantaged.  
 PM Curriculum Guide; Teaching Guide; Reference Material; Evaluation Instrument; Competency-based.  
 FO 512 pp.  
 NM Transparency; Master.  
 DN Designed for teachers of students entering employment, this manual includes information sheets, selected instructional activities, transparency masters, student worksheets, and tests plus references to other texts and audio-visual aids. Subjects covered include job orientation, successful work attitudes, and behaviors; factors leading to promotion, advancement, and raises; personal pay records; job resignation; dismissal from a job; job safety; and employee organizations. EFE-WECEP - Education for Employment-Work Experience Cooperative Education Program.

AV Loan 4 weeks; Sale \$40.00.  
 Distributor-Sales, Virginia Vocational Curriculum and Resource Center, 2200 Mountain Road, Glen Allen, VA 23060-2208. (804) 282-7439.

AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 008522.

TI Independence in Work.

YR 1984.

DV State Department of Education.

PO Box 60.

Richmond, VA 23218.

Van Valkenburgh, Nancy.

SM Personnel-Social-Development.

Basic-Skills.

Basic-Skills.

Basic-Skills-General.

EL 11-12; 13-14; Adult.

IU Teacher; Administrator.

SP Disadvantaged; Handicapped.

PM Curriculum Guide; Teaching Guide; Reference Material;  
Competency-based.

FO 889 pp.

X A handbook for teaching work-related basic academic skills identified by Virginia vocational-rehabilitation facilities as necessary for job training and employment. Although designed primarily for instruction of adults with handicaps, the skills identified are applicable to Adult Basic Education (ABE) programs with non-readers or handicapped, Joint Training Partnership Act (JTPA) job-training programs, secondary special education and various independent living, day care and adult activity programs.

AV Loan 4 weeks; Sale \$46.00.

Distribution-Sales, Virginia Vocational Curriculum and Resource Center.

2200 Mountain Road.

Glen Allen, VA 23060-2208.

(804) 262-7438.

AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 008523.

TI Planning and Implementing a Competency-Based Special Agriculture Program.

YR 1985.

28

DV Virginia Vocational Curriculum Center.

2200 Mountain Road.

Glen Allen, VA 23060.

Armstrong, Flora C.

SM Agriculture, Education.

Agribusiness-Agricultural-Production, Agricultural-Sciences.

Renewable-Natural-Resources, Education.

Special-Education.

Education-of-the-Culturally-Disadvantaged.

Curriculum-and-Instruction.

EL 9-10; 11-12.

IU Teacher; Administrator.

SP Disadvantaged.

PM Curriculum Guide; Competency-based.

FO 48 pp.

DN Based on Agriculture Science and Mechanics courses; guide includes tasks and applications for various agriculture areas for a 1-year course for disadvantaged students. Also includes suggestions for program design, resource coordination, and classroom management.

AV Loan 4 weeks; Sale \$5.00.

Distribution-Sales, Virginia Vocational Curriculum Center.

2200 Mountain Road.

Glen Allen, VA 23060.

(804) 262-7438.

AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 008545.

TI Find It; Get It; Keep It: A Pre-Employment Skills Curriculum for the Special Needs Individual.

YR 1986.

DV School District 106.

1900 West Monroe.

Springfield, IL 62704.

Olbretis, Gary J.

SM Personnel-Social-Development.

Basic-Skills.

Basic-Skills.

Job-Seeking-Changing-Skills.

29

EL 9-10; 11-12.

IU Student; Teacher.

SP Disadvantaged; Handicapped.

PM Curriculum Guide; Competency-based.

FD 722 pp.

DN Designed to aid special needs students in developing job acquisition skills and acquiring the knowledge to be able to maintain employment once a job is obtained.

AV Sale \$24.75.

Curriculum Publications Clearinghouse, Western Illinois University,  
46 Horrebin Hall,  
Macomb, IL 61455.

(309) 288-1817 or (800) 322-3905. (IL only).

AA East Central CCC, Sangamon State University, F-2, Springfield, IL  
62708.

AN 008548.

TI Special Needs Guide for Industrial Education Programs.  
YR 1985.

DV Illinois State Board of Education,  
100 North First Street,  
Springfield, IL 62777.

SM Trade-Industrial.

Construction-Trades, Mechanics-Repairers, Precision-Production,  
Transportation-Materials-Moving.

EL 11-12.

IU Teacher; Administrator.

SP Disadvantaged; Handicapped; Limited English; Bilingual.

PM Administrative Manual.

FD 12 pp.

DN Designed to assist teachers in recognizing the characteristics of students with special needs, understanding their unique educational needs, and modifying the learning environment and instructional methodology to accommodate those needs in industrial education classes.

AV Sale \$1.00.

Curriculum Publications Clearinghouse, Western Illinois University,  
46 Horrebin Hall,  
Macomb, IL 61455.  
(309) 288-1817 or (800) 322-3905. (IL only).

AA East Central CCC, Sangamon State University, F-2, Springfield, IL  
62708.

AN 008581.

TI Self-Instructional Competency-Based Professional Teacher Training  
Materials. Identify Administrative Support Necessary to Implement  
CBVE.

YR 1985.

DV The DAVEA Center,  
301 North Swift Road,  
Addison, IL 60101.  
Den, Urban T.

SM Education,  
Education,  
Curriculum-Instruction,  
Curriculum-Instruction.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.

PM Administrative Manual; Teaching Guide; Learning Module;  
Competency-based; Task Analysis; Behavioral Objectives;  
Individualized, self paced.

FD 20 pp.

DN CBVE - Competency Based Vocational Education.

AV Loan 4 weeks.

East Central Network,  
Sangamon State University, F-2,  
Springfield, IL 62708.  
(217) 788-8375 or (800) 252-4822. (IL only).

AN 008589.

TI AIASA Guide for Industrial Education Programs.  
YR 1985.

DV Illinois State Board of Education,  
100 North First Street,  
Springfield, IL 62777.

SM Trade-Industrial, Education, Personal-Social Development,  
Construction-Trades, Mechanics-Repairers, Precision-Production,  
Transportation-Materials-Moving, Education,  
Citizenship-Civic-Activities.

Education-General. Citizenship-Civic-Activities.

Education-General. Citizenship-Civic-Activities-General.

EL 11-12.

IU Student; Teacher.

SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.

PM Administrative Manual.

FO 17 pp.

DN Designed to be used with other AIASA publications to assist teachers in developing and promoting student organizations in industrial education at the exploratory and orientation levels. AIASA - American Industrial Arts Student Association.

AV Sale \$1.25.

Curriculum Publications Clearinghouse, Western Illinois University.

46 Horrabin Hall.

Macomb, IL 61455.

(309) 298-1917 or (800) 322-3905. (IL only).

AN 006619.

TI Data Processing Curriculum Guide.

YR 1985.

DV South Carolina Department of Education.

Columbia, SC 29201.

Williams, Charlie G; Oswald, Moody M.

SM Education. Business.

Education. Business-Office.

Curriculum-Instruction. Business-Data-Processing-Related-Programs.

Curriculum-Instruction.

Business-Data-Processing-Related-Programs-General.

EL 11-12; 13-14; Adult; High: Education.

IU Teacher; Administrator; Teacher Educator.

SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.

PM Curriculum Guide; Teaching Guide; Reference Material; Bibliography;

Competency-based; Task Analysis; Criterion Referenced Evaluation;

Behavioral Objectives; Field-tested/Validated.

FO 85 pp.

DN V-TECS Curriculum Guides include performance objectives which include conditions (tools and equipment), tasks, and standards for

performance; teaching objectives; teaching activities; resources and criterion referenced measures for each objective.

AV Sale \$9.00 to non-members of V-TECS, 50% less to members.

Curriculum Publications Clearinghouse, Western Illinois University.

46 Horrabin Hall.

Macomb, IL 61455.

(309) 298-1917.

AN 006625.

TI Vermont Cooperative Vocational Work Experience Handbook for Teacher-Coordinators.

YR 1985.

DV State of Vermont Department of Education.

State Street,

Montpelier, VT 05602.

SM Education.

Education-General.

Cooperative-Education.

Cooperative-Education.

EL 11-12.

IU Teacher.

SP Regular; Disadvantaged; Handicapped; Limited English.

PM Administrative Manual; Teaching Guide; Evaluation Instrument; Bibliography.

FO 160 pp.

NM Microfiche #VT-28.

DN This publication provides a set of guidelines for co-op teacher-coordinators. It can be used to orient a new teacher-coordinator and as an on-going reference guide for program implementation. It includes descriptions of the co-op programs in Vermont and introduces educators, employers, and others to cooperative vocational work experience. Topics covered include the responsibilities of the teacher-coordinator, program implementation, co-op for special needs students, legal issues. The appendices include sample applications, training plans, evaluations, and miscellaneous forms as well as copies of relevant legal documents and resource lists. Order Number: VT-28.

AV Loan 4 weeks.

NE Curriculum Coordination Center, New Jersey Vocational Education Resource Center Rutgers - The State University.  
Crest Way.  
Aberdeen, NJ 07747.  
(201) 280-1900.

AN 008828.

TI Parent Education Workbook for Mainstreamed Students: Module 4: Contemporary Parenting Choices Series.

YR 1985.

DV Iowa State University, Home Economics Education Department.

Ames, IA 50011.  
Schultz, Jerilyn.  
SM Home-Economics.  
Vocational-Home-Economics.  
Consumer-Homemaking-Home-Economics.  
Family-Living-Parenthood.

EL 9-10; 11-12.

IU Student.

SP Handicapped.

PM Teaching Guide; Workbook.

DN Fourth module of sexuality parenting education series. Provides 12 self-contained units of learning exercises that introduce students with learning and mental disabilities to concepts of sexuality, life-styles, having and rearing a child. Twelve separate workbook units; one teacher's manual.

AV Sale Contact for Price.

Iowa State University Press.  
2121 South State Avenue.  
Ames, IA 50010.  
(515) 294-5280.

AN 008828.

TI Be Motivated. The Winning Combination.

YR 1986.

SM Personal-Social-Development.  
Personal-Awareness.  
Personal-Awareness.  
Values-Attitudes-Beliefs.

EL 9-10; 11-12; 13-14; Adult.

IU Student.

SP Regular; Disadvantaged; Handicapped.

PM Teaching Guide.

NM Microcomputer Program; Apple II; 48K Memory; 1 Disk; 5 1/4 Inch Size.

DN One of a series of four, Be Motivated helps students see what motivates them and how their perceptions, attitudes, and values are related to their motivational style. An evaluation printout suggests attitudes and perceptions for future success. Reading level, grades 5-6. Order 4V-351AD, Order complete set of 4, 4V-350AD.

AV Sale \$64.95 with Back-up; \$199.95 for set of four, The Winning Combination.

Opportunities for Learning, Inc.  
20417 Nordhoff St. Dept. RB.  
Chatsworth, CA 91311.  
(818) 341-2535.

AN 006701.

TI Vocational Education Program Courses Standards: Special Needs Programs.

YR 1986.

DV Division of Vocational, Adult, and Community Education.  
Knott Building.  
Tallahassee, FL 32301.

SM Education.

Education.  
Special-Education.  
Special-Education-General.

EL 11-12; 13-14.

IU Teacher.

SP Disadvantaged; Handicapped; Limited English; Bilingual.

PM Curriculum Guide.

FO 15 pp.

DN This document contains vocational education program courses standards for exploratory courses, practical arts courses and job preparatory programs offered at the secondary or postsecondary level as a part of Florida's comprehensive vocational education program.

AV Loan 4 weeks.

Librarian, Southeast Curriculum Coordination Network.  
PO Drawer DX,  
Mississippi State, MS 39762.  
(601) 325-2510.

AA Available at each of the six Curriculum Coordination Centers.

AN 006786.

TI Career Planning System, (Short Version).  
YR 1988.

DV Conover Company.  
5684 Shurbert Road.  
Omro, WI 54963.

SM Education.  
Education.  
Special-Education.  
Special-Education-General.

EL 13-14.

IU Student; Teacher.

SP Disadvantaged; Handicapped.

NM Microcomputer Program; Apple II; IIc; IIf; 1 DDS; 18 Disks; 5 1/4 Inch Size.

DN This is designed to actively involve students in planning their own career-related studies. The system is written at approximately the 3.5 grade reading level. The outcomes of the CPS revolve around the following four major career development objectives: To learn about personal interests; To examine occupations to see how they relate to personal interests; To identify areas of study in which personal interests may be nurtured; To relate educational preparation to potential occupational choices. Requires 2 disk drives and printer. Order Number: CZCPS.

AV Sale \$485.00.

Cambridge Career Products.  
#2 Players Club Drive.  
Charleston, WV 25311.  
800-488-4227 In West Virginia 1-344-8550.

AN 006786.

TI Successful Job Interviewing.  
YR 1983.

DV MCE - Microcomputer Educational Programs.  
157 S. Kalamazoo Mall, Suite 250.  
Kalamazoo, MI 49007.

SM Personnel-Social-Development.

Basic-Skills.

Basic-Skills.

Job-Seeking-changing-Skills.

EL 9-10; 11-12; 13-14; Adult.

IU Student.

SP Regular; Disadvantaged; Handicapped.

NM Microcomputer Program; Apple; 1 Disk; 5 1/4 Inch Size.

DN This program provides the students with tips on how to plan and implement a successful job interview. It teaches proper dress, importance of being on time for interviews, acceptable behavior during the interview process, questions to expect and questions to ask, as well as the proper follow-up procedure. The program contains creative graphics. Reading level, grades 3-4. Order Number: MC800A.

AV Sale \$54.95.

Cambridge Career Products.

#2 Players Club Drive.

Charleston, WV 25311.

800 488-4227 In West Virginia 1-344-8550.

AN 006885.

TI Safety in Vocational Education Classrooms.  
YR 1984.

DV Instructional Materials Laboratory, The Ohio State University.  
842 West Goodale Boulevard.  
Columbus, OH 43210.

SM Engineering.

Engineering-Engineering-Related-Technologies.  
Industrial-Production-Technologies.  
Safety-Technology.

EL 9-10; 11-12.

IU Student; Teacher.

SP Disadvantaged.

PM Evaluation Instrument; Workbook.

FO 106 pp.

DN A most complete and concise workbook-type manual, this publication contains many activities, quizzes, tests, and answer keys for general laboratory and shop safety skills. It enables a student or teacher to learn new skills, enhance existing ones, and grow SAFELY. Personal protective equipment, electrical and fire safety, and developing safety attitudes are a few of the many topics covered in the manual.

AV Sale \$7.00.

Instructional Materials Laboratory.  
842 West Goodale Boulevard.  
Columbus, OH 43210.  
(614) 221-4850.

AN 006924.

TI Marketing Education.

YR 1987.

DV Curriculum Resource Team, Michigan State University Agriculture Extended Education Department.  
100 Wills House.  
E. Lansing, MI 48824.  
Olson, Chris; Culpepper, Carol.

SM Business.

Marketing-Distribution. General-Marketing.  
Business-Personal-Services-Marketing.  
Business-Personal-Services-Marketing-General.

EL 11-12; 13-14; Adult; Higher Education.

IU Teacher; Administrator; Teacher Educator.

SP Regular; Handicapped.

PM Curriculum Guide; Teaching Guide; Reference Materials; Bibliography;  
Competency-based; Task Analysis; Criterion Referenced Evaluation;  
Field-tested/Validated.

FO 279 pp.

DN Features instructional areas for preparatory marketing education programs. Contains research-based task statements, achievement indicators, learning activities and resources.

AV Loan 4 weeks; Sale \$13.00.

Michigan Vocational Education Resource Center.

133 Erickson.

E. Lansing, MI 48824.

(517) 353-4387.

AN 006937.

TI Making the Transition: A Guide for Helping Students with Special Needs.

YR 1986.

DV American Vocational Association.

Asselin, Susan B.

SM Education. Personal-Social-Development.

Education. Basic-Skills.

Special-Education. Basic-Skills.

Special-Education-General. Job-Seeking-Changing-Skills.

EL 11-12; 13-14.

IU Student; Teacher.

SP Disadvantaged; Handicapped.

PM Teaching Guide.

FO 44 pp.

ON Shows you how to teach handicapped and disadvantaged students the skills they need to become self-sufficient. Focuses on models and proven techniques to use to ease the transition from school to employment. Order Number: PAA16SN.

AV Sale \$7.50.

AV Resources.

1410 King Street.  
Alexandria, VA 22314.  
(703) 863-3111.

AN 006939.

TI Procedures Handbook for Special Needs Work-Study Coordinators.

YR 1985.

DV Aspen Systems.

1800 Research Blvd.

Perrish, Linda H.; Kok, Marilyn R.

SM Education. Personal-Social-Development.

Education. Basic-Skills.

39

Special-Education. Curriculum-Instruction. Basic-Skills.  
Special-Education-General. Curriculum-Instruction.  
Job-Seeking-Changing-Skills.

EL 11-12; 13-14.

IU Student; Teacher.

SP Disadvantaged; Handicapped.

FO 167 pp.

DN This handbook covers work-study programs for the handicapped. Provides you with a class outline, curriculum resources and suggested classroom activities, guest speakers and field trips. Includes ten forms you will put to use right away. This book will help you equip your special students with the tools to make a smooth transition from school to work. Order Number: AAC155N.

AV Sale \$35.00.

AVA Resources.

1410 King Street.

Alexandria, VA 22314.

(703) 883-3111.

C/ AN 007018.

TI Automated Accounting for the Personal Computer.

YR 1984.

DV Chinatown Resources Development Center.

655 Geary Street.

San Francisco, CA 94102.

Building, Heds.

SM Business, Computer-Information-Sciences.

Business-Office, Computer-Information-Sciences.

Accounting-Bookkeeping-Related-Programs.

Computer-Information-Sciences-General.

Accounting-Computing, Computer-Information-Sciences-General.

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Workbook.

FO 97 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. The course teaches students to transfer their knowledge of the accounting method to a computerized method on an IBM Personal Computer. Target group: Asian. Document Number: 14.62.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007D26.

TI Electronics: Book I.

YR 1986.

DV Elk Grove Unified School District.

882D Elk Grove Boulevard.

Elk Grove, CA 95624.

Johnson, Dennis; Thompson, David; Hahn, Song; Hahn, Lani.

SM Trade-Industrial.

Mechanics-Repairers.

Electrical-Electronics-Equipment-Repair.

Industrial-Electronics.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Evaluation Instrument; Competency-based; Task Analysis; Behavioral Objectives.

FO 200 pp.

DN Bilingual Vocational Training Materials Project. One of a series of three, Presented in English. Recommended for use with Basic Electronics, by Bernard Grob, 5th Edition, McGraw Hill, 1984. It contains: electronic math, history of electronics, tool use, meters, nature of electronics, connectors and insulators, components, and resistors. Target group: Vietnamese; Chinese. Document Number: 25.62.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007035.

TI Air Conditioning Technician Program - Course Outlines.

YR 1985.

DV Houston Community College.

22 Waugh Drive.

Houston, TX 77007.

SM Trade-Industrial. Engineering.

Mechanics-Repairers. Engineering-Engineering-Related-Technologies.

Heating-Air-Conditioning-Refrigeration-Mechanics-General.

Industrial-Production-Technologies.

Heating-Air-Conditioning. Safety-Technology.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Curriculum Guide; Task Analysis; Behavioral Objectives.

FO 12 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Contains: refrigeration and air conditioning theory, including heat and temperature, pressure, heat transfer, energy and refrigerants, tools and materials, functions and safety, electrical theory, with circuits, including cycles, metering, evaporation, and condensers. Target group: Hispanic. Document Number: 30.61.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 287.

AA Available at all Curriculum Coordination Centers.

AN 007040.

TI Home Maintenance, Glossary; Lao.

YR 1985.

DV Lansing School District, Harry Hill Academic and Vocational Center.

5815 Wiss Road.

Lansing, MI 48910.

Nenthavongsa, Manivong.

SM Trade-Industrial.

Construction-Trades.

Miscellaneous-Construction-Trades.

Building-Maintenance. Drywall-Installation. Plastering.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Reference Material.

FO 75 pp.

DN Bilingual Vocational Training Materials Project. 34.65. Presented in Lao, English. Glossary of home maintenance terms in English with bilingual English Lao definitions. Included is care of tools and equipment, plaster and drywall repair, replacing a plug fuse, fasteners and other hardware. Target group: Lao. Document Number: 34.65.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 287.

AA Available at all Curriculum Coordination Centers.

AN 007048.

TI Cosmetology Terminology; Vietnamese.

YR 1985.

DV Lansing School District, Harry Hill Academic and Vocational Center.

5815 Wiss Road.

Lansing, MI 48910.

Ly-Walleca, Hieu.

SM Consumer-Personal-Miscellaneous-Services.

Consumer-Personal-Miscellaneous-Services.

Personal-Services.

Cosmetology.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Reference Material.

FO 48 pp.

DN Bilingual Vocational Training Materials Project. Presented in Vietnamese, English. Defines one-word terms as well as descriptive phrases of cosmetology concepts. Target group: Vietnamese. Document Number: 34.61.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center,  
1500 West Seventh Avenue,  
Stillwater, OK 74074-4364.  
(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007054.

TI Small Engine Repair, Definitions; Hmong, Lao, Vietnamese.  
YR 1985.

DV Lansing School District, Harry Hill Academic and Vocational Center,  
5815 Wise Road,  
Lansing, MI 48910.

Vang, Kao; Nanthavongsa, M.; Ly-Wallace, Hieu.

SM Trade-Industrial.

Mechanics-Repairers.

Vehicle-Mobile-Equipment-Mechanics-Repairers.  
Small-Engine-Repair.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Reference Material.

FO 155 pp.

DN Bilingual Vocational Training Materials Project. Presented in  
Hmong, Lao, Vietnamese. These vocabulary lists can be used in a  
classroom setting by an instructor in a small engine repair class,  
or in a hands-on setting. The terms refer to engine parts, tools  
and equipment used in engine repair, specific repair procedures,  
electrical systems and principles. Target group: Lao Hmong,  
Vietnamese, Lao. Document Number: 34.G2D.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue,

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297,

AA Available at all Curriculum Coordination Centers.

AN 007061.

TI Language Functional-National Materials.  
YR 1984.

DV Metropolitan State College, Bilingual Vocational English Training  
Program.

180 East 8th Avenue,  
Denver, CO 80203.

Franco, Aida; Fox, Randy.

SM Education,

Education,

Teaching-English-as-a-Second-Language-Foreign-Language.

Teaching-English-as-a-Second-Language-Foreign-Language.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Evaluation Instrument; Competency-based; Behavioral  
Objectives.

FO 34 pp.

DN Bilingual Vocational Training Materials Project. Presented in  
English. Designed to teach vocational English classes on-site at  
industrial locations. Included are the behavioral objectives for  
each language function or notion that is taught. Some objectives  
are: to call in sick; to report a problem; to appropriately respond  
to all safety situations; to ask questions for clarification; and to  
ask to borrow something and return it. Target group: any ethnic  
group. Document Number: 42.G3.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue,

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007083.

TI Vocabulary for Warehouse Clerk.

YR 1985.

DV Metropolitan State College, Bilingual Vocational English Training Program.

190 East 9th Avenue,  
Denver, CO 80203.

Fox, Randy; Hayden, Roberts.

SM Business. Education.

Business-Office. Education.

Typing-General-Office-Related-Programs.

Teaching-English-as-a-Second-Language-Foreign-Language.

Shipping-Receiving-Stock-Clark.

Teaching-English-as-a-Second-Language-Foreign-Language.

EL 11-12; 13-14; Adult.

IU Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Reference Material.

FO 28 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Developed for training limited-English speakers to function as warehouse clerks. Sentence completion exercises are included, along with answer keys. Target group: any ethnic group. Document Number: 42.54.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center,  
1500 West Seventh Avenue,  
Stillwater, OK 74074-4364.  
(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007084.

TI Assistant Chef Program; Curriculum Outline, Safety and Sanitation, Objectives, and Sample Menus.

YR 1984.

DV St. Augustine College, Bilingual Vocational Center.  
1812 South Ashland.  
Chicago, IL 60608.

SM Home-Economics.

Vocational-Home-Economics.

Food-Production-Management-Services.

Chef-Cook.

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Limited English; Bilingual.

PM Teaching Guide; Task Analysis; Behavioral Objectives; Illustrated.

FO 95 pp.

DN Bilingual Vocational Training Materials Project. Presented in English, Spanish. Requires students to verbally describe the activities being performed. Topics covered are preparation of specific recipes, such as Italian sauce. Contains many complete breakfast, lunch, and dinner menus. Provides an orientation to safety, personal appearance and grooming, teamwork, employer expectations, and good manners on the job. Target group: Hispanic. Document Number: 86.G2; 86.G3.

AV Loan 4 weeks

Midwest Curriculum Coordination Center,  
1500 West Seventh Avenue,  
Stillwater, OK 74074-4364.  
(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007087.

TI Curriculum Guide for the Bilingual Vocational Data Entry Word Processing Program.

YR 1985.

DV Triton College, Nuevos Horizontes Hispanic Center.  
2000 North 5th Avenue,  
River Grove, IL 60171.

SM Business. Personal-Social-Development.

Business-Office. Basic-Skills.

Business-Data-Processing-Related-Programs.

Secretarial-Related-Programs. Basic-Skills.

Business-Data-Processing-Related-Programs.

Secretarial-Related-Programs. Word-Processing.

Job-Seeking-Changing-Skills.

76

107

106

EL 11-12; 13-14; Adult.

IU Student; Teacher.

SP Limited English; Bilingual.

PM Curriculum Guide.

FO 101 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Provides effective occupational area instruction and should be utilized in conjunction with a vocational English as a Second Language Curriculum Guide for bilingual vocational training programs, which is the second part of this package. Target group: Hispanic. Document Number: 70.G1; 70.G2.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

AN 007091.

TI Pre-Vocational Printing: Study Guide.

YR 1984.

DV Western Wisconsin Technical Institute.

6th and Vine Streets.

LaCrosse, WI 54602.

SM Trade-Industrial.

Precision-Production.

Graphic-Printing-Communications.

Graphic-Printing-Communications, General.

EL 13-14.

IU Student.

SP Limited English; Bilingual.

PM Evaluation Instrument; Illustrated.

FO 84 pp.

DN Bilingual Vocational Training Materials Project. Presented in English. Developed for English as a Second Language students entering the printing program at Western Wisconsin Technical Institute. Meant to accompany The In-Plant Printer, by Frank A. Bailey, State of New Jersey Department of Education, Division of Vocational Education. Target group: any ethnic group. Document Number: 74.G5.

AV Loan 4 weeks.

Midwest Curriculum Coordination Center.

1500 West Seventh Avenue.

Stillwater, OK 74074-4364.

(405) 377-2000, extension 297.

AA Available at all Curriculum Coordination Centers.

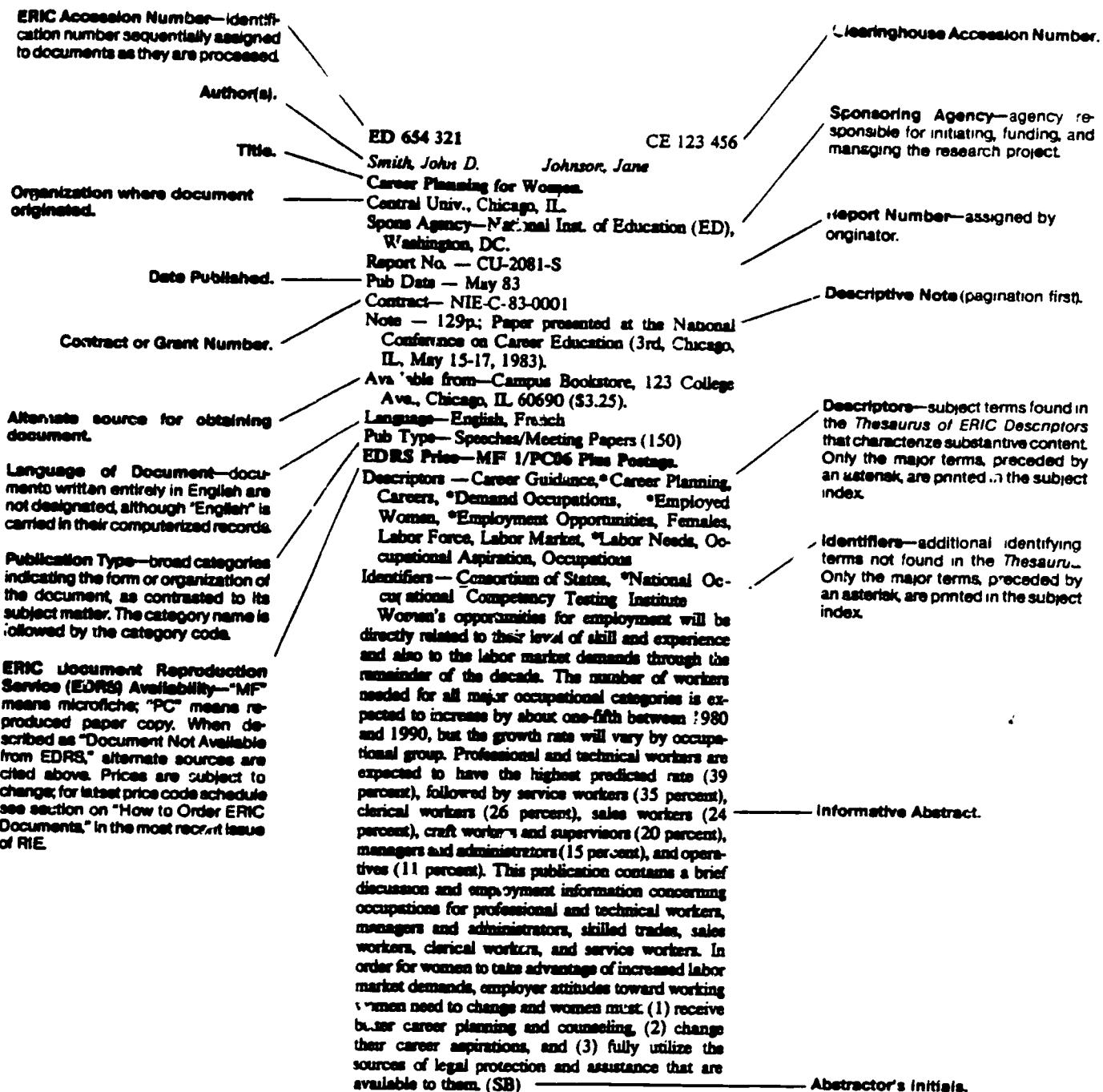
## Subject Index to Materials

Academic Achievement, ED274820  
Accounting, AN007016  
Adult Literacy, ED281030, ED281031, ED281032  
Agricultural Education, ED274820, ED274827, AN006473, AN006539  
Air Conditioning, AN007035  
Allied Health Occupations Education, ED274827, AN006392, AN006495  
Ancillary School Services, ED277855  
Asian Americans, AN007016, AN007026, AN007046, AN007054  
Auto Mechanics, ED273117  
  
Basic Business Education, ED280957  
Basic Skills, AN006522  
Bilingual Education, ED274827, ED277820, ED277821, ED277822, ED277823, AN006189, AN006546, AN006599, AN006619, AN006701  
Bilingual Instructional Materials, AN007016, AN007026, AN007035, AN007040, AN007046, AN007054, AN007061, AN007063, AN007084, AN007087, AN007091  
Business Education, AN006242  
  
Career Education, ED280958  
Career Planning, AN006766  
Child Rearing, AN00628  
Clerical Occupations, AN007063  
Community Role, ED276182  
Computer Assisted Instruction, AN006189  
Computer Literacy, ED273115  
Consumer Education, ED280957  
Cooking Instruction, AN007084  
Cooperative Education, AN006625  
Cosmetology, AN007046  
Courseware, AN006786  
Curriculum Development, ED276807, ED280958  
  
Daily Living Skills, ED280957  
Data Processing, AN006519  
Delivery Systems, ED275116  
Demonstration Programs, ED275116  
  
Disabilities, ED274820, ED275115, ED275116, ED277835, ED277855, ED277857, ED277900, ED280958, ED281042, AN005950, AN005951, AN005952, AN006242, AN006392, AN006410, AN006495, AN006522, AN006545, AN006546, AN006599, AN006619, AN006625, AN006628, AN006682, AN006701, AN006766, AN006786, AN006924, AN006937, AN006939  
Disadvantaged, ED277839, ED277855, ED277857, ED277900, ED281042, AN005950, AN005951, AN005952, AN006233, AN006392, AN006410, AN006473, AN006474, AN006495, AN006515, AN006522, AN006539, AN006545, AN006546, AN006599, AN006619, AN006625, AN006682, AN006701, AN006766, AN006786, AN006885, AN006937, AN006939  
Dropout Prevention, AN005950  
  
Economics Education, ED280957  
Education Work Relationship, ED275116, ED277835, AN006937, AN006939  
Educational Legislation, ED275115  
Educational Opportunities, ED277839  
Educational Strategies, AN005952  
Electricity, ED277822, ED277823  
Electronics, ED277821, ED277822, ED277823, AN007026  
Employment Interviews, ED281031, AN006786  
English (Second Language), AN007091  
Exceptional Persons, ED269627  
Experiential Learning, ED276182  
  
Family Life, AN006628  
Federal Legislation, ED275115, ED277857, ED277900  
Financial Support, ED2611+2  
Food Service, ED273116, AN006233, AN006474  
  
Guidance Programs, ED277855  
  
Hispanic Americans, AN007035, AN007084, AN007087  
Hmong People, AN007054  
Home Economics Education, AN006628  
Home Maintenance, AN007040

Illiteracy, ED281030, ED281031, ED281032  
 Individualized Instruction, AND00209  
 Industrial Education, AND006546, AND006599  
 Information Dissemination, ED277839  
 Inservice Teacher Education, AND006950, AND006951,  
     AND006952  
 Integrated Curriculum, ED268827, ED280958  
 Instructional Materials, ED274827  
 Individual Needs, ED281042  
  
 Job Applicants, AND006786, ED281031  
 Job Placement, AND005951  
 Job Search Methods, ED281030, ED281031, ED281032,  
     AND006545  
 Job Skills, AND006515, AND006545  
 Job Training, AND006410  
  
 Laboratory Safety, AND006885  
 Language Skills, AND006189  
 Leotians, AND007040, AND007054  
 Limited English Speaking, ED273115, ED273116,  
     ED272117, ED273118, ED276807, AND005950,  
     AND005951, AND005952, AND006189, AND006209,  
     AND006392, AND006495, AND006546, AND006599,  
     AND006619, AND006625, AND006701, AND007016,  
     AND007026, AND007035, AND007040, AND007046,  
     AND007054, AND007061, AND007063, AND007084,  
     AND007087, AND007091  
  
 Machine Tools, ED277820  
 Machinists, ED277820  
 Mainstreaming, ED274820, ED269627, ED270182,  
     AND006242, AND006628  
 Marketing, AND006924  
 Microcomputers, AND006768, AND007016  
 Money Management, ED280957  
 Motivation, AND006682  
  
 Nurses Aides, ED273118, AND006392, AND006495  
  
 Office Occupation Education, ED274827, AND006619,  
     AND007016, AND007087  
 One Parent Family, ED280957  
  
 Parent Materials, ED277839  
 Parent Teacher Cooperation, ED277839  
 Printing, AND007091  
 Program Development, ED276807  
 Program Education, ED275116  
 Program Implementation, ED277857, ED277900,  
     ED280958  
  
 Refrigeration Mechanics, AND007035  
 Resumes - Personal, ED281031  
  
 Safety Education, AND006885  
 Severe Disabilities, ED276182  
 Severe Mental Retardation, ED276182  
 Small Engine Mechanics, AND007054  
 Soil Science, AND006473  
 Special Education, ED268827, ED277835  
 Special Programs, ED277800, ED281042  
 Standards, AND006707  
 State Legislation, ED275116  
 Student Characteristics, AND006546  
 Student Organizations, AND006599  
 Success, AND006682  
 Supervised Farm Practice, ED274820  
  
 Teaching Methods, AND007052  
 Teamwork, ED277835  
 Technical Mathematics, ED277821  
 Trade and Industrial Education, ED274827, ED277820,  
     ED277821, ED277822, ED277823, AND007026,  
     AND007035, AND007040, AND007054, AND007091  
 Transitional Programs, ED277835  
 Tutoring, ED281030, ED281032  
  
 Warehouse Clerks, AND007063  
 Word Processing, AND007087  
 Work Study Programs, AND006939  
 Workshops, ED281030, ED281032  
  
 Vietnamese People, AND007048, AND007054  
 Visual Aids, ED273115, ED273116, ED273117,  
     ED273118  
 Vocabulary Development, ED273115, ED273116,  
     ED273117, ED273118, ED277820, ED277821,  
     ED277822, ED277823  
 Vocabulary Skills, AND007040, AND007046, AND007054,  
     AND007063  
 Vocational English (Second Language), ED273115,  
     ED273116, ED273117, ED273118, ED276807,  
     ED277820, ED277821, ED277822, ED277823,  
     AND007061, AND007087  
 Vocational Evaluation, ED277855  
 Vocational Home Economics, AND006233, AND006474,  
     AND007084  
 Volunteer Training, ED281030, ED281032

## **APPENDICF**

## Appendix A. Complete ERIC Citation



**Appendix B. ERIC Document Reproduction Service (EDRS) Ordering Information**



**DOCUMENT REPRODUCTION SERVICE**

3900 WHEELER AVE ALEXANDRIA VA 22304-5110 1 800 227 3742

OPERATED BY

COMPUTER MICROFILM CORP

703-823-0500



**IMPORTANT INSTRUCTIONS TO COMPLETE THIS ORDER FORM**

- Order by 6 digit ED number
- Enter unit price
- Specify either Microfiche (MF) or Paper Copy (PC)
- Include shipping charges

ED NUMBER	NO. OF PAGES	NO. OF COPIES		UNIT PRICE	EXTENDED UNIT PRICE
		MF	PC		
TOTAL NO. OF PAGES		X	X	SUBTOTAL	

**UNIT PRICE SCHEDULE**

**MICROFICHE (MF)**

**PAPER COPY (PC)**

NUMBER FICHE EACH ED #	PRICE CODE	Price	NUMBER PAGES EACH ED #	PRICE CODE	Price
1 to 5 (up to 480 pages)	MFO1	\$ .78	1 to 25	PCO1	\$1.85
Each Additional microfiche (additional 96 pages)		.18	Each additional 25 pages		.85

**VA RESIDENTS ADD 4.5% SALES TAX**

**SHIPPING CHARGES**

**TOTAL COST**

**CHARTS FOR DETERMINING SHIPPING CHARGES**

1st CLASS POSTAGE FOR						
1-7 Microfiche ONLY \$0.22	8-19 Microfiche ONLY \$0.39	20-30 Microfiche ONLY \$0.56	31-42 Microfiche ONLY \$0.73	43-54 Microfiche ONLY \$0.90	55-67 Microfiche ONLY \$1.07	68-80 Microfiche ONLY \$1.24

**UNITED PARCEL SERVICE CHARGES FOR CONTINENTAL U.S. SHIPMENTS ONLY**

1 lb 81-160 MF or 1-75 PC PAGES Not to Exceed \$1.74	2 lbs 161-330 MF or 76-150 PC PAGES Not to Exceed \$2.16	3 lbs. 331-500 MF or 151-225 PC PAGES Not to Exceed \$2.57	4 lbs 501-670 MF or 226-300 PC PAGES Not to Exceed \$2.99	5 lbs 671-840 MF or 301-375 PC PAGES Not to Exceed \$3.40	6 lbs 841-1010 MF or 376-450 PC PAGES Not to Exceed \$3.82	7 lbs 1011-1180 MF or 451-525 PC PAGES Not to Exceed \$4.24	8 to 10 lbs 1181-1690 MF 526-750 PC PAGES Not to Exceed \$4.65-\$5.48
--	--	--	---	---	--	---	---

NOTE—Orders for 81 or more microfiche and all orders for paper copies (PC) will be shipped via United Parcel Service unless otherwise instructed.

**PAYMENTS: You may pay by**

- 1 Enclosing CHECK or MONEY ORDER with your order. Foreign customer checks must be drawn on a U.S. bank
- 2 Charge to a MASTERCARD or VISA account. Enter account number, card expiration date and signature. (EDRS also accepts telephone orders when charged to a MasterCard or VISA account)
- 3 PURCHASE ORDERS U.S. customers may enclose an authorized original purchase order. No purchase orders are accepted from foreign customers
- 4 Charge to a DEPOSIT ACCOUNT Enter deposit account number and sign order form

**PLEASE INDICATE METHOD OF PAYMENT AND ENTER REQUIRED INFORMATION.**

Check or Money Order  Purchase Order (ATTACH ORIGINAL PURCHASE ORDER)

MasterCard

Account Number \_\_\_\_\_

VISA

Expiration Date \_\_\_\_\_



W.E. TURNER  
HUTCH

Signature \_\_\_\_\_



Deposit Account Number \_\_\_\_\_

Signature \_\_\_\_\_

ENTER "SHIP TO" ADDRESS \_\_\_\_\_

\_\_\_\_\_

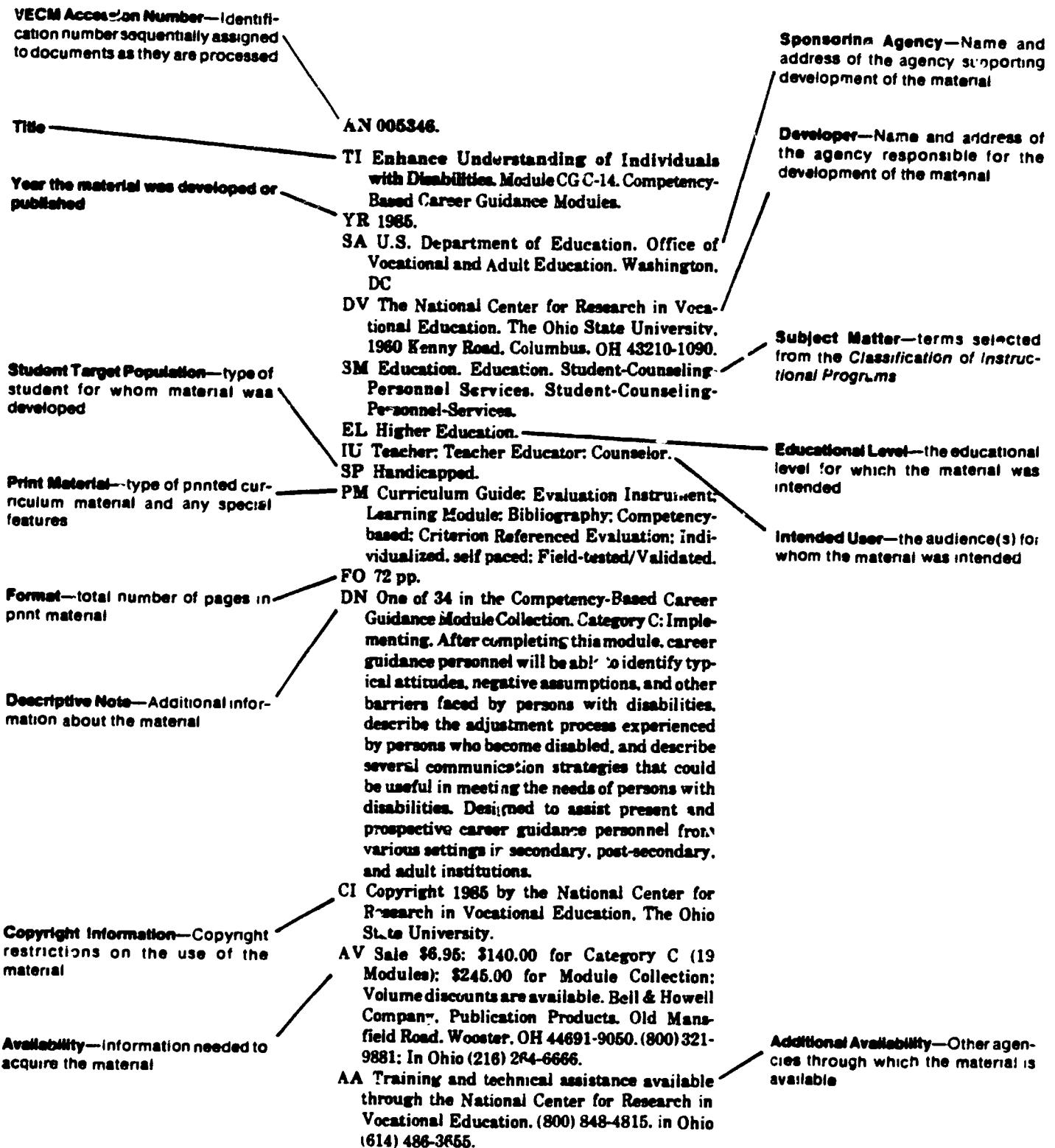
\_\_\_\_\_

\_\_\_\_\_

**CALL TOLL FREE 1-800-227-3742 TO PLACE PHONE ORDERS OR FOR CUSTOMER ASSISTANCE**

EFFECTIVE MAY 11, 1987

## Appendix C. Complete VECM Citation



## Appendix D. Curriculum Coordination Centers

### **FAST CENTRAL**

**Rebecca S. Douglass, Director**  
Sangamon State University  
Springfield, IL 62708  
(217) 786-6375

Delaware  
Illinois  
Indiana  
Maryland  
Michigan  
Minnesota  
Ohio  
Pennsylvania  
Virginia  
Washington, DC  
West Virginia  
Wisconsin

### **MIDWEST**

**Joyce Sawatzky, Director**  
1500 West Seventh Avenue  
Stillwater, OK 74074  
(405) 377-2000

Arkansas  
Iowa  
Kansas  
Louisiana  
Missouri  
Nebraska  
New Mexico  
Oklahoma  
Texas

### **NORTHEAST**

**Martha Pocsi, Director**  
New Jersey Educational  
Resource Center  
Crest Way  
Aberdeen, NJ 07747  
(201) 290-1900

Connecticut  
Maine  
Massachusetts  
New Hampshire  
New Jersey  
New York  
Puerto Rico  
Rhode Island  
Vermont  
Virgin Islands

### **NORTHWEST**

**William E. Daniels, Director**  
Saint Martin's College  
Old Main Building, Room 474  
Lacey, WA 98503  
(206) 438-4456

Alaska  
Colorado  
Idaho  
Montana  
North Dakota  
Oregon  
South Dakota  
Utah  
Washington  
Wyoming

### **SOUTHEAST**

**James S. McCully, Jr.**  
**Director**  
Mississippi State University  
Drawer DX  
Mississippi State, MS 39762  
(601) 325-2510

Alabama  
Florida  
Georgia  
Kentucky  
Mississippi  
North Carolina  
South Carolina  
Tennessee

### **WESTERN**

**Lawrence F. H. Zane, Director**  
University of Hawaii at Manoa  
1776 University Avenue  
Honolulu, HI 96822  
(808) 948-7834

American Samoa  
Arizona  
California  
Guam  
Hawaii  
Nevada  
Northern Marianas  
Trust Territory